

Applicant Recommendation

TO BE COMPLETED BY APPLICANT

Applicant: _____ Proposed Program of Study: _____

Waiver of Right of Access to Letter of Recommendation (optional): The Family Educational Rights and Privacy Act of 1974, PL 93-380 (commonly known as the “Buckley Amendment”) allows a candidate for admission to waive her or his right of access to confidential letters of statements written on her or his behalf if the recommendation is used solely for the purpose of admission, and if the candidate, upon request, is notified of the names of all persons making such recommendations on her or his behalf.

I hereby waive my right to access this recommendation and appropriate attachments written by the above Recommender on behalf of my application or prospective application for admission. This waiver is effective only insofar as the recommendation is used solely for the purposes stated above.

Do not sign here unless you wish to waive your right to read this recommendation.

Signature: _____ Date: _____

Please return this form to:
Plymouth State University
College of Graduate Studies – MSC 11
17 High Street
Plymouth, NH 03264-1595

TO BE COMPLETED BY RECOMMENDER

You have been asked to complete a recommendation for the applicant named above.

Name of Recommender: _____ Date _____ Length of Relationship: _____

E-mail: _____ Phone Number: _____

Nature of Relationship: Supervisor Instructor Colleague Other: _____

Please provide a reference statement in the space below that addresses the applicant’s capacity for graduate study. Specific examples are useful to the admissions review board. If you need additional space, please attach a second sheet of paper.

Please check the appropriate rating for each characteristic as follows:

A=Superior; B=Above Average; C=Average; D=Below Average; U=Unable to Evaluate

	A	B	C	D	U		A	B	C	D	U		A	B	C	D	U
1. Oral communication skills						7. Motivation and enthusiam						13. Goal achievement					
2. Written communication skills						8. Imagination						14. Self direction					
3. Judgment						9. Ability to work in a group						15. Dependability					
4. Initiative						10. Interpersonal skills						16. Knowledge/experience in the field					
5. Leadership ability						11. Self-knowledge						17. Overall potential					
6. Willingness to accept responsibility						12. Respect for others											