Plymouth State University
of the University System of New Hampshire
Office of the Registrar

Application for Individual Enrollment

This form is to be used to register for regularly offered courses out of sequence or on an individual basis

Student Name *(Please print)*: _____ **HUB Suite :** _____

Student ID: _____ **Local Phone:** _____

E-mail: _____ **Student Status (circle one) Fr. So. Jr. Sr**

COURSE REQUESTED

Course ID: _____ **Course Title:** _____ **Credits:** _____

To be taken during TERM: _____ **Year:** _____ **Instructor:** _____

REASON FOR REQUEST ***(why must course be taken out of sequence or on an individual basis?)***

PROGRAM OF STUDY ***(Will regular syllabus be used? Other?)***

COMMENTS:

Student Signature	**Date**	**Professor Signature**	**Date**
Advisor	**Date**	**Dept Chair**	**Date**
Provost Office	**Date**	**Undergraduate Studies Office**	**Date**

NOTE: A per-credit overload fee will be charged to each student undertaking an Individual Enrollment if the enrollment puts the student over the 17-credit maximum. For part-time students and those taking courses in Winterim and Summer, the charge will be the per-credit Continuing Education tuition rate.

TAKE THE COMPLETED FORM TO THE REGISTRAR'S OFFICE-SPEARE ADMINISTRATION BUILDING

STUDENT RECORD CHANGE **READMIT/ADMIT TERM** _____ **SCANNED/INDEXED**
REVISED 01/11 *Effective Spring 2010 (201030)*