

TODAY'S DATE: _____

TERM: FALL WINTER SPRING SUMMER

PROGRAM: EDD CAGS MA MAT MBA MED MS OTHER

LAST NAME

FIRST NAME

MI

STUDENT ID NUMBER (CURRENT STUDENT)

OR

SOCIAL SECURITY NUMBER

MAILING ADDRESS

CITY/TOWN

STATE

ZIP

HOME PHONE WITH AREA CODE

WORK PHONE WITH AREA CODE

EXT.

CELL PHONE WITH AREA CODE

PERSONAL E-MAIL

BUSINESS E-MAIL

STUDENT SIGNATURE

DATE

ADD

COURSE DEPT	COURSE NUMBER	COURSE TITLE	CRN	CR	COURSE CHARGE
PLEASE NOTE: Instructor's permission is required to add a course that has already begun.					TOTAL DUE

DROP/WITHDRAWAL

COURSE DEPT	COURSE NUMBER	COURSE TITLE	CRN	CR	COURSE CHARGE
PLEASE NOTE: Final refund/total due will be determined by the Course Drop/Withdrawal Schedule . The \$25 drop fee is charged at the time of the drop. Please consult your online bill through your myPlymouth account to view and process any refunds. Refunds will be credited via the same method/account with which payment was made.					DROP FEE
					REFUND/TOTAL DUE
					~25.00
					OFFICE USE ONLY

PLEASE INDICATE REASON(S) FOR DROPPING THE COURSE:

PAYMENT INFORMATION WILL NOT BE ACCEPTED VIA EMAIL

PAYMENT INFORMATION:

NAME AS IT APPEARS ON BANK/CREDIT CARD ACCOUNT _____ (PLEASE PRINT) _____ E-CHECK/CHARGE AMOUNT _____

ACCOUNT HOLDER SIGNATURE _____ DATE _____

FINANCIAL AID AWARD \$ _____ PURCHASE ORDER USNH TUITION WAIVER ASSISTANTSHIP WAIVER PSU PAYMENT PLAN ACCT.# _____

ENCLOSED IS MY CHECK FOR \$ _____ (PAYABLE TO PSU)* VETERAN'S AFFAIRS BENEFITS ** OTHER SPECIFY _____

PLEASE NOTE: A NON-REFUNDABLE 2.75 PERCENT SERVICE CHARGE WILL BE ASSESSED ON ALL CREDIT/DEBIT CARD TRANSACTIONS. PAYMENTS MADE VIA E-CHECK WILL NOT BE ASSESSED A SERVICE CHARGE. CONTACT STUDENT ACCOUNT SERVICES FOR MORE INFORMATION AT TOLL FREE (877) 846-5755 OR E-MAIL PSU-STUDENTACCOUNT@PLYMOUTH.EDU.

E-CHECK***

BANK ROUTING NUMBER

BANK ACCOUNT NUMBER

VISA MC AMEX DISC

CREDIT CARD ACCOUNT NUMBER

EXPIRATION DATE (MMYY)

CCV2 CODE (3 OR 4 DIGITS)

* Returned checks will be assessed a fee.

** Students receiving Department of Veterans Affairs benefits under the Montgomery GI Bill are limited to an add/drop period that does not exceed thirty (30) days [38CFR21.420(1)]