

Plymouth State University
General Education Committee
Draft Minutes
Mar. 26, 2007

- I. The meeting was called to order at 2:35 p.m. Present were Lisa Lindgren (Chair), Mary Campbell, John Krueckeberg, David Zehr, Robert Fitzpatrick, Cathie LeBlanc, and Robert Miller (Scribe). David Leuser was present as a guest. Gaye Gould and Lourdes Aviles were excused.
- II. The March 12, 2007 minutes had not yet been distributed.
- III. Committee representatives
 - A. Curriculum committee. Mary reported the Curriculum Committee had only a brief meeting since we last met.
 - B. Executive council. Cathie reported the Executive Council had not met since we last met.
- IV. New Business
 - A. Business – D. Leuser
 1. Motion: Approve **BU 4650, Professional Employment, as a Wellness Connection**. Prof. Leuser agreed to make more explicit references to wellness in his syllabus. The motion then passed 6-0-0-Prof. Leuser agreed to allow us to post the power point presentation he will use to introduce a wellness model in this course on our website as a tool others may want to use in similar courses.
 - B. Discussion on Gen Ed Program Assessment.

David reported on a conversation he had with Scott Mantie in which Scott had questioned the usefulness of NSSE for our purposes. Scott indicated other assessment tools are available commercially, but argued it would be more cost effective for us to create our own. Bob provided copies of NSSE and other tools and we examined them for inspiration. We will invite Scott to the next meeting to discuss what commercial assessments are available and what help he could give us with creating our own.
 - C. Update on electronic evaluation of Gen Ed courses (D. Zehr)

David presented a summary table indicating by discipline and General Education component % response to last semester's online and paper course assessments. Although % response was often low and paper requires considerable staff time, we decided to try again this semester paper assessment for courses that will sunset next year and online assessment for all others. Drawing upon the experience of those who

had greatest success in the fall, David will suggest to faculty how the online assessments should be presented to students to maximize compliance.

D. Training for new committee members

Lisa raised the issue of how we might train new members of the committee, and specifically whether we should prepare a document listing what we especially seek in proposals for each component. After some discussion of various alternatives, Lisa volunteered to do a first draft of such a document and distribute it electronically before the end of the semester.