

CURRICULUM COMMITTEE

December 19, 2008 – Student Senate Room (HUB 119)

MINUTES

Present: Mary E. Campbell (consultant, non-voting), Elizabeth A. Cox, Robert G. Egbert, Elliott G. Gruner, Lindsay E. Harrington (student, voting), Joyce C. Larson, Wendy J. Palmquist, Nick Sevigney (new faculty observer, non-voting), Lisa D. Spradley, Anil Waghe, David Zehr (voting in the Provost's absence) [nine voting members]

Absent: Debra A. Brown, Ashley M. Pistorino (student, voting),

Excused: Julie N. Bernier, Samir V. Choudhry (student, voting), Robert E. Fitzpatrick (non-voting)

Presenters of Proposals: Trent E. Boggess, Barbara Boschmans, Eric G. Hoffman, Barbara D. Lopez-Mayhew, Jonathan C. Santore, Warren C. Tomkiewicz

Note: Unless otherwise indicated, all curricular changes noted below will become effective with the 2009-2010 edition of the Academic Catalog. Recorded in the order in which the agenda item was discussed.

Wendy Palmquist called the meeting to order at 2:30 pm. David Zehr was congratulated on his appointment as Associate Vice President for Undergraduate Studies. Refreshments were provided by the Provost.

I. The minutes of the November 21, 2008 meeting were discussed. The Scribe noted that the proposal (II.C.2. (b) and (c)) to reduce the total credits required from 122 to 120 for the BS Childhood Studies and its Teacher Certification Option included that the “change to take effect with the 2010 graduating class rather than the next catalog. This is based on conversations at the Council of Chairs about perceptions of fairness among students.” This statement was not discussed at the meeting so she did not include it in the minutes. This statement, which also appears in the BS Early Childhood Studies proposals (II.A.1. and 2.) on today's agenda, would change the usual effective date of the change. Dr. Cantor was unable to attend today's meeting. She will be asked to clarify this statement at the February meeting. The minutes were *approved as presented, 9-0-0-3.*

II. New Business

A. Education:

1. (a) BS Early Childhood Studies/Teacher Certification (K-3): reduce total credits required from 122 to 120, which decreases the free electives to 13-11. Approved 12/15/08 by the Council of Teacher Education

(b) BS Early Childhood Studies/Early Care and Education: reduce total credits required from 122 to 120, which decreases the free electives to 31-29.

Both proposals include: “We would like this change to take effect with the 2010 graduating class rather than the next catalog. This is based on conversations at the Council of Chairs about perceptions of fairness among students.” *Motion to table approved 8-0-1-3.*

B. Languages and Linguistics:

1. Foreign Language requirement for the Bachelor of Arts: accept LL/SE 2850 and LL/SE 2860 American Sign Language I and II as fulfillment of the requirement. *Approved 7-2-0-3. [This proposal needs to be submitted to the Faculty.]*

2. (a) FR 4010 French Literature of the 17th Century: delete as a course

(b) FR 4020 French Literature of the 18th Century: delete as a course

(c) FR 4030 French Literature of the 19th Century: delete as a course

(d) FR 4040 French Literature of the 20th Century: delete as a course

3. (a) SP 4300 Medieval Spanish Literature: delete as a course

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- (b) SP 4330 19th Century Spanish Literature: delete as a course
- (c) SP 4340 20th Century Spanish Literature: delete as a course
- (d) SP 4350 Spanish American Literature to 1900: delete as a course
- (e) SP 4360 Spanish American Literature 1900 to Present: delete as a course

Approved 9-0-0-3.

4. SP 3200 Survey of the Literary Masterpieces of Spain: change course number to SP 4200; change title to Survey of the Literary Masterpieces of Spain I; change course description; not open to those who have earned credit for SP 3200.
5. SP 3300 Survey of the Literary Masterpieces of Spanish America: change course number to SP 4400; change title to Survey of the Literary Masterpieces of Spanish America I; change course description; not open to those who have earned credit for SP 3300.
6. New course: SP 4210 Survey of the Literary Masterpieces of Spain II (three credits). An overview of the literary movements and representative works of principal authors from Spain from the 18th, 19th, 20th, and 21st centuries. Conducted in Spanish. Spring of odd years. Prerequisite(s): SP 4200.
7. New course: SP 4450 Survey of the Literary Masterpieces of Spanish America II (three credits). An overview of the literary movements and representative works of principal authors from Spanish America from Modernism to the 21st century. Conducted in Spanish. Spring of odd years. Prerequisite(s): SP 4400.
18. New course: FR 4100 Survey of French Literary Masterpieces I (3 credits). Offers a systematic survey of the main literary genres from the Middle Ages through the 17th century and individual writers in their social milieu. Conducted in French. FR 3030 and FR 3130 are especially urged as a thorough foundation to handle this specialized level. Fall of odd years.
19. New course: FR 4110 Survey of French Literary Masterpieces II (3 credits). A continuation of FR 4100. Offers a systematic survey of the main literary genres from the 18th century to the present and individual writers in their social milieu. Conducted in French. Spring of even years. Prerequisite(s): FR 4100.

Approved 9-0-0-3.

8. New course: CN 1010 Fundamentals of Chinese I (4 credits). An introductory course with two regular class meetings per week with the instructor. Emphasis is on oral communication. Language in a cultural setting is emphasized throughout the semester. Falls. Corequisite(s): CN 1900. [*Needs to be submitted to the General Education Committee to be GACO.*]
9. New course: CN 1900 Fundamentals of Chinese I Lab (0 credit). This self-directed language lab (Hyde 221) accompanies CN 1010. Students have the opportunity to review course material and complete assignments. Falls. Corequisite(s): CN 1010.
10. New course: CN 1020 Fundamentals of Chinese II (4 credits). Continuation of CN 1010 with increased attention to reading and writing. Springs. Prerequisite(s): CN 1010. Corequisite(s): CN 1905.
11. New course: CN 1905 Fundamentals of Chinese II Lab (0 credit). This self-directed language lab (Hyde 221) accompanies CN 1020. Students have the opportunity to review course material and complete assignments. Springs. Corequisite(s): CN 1020.
12. New course: AC 1010 Fundamentals of Arabic I (4 credits). An introductory course with three regular class meetings per week with the instructor. Emphasis is on oral communication. Language in a cultural setting is emphasized throughout the semester. Falls. Corequisite(s): AC 1900. [*Needs to be submitted to the General Education Committee to be GACO.*]
13. New course: AC 1900 Fundamentals of Arabic I Lab (0 credit). This self-directed language lab (Hyde 221) accompanies AC 1010. Students have the opportunity to review course material and complete assignments. Falls. Corequisite(s): AC 1010.
14. New course: AC 1020 Fundamentals of Arabic II (4 credits). Continuation of AC 1010 with increased attention to reading and writing. Springs. Prerequisite(s): AC 1010. Corequisite(s): AC 1905.

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15. New course: AC 1905 Fundamentals of Arabic II Lab (0 credit). This self-directed language lab (Hyde 221) accompanies AC 1020. Students have the opportunity to review course material and complete assignments. Springs. Corequisite(s): AC 1020.

Approved 9-0-0-3.

16. New course: LL 1010 Special Topic: Fundamentals of Language and Cultural Studies I (3 credits). An introductory language course with two regular class meetings per week with a visiting professor who is a native speaker of the language. Emphasis is on oral communication. An introduction to language and cultural studies of a selected country. Repeatable with a different language. Springs.

17. New course: LL 1020 Special Topic: Fundamentals of Language and Cultural Studies II (1-3 credits). An immersion late spring/early summer short-term language and cultural studies course in a course that speaks a language which is not offered by the Plymouth State University language programs. Continuation of LL 1010 taken during the preceding spring term on campus. Fundamentals of the language, cultural events, short trips and excursions in the foreign country. Includes a variable project for 1-3 PSU credits contracted with a Languages and Linguistics Department instructor. A study abroad program fee is charged. May be repeated with a different language. Summers. Prerequisite(s): LL 1010.

Approved, pending approval of the fee by the Provost and the Vice President for Finance, 9-0-0-3.

C. Business:

1. (a) New course: BUDI 2300 Personal Financial Planning (3 credits). Acquaints students with the world of finance from their personal perspective. Shows students how to assess their current financial situation; provides tools and develops skills for planning aspects of their personal finance. Students discover how to budget, use services offered from financial institutions and other financial providers, handle large purchases, manage credit (including credit cards, student loans, and personal loans), determine insurance requirements, view retirement options, and be introduced to investment fundamentals and estate planning. Relevant to students of all majors in providing information and skills valuable throughout life. Falls and Springs. (SSDI)

(b) BU 3390 Personal Finance and Investment: delete as a course

Approved 9-0-0-3.

2. New course: BU 3270 Professional Selling Skills I (3 credits). Students learn the art of persuasion using proven negotiation techniques. Strong emphasis on the core components of the sales process: rapport, needs assessment, presentation, objections, and close. Topics also include the development of prospecting skills and tools, as well as the pre-approach to landing the sales appointment, and preparation for the actual meeting with the client. While emphasis is geared towards the B-2-C selling environment, students also gain exposure to the B-2-B sales processes and opportunities. Learning tools include student interaction and role plays to ensure the core basics and skills of the sales process are effectively transferred. Falls and Springs. Prerequisite(s): BU 2450.

3. New course: BU 3280 Professional Selling Skills II (3 credits). Builds on the basics of BU 3270. The primary focus is on the B-2-B selling environment. This sales process is more strategic in nature with multiple buyers and a much longer sales cycle (six months to two years versus the B-2-C sales cycle of one to 14 days). Skills development focuses on the sales team environment, negotiations, and expanding on the skills learned in the Introduction of Professional Selling Skills 1 (PSS 1). Topics expand on the concepts of Customer Relationship Management and the CRM technology to effectively manage this more complex process. Learning tools include work groups and case studies. Students also have several practical business projects. For example, students, in pairs of two, sell a business concept to actual companies in NH, under the supervision of their instructor, as part of the sales process. Students also gain exposure to purchasing agents, their specific trade associations and designations. Falls, beginning 2011, and Springs. Prerequisite(s): BU 2290 and BU 3270.

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Approved 9-0-0-3.

D. Mathematics:

1. BS Mathematics (no option): change Mathematics elective above 3000 to Mathematics elective above 3100. *Approved 9-0-0-3.*
2. (a) MA 4020 The Cultural and Psychological Aspects of Mathematics Learning (DICO)(INCO): add “Teacher Certification majors only” to the prerequisite.
(b) MA 4030 Mathematics in the Secondary and Middle School: add “Teacher Certification majors only” to the prerequisite.
Approved 12/15/08 by the Council of Teacher Education. Approved 9-0-0-3.

E. Atmosphere Science and Chemistry:

1. MT 3300 Synoptic Meteorology I: change prerequisites to MT 2110 and MA 2550 (may be concurrent).
2. CH 4110/MT 4110 Air Quality: change prerequisites to MT 2110, CH 2140 and (MA 2490 or MA 2550)
3. MT 4430 Climate Change: change prerequisites to MT 2110, (PH 2130 or PH 2410) and (MA 2490 or MA 2550)
4. PH 2010 Physical Science for Non-Scientists: add corequisite of PH 2020
Approved 9-0-0-3.
5. BS Meteorology: change requirements; reduce the total number of credits required from 124 to 120, which reduces the credits of free electives from seven to six. *Approved 9-0-0-3.*
6. BS Chemistry (all options): reduce the total number of credits required from 122 to 120, which reduces the credits of free electives for the Biochemistry Option from 18 to 16, of the Chemistry Education Option from 17 to 15, of the Environmental Chemistry Option from 12 to 10 and of the General Option from 21 to 19. *Approved 9-0-0-3, pending approval of the Council of Teacher Education.*

F. Environmental Science and Policy:

1. BS Environmental Science and Policy/Community and Environment: change requirements; reduce the total number of credits required from 122 to 120, which increases the credits of free electives from 27-23 to 30-28 [pending approval of a Scientific Inquiry Direction waiver]
2. BS Environmental Science and Policy/Environmental Science: change requirements; reduce the total number of credits required from 122 to 120, which reduces the credits of free electives from 26-20 to 22-15 [pending approval of a Scientific Inquiry Direction waiver and creation of Sustainability in Residences]

Approved as amended 9-0-0-3.

3. ESP 2000 Introduction to Environmental Science: change title to Introduction to Environmental Science and Policy; increase credits to four due to adding a one credit laboratory. *Approved 8-1-0-3.* New course number is ESP 2100.
4. New course: ESP 3300 Soils and Environmental Change (4 credits) Introduces soil science to environmental science, geology, geography, and biology majors and minors. Its multidisciplinary coverage teaches the relevance of soil studies across a broad spectrum of modern issues. Students learn the geologic, geographic, and climatologic aspects of soil formation, the structural components of soil that impact diverse aspects of soil fertility, drought, and tendency to landslide or erode, the dynamical aspects of soil hydrology and geochemistry, and the biological aspects of soil nutrient available, nitrification, carbon cycling, and biodiversity. Laboratory and field exercises. Additional course fee required. Falls beginning 2010. Prerequisite(s): CH 2130 and CH 2140. *Approved, pending approval of the fee by the Provost and the Vice President for Finance, 9-0-0-3.*
5. New course: ESP 4100 Applied Hydrogeology (3 credits). Provides comprehensive coverage of groundwater hydrology and the role of water in geologic processes from theory (i.e., principles of governing the flow of groundwater) to practice with application to issues of groundwater supply, contamination, and resource management. Practical experience is gained through the use of real

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data sets and by the investigation of real-world problems. Springs. Prerequisite(s): Environmental Science and Policy majors. *Approved 9-0-0-3.*

G. Music, Theatre, and Dance:

1. TH 3230 Creative Dramatics in the Classroom: delete as a course. *Approved 9-0-0-3.*
 2. (a) BA Theatre Arts/Acting: change Practicum requirements; reduce the total credits required from 122 to 120
 - (b) BA Theatre Arts/Contract: change Practicum requirements; reduce the total credits required from 122 to 120
 - (c) BA Theatre Arts/Dramatics Writing: change Practicum requirements; reduce the total credits required from 122 to 120
 - (d) BA Theatre Arts/Theatre History/Literature: change Practicum requirements; reduce the total credits required from 122 to 120
 - (e) BA Theatre Arts/Theatrical Design/Tech: change Practicum requirements; reduce the total credits required from 122 to 120
- Approved 9-0-0-3.*
3. BA Theatre Arts/Theatre History/Literature: change requirements. *Approved 9-0-0-3.*
 4. New course: MU 1000 Jazz Styles: Past and Present (3 credits). Examines historical and current styles of jazz encompassing forms, aesthetics, personalities, literature, the evolution of jazz music, and the influence jazz music has on the development of traditional art music and popular music in America. Places emphasis on the development of listening skills through consideration of jazz literature from the past to the present day. Falls and Springs. *Approved 9-0-0-3.*

H. Psychology:

1. (a) BA Psychology: reduce the total number of credits required from 122 to 120, which reduces the credits of free electives from 35-33 or 31-29 to 33-31 or 29-27
 - (b) BS Psychology (all options): reduce the total number of credits required from 122 to 120, which reduces the credits of free electives for the Contract Option from 31-29 or 27-25 to 29-27 or 25-23, for the Developmental Option from 23-22 or 21-20 to 21-20 or 19-18, the Mental Health Option from 28-26 or 24-22 to 26-24 or 22-20, and the Psychology and Law Option from 22-20 or 18-16 to 20-18 or 16-14
- Approved 9-0-0-3.*

III. Reports

- A. SAPC. No report; SAPC has not met since our last meeting.
- B. General Education Committee. Met November 24th. Met December 8th; approved initial General Education status and renewal of several courses with a 5/2009 sunset date. Discussed the topics that will be addressed at their January 22nd retreat.
- C. Council on Teacher Education. Did not meet December 15th. Approved by electronic means several of the proposals that were on today's agenda.
- D. Steering Committee.

Lindsay asked if the members had seen the article on the front page of the last CLOCK regarding the Student Senate's resolution on the attendance policy and invited comments from the Committee.

The Chair declared the meeting adjourned at 4:30 pm.

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The Curriculum Committee meets on the third Friday of the month from 2:30 until 5 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **February 20, 2009**.

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

The February 2009 actions of the Council of Teacher Education, the Curriculum Committee and the General Education Committee are the last changes that will be included in the 2009-10 Academic Catalog and the Fall 2009 Schedule of Classes.

The Departments offering the following courses chose not to see renewal of their General Education Status. Therefore, the following courses have new course numbers, effective Fall 2009:

AN 4400 Methods of Social Research (WRCO)	AN 4410
BI 4090 Cell Structure and Function (WRCO)	BI 4100
BI 4440 Electron Microscopy Techniques (WRIT) (IWRCO)	BI 4460 (WRIT)
LA 2030 Intermediate Latin I (GACO)	LA 2050
LA 2040 Intermediate Latin II (GACO)	LA 2060
SO 4400 Methods of Social Research (WRCO)	SO 4410

These minutes were approved February 20, 2009.