



FINANCIAL AID TEAM

MSC 18 °17 High Street ° Plymouth, NH 03264 ° Fax 603-535-2627

### OUTSIDE SCHOLARSHIP FORM

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Plymouth ID: \_\_\_\_\_

Please list below any scholarships, grants, or prizes which you have been awarded by your school, church, community, employer, parents' employer (example: USNH Staff Tuition Benefit) or any other local organizations. If you do not wish to complete and mail this form, you may also provide this information to us using the following website: [www.plymouth.edu/finaid/contact](http://www.plymouth.edu/finaid/contact)

-This information is required to ensure compliance with federal regulations -

AWARD NAME	FALL AMOUNT	SPRING AMOUNT	TOTAL FOR YEAR

If you would like your outside scholarship applied to either your fall or spring tuition bill, you must attach a copy of your scholarship award letter to this form or send the letter directly to the Bursar's Office, 17 High Street, MSC #19, Plymouth State University Plymouth, NH 03264. The scholarship can be applied to the student's account in advance of receiving the actual payment from the scholarship sponsor, if the award letter states the following:

- Student's Name
- Name and Amount of Scholarship
- Mailing Address of Scholarship Sponsor/Organization
- Semester the Scholarship is to be used for

**Exception:** Awards that will not be issued unless a student can prove "financial need" can not be counted as an anticipated payment on the tuition bill. In such cases, the bill will need to be paid by other means.

Scholarship checks must be made payable to Plymouth State University. If the check is made out directly to the student, it should be endorsed and mailed directly to the PSU Bursar's Office.

For more information, please go to [http://www.plymouth.edu/bursar/31\\_Outside\\_Scholarships.html](http://www.plymouth.edu/bursar/31_Outside_Scholarships.html)