



Plymouth State University
of the University System of New Hampshire
Office of the Registrar

GRADE FORM

Instructor's Name (printed)

Change of Grade

Student's Name

Student ID

Today's Date

CRN

Course ID (ie. EN-1200.01)

Title

Semester & Year

Reason for Change

Previous Grade

To

New Grade

Signature of Instructor

Request for Grade

Student's Name

Student ID

Today's Date

CRN

Course ID (ie. EN-1200.01)

Title

Semester & Year

Grade

Signature of Instructor

Distribution: Instructors should retain the yellow copy for their records and send the white copy to the Office of the Registrar.
Forms should not be given to students.