



BURSAR'S OFFICE

**Family Educational Rights and Privacy Act (FERPA)
RELEASE FORM**

FERPA states that parents can only maintain the right to their child's educational records beyond the age of 18 if they claim that child as a dependent when filing their federal taxes. The Bursar's Office, however, does not have knowledge of your dependency status on your parent's tax return so:

Students: In order to comply with federal guidelines, please complete this release form authorizing us to discuss your student billing information with any person(s) you have listed below.

I _____, _____ give permission to
(please print your full name) (Student ID number)

Plymouth State University's Bursar's Office to discuss my bill with the following person(s).

1. _____ (please print full name) _____ (relationship to student)

2. _____ (please print full name) _____ (relationship to student)

Student's signature: _____ Date: _____

Important: This authorization will remain in effect while you remain an active PSU student unless the Bursar's Office is notified in writing of your desire to change or rescind it.

Send form to:
Mail: Bursar's Office or **Fax:** (603)535-2627
17 High Street, MSC 19
Plymouth, NH 03264