

PLYMOUTH STATE COLLEGE
of the University System of New Hampshire
Purchasing and Contract Services Department MSC 35
25 Highland Avenue
Plymouth, NH 03264-1595
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PROPOSER: _____

ADDENDUM#2 (1 page total)

RFQ NUMBER: 03-613-27 DATE: 01-16-03 DUE DATE: 01-22-03 DUE HOUR: 1:00 PM

The following alteration, clarification, addition and/or change in specifications is to be considered an official Addendum to the referenced Request for Qualifications (RFQ). Proposals shall incorporate and include this additional information and **shall be faxed or mailed** to the Plymouth State College Purchasing Department. **PSC is not responsible for a busy fax machine, equipment failure or mail delays.** At the appointed time and place the bids will be opened and publicly read aloud. Plymouth State College reserves the right to reject any or all quotes and to waive any formalities in this proposal process.

DESCRIPTION: MASTER PLANNING SERVICES TO UPDATE CAMPUS MASTER PLAN

The Proposer shall be responsible for issuing information contained herein to sub-contractors and suppliers to ensure that his/her proposal covers all work required by the contract documents including this addendum. **Bidders shall acknowledge receipt of this addendum by signing in the appropriate place at the bottom of this page and return with Proposal.**

ADDENDUM ITEMS:

1. The following documents have been provided to all finalists:
 - ✓ Plymouth State College Master Plan Findings and Recommendations – Wallace Roberts & Todd
 - ✓ Plymouth State College Master Plan Studies: Educational Program Assumption; Instructional Space Utilization Analyses; Space Allocation Criteria; Space Requirements-Robert P. Owen Architects
 - ✓ Town of Plymouth Traffic Data – Stephen G. Pernaw & Company

2. Proposers shall provide one (1) copy of their standard contract at, or prior to their presentation/interview. This shall be delivered to Heather Huckins via e-mail, U.S. mail or personally. Please do not fax.

We look forward to your presentation and feel free to call me if you have any further questions.

Heather L. Huckins

Manager of Purchasing and Contract Services

January 16, 2003

Date

Acknowledgement by Proposer:

Signature

Printed Name and Title

Date