

Academic Affairs Committee
Friday, March 27 2009
2:30-4:30PM
Frost Academic Commons

MINUTES

Present: Liz Ahl, Deb Tobine, David Zehr, Linda Levy, Robin DeRosa, Aditi Grover (New Faculty Observer), Eric Hoffman, Annette Holba, Scott Coykendall
Excused: Sam Miller, Mark Fischler, Gene Fahey, Dick Hage, Kyle Mallinger, Gene Martin
Guest: Barbara Boschman

- I. Approved February 27, 2009 meeting minutes.
- II. Fair Grading Case – David Zehr and Barbara Boschman
 - David Zehr explained the case. Committee members discussed and understood the student's point of view and the reason for the complaint as well as the faculty member's actions. Solutions were deliberated.
 - Vote on question of *Did a violation occur?* = 6-1-0-6
 - **Actions:** Liz will write a formal letter to the student (cc chair/professor) who brought the complaint. Liz will also write a letter to the professor to recalculate the student's grade, and a letter to the student explaining that the grade will be changed.
- III. Old Business
 1. Advisor Evaluation Process Update (Liz)
 - Five departments (Education, Criminal Justice, Language and Linguistics, English, Health and Human Performance, Atmospheric Science)
 2. Continued conversation: severed students taking PSU courses (David)
 - David reminded us that we still need to talk about this, but we need more time for the discussion.
- IV. New Business
 1. F.A.Q. for new WebReg Add/Drop Process (work on as group)
 - Liz will remind Faculty at the April meeting about the changes in WebReg via a handout
 - Liz will send the AAC the handout electronically
 2. WPS reports from Scott Mantie (if available) –report not available
 3. Scott would like us to define a quorum at a future meeting
 4. We need to look at members schedules to see if we need to amend our By-Laws if they are unable to get to the meetings (i.e., administrators, students)
 5. Liz will check with Mary Campbell to make sure that she changes all reference to Academic Standards to Academic Affairs Committee.

FUTURE MEETING TIMES (Third Mondays and Fourth Fridays, Frost Commons):
4/20 (3:45-5:15) (fourth Friday is the same week – cancelled)