Plymouth State University
of the University System of New Hampshire
Office of the Registrar

FIRST DAY DROPS

In the Spring of 1984 the Plymouth State University faculty approved the following regulation:

Any student who does not appear for the first class meeting of the semester, and does not notify the course instructor before that class meeting that s/he will be absent, MAY be dropped from the course by the instructor and that student's place may be given to another student.

Note that the option to drop the student is yours. However, if the student has an academic hold (as noted on the roster), please contact us before submitting the drop. If you do wish to drop students under this regulation, please complete this form and return it to the Office of the Registrar by the end of the appropriate add period for the course.

Student ID	Student Name	CRN

You can mail this form to at MSC 7, fax it to (603) 535-2724 or bring to the Office of the Registrar in Speare Administration Building

Faculty Signature _____ *Date* _____