



**FROST SCHOOL
OF CONTINUING AND PROFESSIONAL STUDIES**

Application Instructions

Frost School, **MSC 10**
Plymouth State University
17 High Street
Plymouth, NH 03264-1595

(603) 535-2822 • Fax: (603) 535-2823

Apply electronically at plymouth.edu/frost/apply or complete this application and answer all questions.

Note: Frost School does not accept the Common Application. If you have applied for admission to Plymouth State University within the past two years, print and complete a Reactivation Application or Readmission Application, whichever applies.

Return the entire application packet including the application fee to the Frost School address at **MSC 10** listed above. **It is your responsibility** to have official transcripts from your high school/preparatory school AND any college/university forwarded to the Frost School office.

Deadlines:

The application and all supporting credentials (see Application Checklist below) must be received by the following dates:

**For Fall Semester
July 1**

**For Spring Semester
December 15**

**For Summer Session
March 15**

Definition of a First-Year Applicant:

An applicant who has not enrolled in any post-secondary school after completing secondary school education.

Definition of a Transfer Applicant:

An applicant who, after completion of secondary school, has attended any vocational school, technical school, two-year or four-year college or university either full time or part time. Academic work attempted, but not reported at the time of application, may not be retroactively transferred.

Definition of an International Applicant:

An applicant who currently has an F-1 visa or who intends to apply for one.

Definition of a Reactivation Applicant:

An applicant who applied for admission to Plymouth State during the past two years and DID NOT attend as a matriculated student (in a degree program).

Definition of a Readmission Applicant:

An applicant who previously attended Plymouth State as a matriculated student (in a degree program) but whose enrollment was interrupted.

Application Checklist

For a First-Year Student

For a Transfer Student

For an International Applicant

- \$40 Nonrefundable Application Fee (payable to Plymouth State University)
- Official high school transcript(s) with a minimum of first quarter senior grades *
- Academic recommendation
- SAT or ACT test results
- Application MUST be signed
- Essay
- N.H. residents MUST complete and have statement regarding domicile notarized
- G.E.D. scores (if applicable) & transcript of work attempted
- DD214 military record (if applicable)

- \$40 Nonrefundable Application Fee (payable to Plymouth State University)
- Official high school transcript(s) with graduation date *
- Official college transcript(s)
- Application MUST be signed
- Essay
- N.H. residents MUST complete and have statement regarding domicile notarized
- G.E.D. scores (if applicable) & transcript of work attempted
- DD214 military record (if applicable)

- \$40 (U.S. dollars) Nonrefundable Application Fee (payable to Plymouth State University)
- Official secondary school transcript(s) in English
- U.S. Center for Educational Documentation post-secondary PSU transfer credit evaluation
- TOEFL or IELTS scores
- Notarized PSU Certification of Finances
- Completed International Student Information section on application
- Essay
- Application MUST be signed

* For home-schooled students, a home-school transcript, or outline of studies.



FROST SCHOOL OF CONTINUING AND PROFESSIONAL STUDIES

Application for Admission

Frost School, MSC 10
Plymouth State University
17 High Street
Plymouth, NH 03264-1595

(603) 535-2822 • Fax: (603) 535-2823

Applying for Term Beginning:

- Fall 20
Spring 20
Summer 20

Applying to be a:

- Full-Time Frost Student
Part-Time Frost Student

Applying as a:

- First-Year Student
Transfer Student

Biographical Information (please type or print clearly)

Last Name Previous Name(s) First Name Middle Name Suffix

Present Mailing Address Street Address or PO Box City/Town State Zip Code

Permanent Legal Address Street Address or PO Box City/Town State Zip Code

Telephone Numbers with Area Codes: Home Work Cell

E-Mail (This address will be used by PSU as the primary way of communicating with you.)

- New Hampshire Resident (Complete the New Hampshire Residents section on page 4.)
Non-Resident

Social Security Number

Date of Birth (MM/DD/YY)

Gender: Male Female

Ethnicity and Race: Are you Hispanic/Latino? No Yes

Also, select one or more to indicate your race:

- American Indian or Alaskan Native Black or African American Asian Native Hawaiian or other Pacific Islander
White Do not wish to report

Are you a citizen of the United States?

- No* Yes

*If no, you must complete the International Student Information section on page 4.

Have you ever been suspended or expelled from school?

- No Yes*

*If yes, explain fully on a separate page.

Have you ever been convicted of a crime?

- No Yes*

*If yes, explain fully on a separate page and include copy of court report.

Are you now or have you been a member of the military service?

- No Yes*

*If yes, date of entry: Date of separation:
A copy of your DD214 form is required if/when available.

OFFICE USE ONLY

APPLICATION FEE RECEIVED PAYMENT METHOD AMOUNT CHECK #

BANNER STUDENT ID NUMBER

Educational Information

High School and/or Preparatory School(s) Attended:

School	Location	CEEB Number	Dates Attended MM/YY to MM/YY	Date of Graduation

Did you take the secondary school equivalency test (G.E.D.)? No Yes If yes, date taken: _____ Enclose official test scores.

Have you ever attended Plymouth State University? Yes No From _____ to _____

Colleges or Universities Attended/Attending:

College or University	Location	CEEB Number	Dates Attended MM/YY to MM/YY	Date of Graduation

List the courses you currently are or will be taking before attending Plymouth State:

Fall Semester	Spring Semester

Program Codes and Options available entirely in evening, online, and weekend formats:

- BUAD-NONE BS Business Administration
- COMM-FIME BA Communication Studies: Film and Media Studies
- COMM-PRCO BA Communication Studies: Professional Communications
- CRIM-NONE BA Criminal Justice
- PRIT-NONE Pre-Interdisciplinary Studies
- 0000-NONE Undeclared
- TESL-NONE Certificate TESOL - Teaching English to Speakers of Other Languages

Programs requiring day time classes:

- Other Program: Insert program code here: _____ (Program codes provided on page 5).
- I understand that the program I have selected will require day time classes to complete the major.

Signature of applicant

Today's date

Please list your employment experiences and/or attach current resume. _____

Please list any awards or honors you have received and/or activities (including community organizations) in which you have participated: _____

Family Information

With whom do you live: Alone Spouse Both Parents Father Mother Other _____

Father or Guardian Name: _____		Mother or Guardian Name: _____	
What is the highest level of education your father completed? <input type="checkbox"/> High school diploma or GED <input type="checkbox"/> Associate's degree <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Graduate degree		What is the highest level of education your mother completed? <input type="checkbox"/> High school diploma or GED <input type="checkbox"/> Associate's degree <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Graduate degree	
School/College attended _____	Year graduated _____	School/College attended _____	Year graduated _____
Occupation _____		Occupation _____	
Employer & employer address _____		Employer & employer address _____	
_____		_____	

Please list the name, relationship, and years of attendance of any relatives who attend or have attended Plymouth State:

Name	Relationship	Dates of attendance

Personal Essay

For Degree-Seeking Applicants, type or print an essay about on of the following on a separate sheet:

1. Select a person and discuss an accomplishment or contribution (s)he has made toward harmony among people **OR**
2. A personal achievement that has special meaning to you **OR**
3. Your academic and/or professional goals and how the Frost School at PSU can help you achieve those goals.

For Certificate Applicants, type or print an essay about:

1. Your interest in earning a certificate in TESOL.

Additional Information

How did you first hear about Plymouth State University's Frost School of Continuing and Professional Studies?

- Word of Mouth
- Newspaper Ad (please specify): _____
- Radio/Television Ad (please specify): _____
- Internet Search (please specify site): _____
- Other (please specify): _____

I expect to take classes primarily

- Days
- Evenings
- Weekend
- Online
- Blended (partly online)
- All of the above

Signature Required for ALL APPLICANTS

I certify that, to the best of my knowledge, the information given in this application is correct and complete.

Signature of applicant

Today's date

New Hampshire Residents Only

Years of residence in New Hampshire: _____

You must complete and have notarized one of the statements provided regarding domicile. If neither is appropriate, attach a notarized statement detailing all facts upon which your claim for NH domicile is based. If you are claiming NH domicile but are not currently living in the state, be certain to explain the circumstances that require you to live elsewhere. Payment of property and/or residency taxes does not in itself constitute the basis for a claim to legal domicile. Dependent students whose parents are divorced or legally separated where one, and only one, of the parents is domiciled in New Hampshire are advised to have that parent inform us in a notarized letter of his/her status as a New Hampshire domiciliary. In addition, it will be necessary that we receive documentation from that parent which confirms either his/her legal custody of the student or that he/she provides more than one-half of the student's total financial support. New Hampshire residents who are military personnel on assignment outside the state and who are applying for admission or have dependents doing so, should submit a statement establishing that they entered the armed forces from the state of New Hampshire. This statement should be certified by a commanding officer. A copy of "Rules Governing Tuition Rates for the University System of NH" may be obtained by writing the admission office. Misrepresentation of facts in order to establish a claim to New Hampshire domicile will be viewed by the admission office as justification for revoking an acceptance or returning an application without consideration.

If you are financially dependent on, or are living with, your parents, fill out the following:

Student's name _____
Last First Middle

Legal domicile _____, New Hampshire
Street City

The parents of the above-named applicant have been legally domiciled at the above address for the past 12 month. The family has no other domicile.

Signature of Parent _____

Sworn to me this _____ day of _____, _____
Month Year (Notary Public, Justice of the Peace, etc.) (SEAL)

If you are not living with your parents and are financially independent, fill out the following:

Student's name _____
Last First Middle

Legal domicile _____, New Hampshire
Street City

I have been legally domiciled at the above address for the past 12 months.
I have no other domicile, am on the checklist of the town or city of domicile, and financially independent.

Signature of Applicant _____

Sworn to me this _____ day of _____, _____
Month Year (Notary Public, Justice of the Peace, etc.) (SEAL)

International Student Information

Country of citizenship: _____ Country of birth: _____

Do you have permanent U.S. resident alien status? Yes No If no, please enclose notarized documentation of your current status.

Do you have a green card? Yes No

Do you currently have a U.S. visa? Yes No If yes, what type of visa do you have? F-1 B-1 B-2 Other: _____
Attach a notarized copy of your current visa.

Date you took (or plan to take) the TOEFL or IELTS exam: _____

Codes for Majors & Options *

Enter the major code and option code on page 2 of your application

ART

ART-CERA	BA Art: Ceramics
ART-DRAW	BA Art: Drawing
ART-GRDS	BA Art: Graphic Design
ART-PAIN	BA Art: Painting
ART-PRNT	BA Art: Printmaking
ART-SCUL	BA Art: Sculpture
ARTH-NONE	BA Art History
BFAS-GRDS	BFA Graphic Design
BFAS-FA2D	BFA 2D Studio Art
BFAS-FA3D	BFA 3D Studio Art
ARTE-NONE	BS Art Education (K-12)

ATMOSPHERIC SCIENCES & CHEMISTRY

CHEM-BCHM	BS Chemistry: Biochemistry
CHEM-CHMC	BS Chemistry: Chemistry Education (7-12)
CHEM-ENVC	BS Chemistry: Environmental Chemistry
CHEM-GENC	BS Chemistry: General
METE-NONE	BS Meteorology

BIOLOGICAL SCIENCES

BIOL-NONE	BA Biology
BIOL-NONE	BS Biology
BIOL-BIOE	BS Biological Science Education (7-12)
BIOT-NONE	BS Biotechnology
ENVB-NONE	BS Environmental Biology

BUSINESS

ACCT-NONE	BS Accounting
BUAD-NONE	BS Business Administration
MANG-GEMG	BS Management: General Management
MANG-HURM	BS Management: Human Resource Management
MARK-NONE	BS Marketing
FINA-NONE	BS Finance

COMMUNICATION & MEDIA STUDIES

COMM-FIME	BA Communication Studies: Film & Media Studies
COMM-PRCO	BA Communication Studies: Professional Communication

COMPUTER SCIENCE & TECHNOLOGY

CMPS-NONE	BS Computer Science
INFT-NONE	BS Information Technology

CRIMINAL JUSTICE

CRIM-NONE	BA Criminal Justice
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EDUCATION

CHST-NONE	BS Childhood Studies
CHST-TECS	BS Childhood Studies: Teacher Certification (K-8)
EACS-CONT	BS Early Childhood Studies: Contract
EACS-ECED	BS Early Childhood Studies: Early Care & Education
EACS-TEEK	BS Early Childhood Studies: Teacher Certification (K-3)

ENGLISH

ENGL-CONT	BA English: Contract
ENGL-ENLF	BA English: Literature & Film
ENGL-TEC5	BA English: Teacher Certification (5-12)
ENGL-WRIT	BA English: Writing

ENVIRONMENTAL SCIENCE & POLICY

ENSP-COEN	BS Environmental Science & Policy: Community & Environment
ENSP-ENSC	BS Environmental Science & Policy: Environmental Science

HEALTH & HUMAN PERFORMANCE

ADED-NONE	BS Adventure Education
ATTR-NONE	BS Athletic Training
HEAL-NONE	BS Health Education
HEAL-HEPR	BS Health Education: Health Promotion
HEAL-PSCH	BS Health Education: School Health (K-12)
PHED-APHE	BS Physical Education: Applied Health Fitness
PHED-CONT	BS Physical Education: Contract
PHED-PPHE	BS Physical Education: Physical Education & Health Education Teacher Certification (K-12)
PHED-SPPH	BS Physical Education: Sport Physiology
PHED-PPET	BS Physical Education: Teacher Certification (K-12)

HUMANITIES COUNCIL

HUMA-NONE	BA Humanities
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INTERDISCIPLINARY STUDIES COUNCIL

PRIT-NONE	BA Interdisciplinary Studies
PRIT-NONE	BS Interdisciplinary Studies

LANGUAGES LINGUISTICS

FREN-NONE	BA French
SPAN-NONE	BA Spanish

MATHEMATICS

MATH-NONE	BA Mathematics
MATH-NONE	BS Mathematics
MATH-ACTU	BS Mathematics: Actuarial Mathematics
MATH-APMT	BS Mathematics: Applied Mathematics
MATN-MAT5	BS Mathematics: Middle School Teacher Certification (5-8)
MATN-SECM	BS Mathematics: Secondary Teacher Certification (7-12)

MUSIC, THEATRE & DANCE

MUSC-CONT	BA Music: Contract
MUSC-MUST	BA Music: Music Technology
MUSC-PIPP	BA Music: Piano Performance & Pedagogy
MUSC-VOPP	BA Music: Voice Performance & Pedagogy
MUSE-NONE	BS Music Education (K-12)
THAR-ACTI	BA Theatre Arts: Acting
THAR-CONT	BA Theatre Arts: Contract
THAR-DRAM	BA Theatre Arts: Dramatic Writing
THAR-MUTP	BA Theatre Arts: Music Theatre Performance
THAR-THHL	BA Theatre Arts: Theatre History & Literature
THAR-THDT	BA Theatre Arts: Theatrical Design/Tech

PHILOSOPHY

PHIL-NONE	BA Philosophy
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PSYCHOLOGY

PSYC-NONE	BA Psychology
PSYC-CONT	BS Psychology: Contract
PSYC-DEVL	BS Psychology: Developmental
PSYC-MENH	BS Psychology: Mental Health
PSYC-PSYL	BS Psychology: Psychology & Law

SOCIAL SCIENCE

ANSO-ANTH	BA Anthropology/Sociology: Anthropology
ANSO-SOCI	BA Anthropology/Sociology: Sociology
HIST-NONE	BA History
POLS-NONE	BA Political Science
TMMP-NONE	BA Tourism Management & Policy
GEOG-NONE	BS Geography
ENVP-NONE	BS Environmental Planning
PUMG-NONE	BS Public Management
SOSC-CONT	BS Social Science: Contract
SOSC-SSTT	BS Social Science: Social Studies Teacher Certification (5-12)

SOCIAL WORK

SWRK-NONE	BS Social Work
SWRK-AGSE	BS Social Work: Aging Services
SWRK-CHFS	BS Social Work: Child & Family Services
SWRK-HESE	BS Social Work: Health Services
SWRK-MENS	BS Social Work: Mental Health Services
SWRK-SSSC	BS Social Work: Social Services for Spanish Speaking Communities

UNDECIDED/UNDECLARED

0000-NONE	Undeclared Bachelors Degree Program
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*Options: a collection of courses selected within the major, generally selected based on other interests in the major. Completion of the option is noted on the student's transcript.