

DIVERSITY FELLOW

Position Description

GENERAL DESCRIPTION

The Diversity Fellow is a student working with the Department of Residential Life as part of a proactive educational group to promote the awareness and value of diversity to society and to the on-campus housing community at Plymouth State University. Diversity Fellows increase awareness of diversity related issues, create dialogue that enhances the perception of diversity, and work to build Residence Hall community. Diversity Fellows help develop educational programs to promote the necessity, awareness, and acceptance for diversity to Residence Hall students. The Diversity Fellow receives direct supervision from the Residential Life Coordinator of Diversity Programs and additional supervision from the professional live-on staff.

DUTIES AND RESPONSIBILITIES

A. Community Support/Programming

- a. To provide two active programs a month in your area.
- b. To provide one passive program a month in your area.
- c. To provide one group program per semester with entire Diversity Fellow group for the entire campus community.
- d. Maintain a bi-weekly informational bulletin board designated by Residence Director that co inside with themes chosen by Diversity Fellow group.
- e. Research and supplement Residential Life staff with resources around diversity topics.

B. Student Advocacy

- a. Assume a leadership role in developing a sense of responsibility in each community and fostering consideration for the rights, freedoms, beliefs, and lifestyles of others.
- b. Be a resource to members of the community who want to know more or are concerned about the environment of their community.
- c. Encourage interpersonal and group interactions among residents.

C. Staff Team Responsibilities/Training

- a. Attend bi-weekly Diversity Fellow staff development meetings designated by Diversity Coordinator.
- b. Attend bi weekly meetings with Residence Director/Manager in your area.
- c. Actively participates in Diversity Fellow training and development activities.
- d. Must be able to attend and participate in Diversity Fellow Training September 8-9th, 2007.

D. Administrative Responsibilities

- a. Keep a log/journal of activities in regards to position to be shared with Coordinator.
- b. Submits any required reports or paperwork in a timely manner.
- c. Check your Plymouth email daily to aid in communication with Diversity Coordinator/Diversity Fellows.
- d. Must schedule and attend monthly meetings with Diversity Coordinator.

CRITERIA FOR CONSIDERATION

- Must be living in on campus housing during time of appointment.
- Exhibit a commitment to diversity.
- Displays a willingness to learn more about topics and issues of diversity.
- Have a willingness to enhance presentation skills.

- Demonstrate self motivation in to be successful at position.

COMPENSATION

- All Diversity Fellows receive a housing scholarship in the amount of \$1000 per semester.
- Diversity Fellow positions are renewable each semester if deemed appropriate by Diversity Coordinator. Evaluation between Coordinator, RD/Manager and Fellow after fall semester will determine if Diversity Fellow has continued employment for spring semester.
- Diversity Fellow's must reapply during the summer (see hiring timeline) for next academic year if interested in returning to position.

Current Fellows need to reapply during the summer (see hiring timeline) if interested in Diversity Fellow position for 2007-2008 academic year.