

Judicial Programs Office:

Date Judicial Programs received this form: _____

Staff initials: _____

Appeal Outcome: _____

PETITION FOR APPEAL 7/19/02

- Submitting a Petition for Appeal provides information for the appeal officer to review to determine whether there is a basis for an appeal. Submission of this form does not guarantee that an appeal will be granted.
- If an appeal meeting is granted, the appeal officer will review your concerns with you but not 'rehear' the case.
- If an appeal is granted, the decision or sanctions may be upheld, changed (increased or decreased), or a new hearing granted.
- One or more of the Basis for Appeals, listed below, must be reasonably met and the information you submit supporting the basis must be descriptive for an appeal meeting to be granted.

Once this form is submitted:

- If an appeal meeting is granted, you will be contacted and scheduled for a meeting.
- If an appeal meeting is not granted, you may either receive a phone call or a letter explaining why an appeal review was not granted.

INSTRUCTIONS:

- 1) Submit this Petition for Appeal form to the Judicial Programs Office (Speare 303) within two business days (by 4:30pm) of receiving the disciplinary decision, whether verbally or in writing. (An appeal may not be granted, if the judicial letter is not picked up by the student within a reasonable time period.)
- 2) Complete the information on the remainder of this form accurately, legibly, and concisely.

A. GENERAL INFORMATION:

Name: _____ SS#: _____ Local Phone: _____ HUB: _____

Name of Hearing Officer who conducted hearing: _____

Date of the hearing: _____ Date the incident occurred: _____

List all violations you were found responsible for: _____

List all sanctions that were imposed: _____

B. BASIS FOR APPEAL: Check the reason/s below you are petitioning for an appeal and complete the information below the boxes you checked. (You may type your information on a separate paper and attach this form to the front if you prefer).

Evidence did not warrant a finding of responsibility.

Complete separate information for each violation you are contesting:

1) Violation you are contesting: _____

Why do you think there was not evidence to warrant a finding of responsibility:

2) Violation you are contesting: _____

Why do you think there was not evidence to warrant a finding of responsibility:

Hearing procedures were not fair (or in major violations – Due Process was not followed).

What specifically was not fair about the procedures and/or what part of Due Process was not followed:

Sanction(s) is not appropriate for violation(s). (May not be applicable for standard sanctions – see Student Handbook).

Complete separate information for each sanction you are contesting:

1) Sanction you are contesting: _____

Why do you think this sanction is not appropriate:

2) Sanction you are contesting: _____

Why do you think this sanction is not appropriate:

Presence of new evidence. Evidence that was available at the time of the hearing, but not utilized, will not be considered 'new evidence'. New evidence must be considered substantial enough to change the outcome in a significant manner.

What new evidence do you have:

