

Plymouth State UNIVERSITY

STUDY AWAY application

Global Engagement Office
MSC #62, Mary Lyon
Plymouth State University
Plymouth, NH 03264

Telephone: 603-535-3370

psu-geo@plymouth.edu

Fax: 603 -535-3374

Fee: _____

Date Submitted: _____

Student Name: _____ Date: _____

Study Away Program: _____

This application must be completed, signed, and submitted along with your study away fee to the PSU Global Engagement Office at Mary Lyon

You must submit this application with your non-refundable deposit by April 30 for summer/fall programs and before November 15 for winterin/spring semester programs*

*Please note that some study away programs may have earlier application deadlines so be sure to check the specific requirements of the program you are applying for. A study away advisor will be assigned to you when you submit your application at the Global Engagement Office at Mary Lyon with the application fee.

Eligibility Criteria:

To participate in a PSU- approved study away program, you must have a cumulative GPA of 2.50 at the time of application; at least 12 full-time credits completed at PSU; and must have attended and earned at least a 2.0 GPA the semester prior to application. In addition, our study away partners and host universities may have higher GPA requirements. All of our off-campus programs require that you be in good financial standing and your judicial record be reviewed prior to approval. Newly admitted transfer students to PSU will need to meet additional criteria and should schedule a meeting with a study away advisor before beginning the application process. Students who have been on medical leave or military duty should provide additional information within their personal statements explaining their leave of absence from the PSU campus.

Administrative Fees for ALL Study Away Programs:

A non-refundable study away fee is required and must be paid with the submission of this application by the stated deadlines. For fall and spring programs, a \$300 fee applies and, for winterin and summer programs of 1-9 credits, a \$100 fee applies. This fee can be paid on-line: ([Click here for application fee link](#)) Please carefully review the refund and cancellation policies for your study away program. Confirmation deposits paid directly to PSU provider or direct enroll partners typically are not refundable. Upon acceptance, you should meet with a study away advisor immediately to review your financial commitment. You should also meet with your financial aid advisor.

PSU requires students to purchase comprehensive international medical insurance for the number of months (at \$38 per month) students are abroad on PSU - approved programs. Details on specific insurance coverage terms are available at the Global Engagement Office website. If adequate comprehensive insurance is included in your program fee, you will not be required to purchase the CISI insurance policy. Your study away advisor can provide guidance on this very important issue.


Plymouth State
UNIVERSITY
Global Engagement Office
Application to Study Away

City/Country of Program: _____

Provider/Exchange: _____

Host University: _____

Dates of your academic program: Start Date _____

Finish Date _____

Personal Information:

Last Name: _____ First Name: _____ Middle Initial: _____

PSU ID #: _____ Date of Birth: _____ Gender: _____

Citizenship: _____ If non-US citizen, current visa _____

Academic Information:

Major(s): _____ Minor: _____

Academic Advisor(s): _____ Cumulative GPA: _____

of total credits earned as of last semester: _____

Contact Information:

The Global Engagement Office communicates by PSU email only. If you are not in the habit of using your Plymouth State email account, the mailbox may be full and rejecting incoming traffic. When you apply to study away, please empty your mailbox and check your incoming messages frequently for study away - related communications.

e-mail: (must use PSU account) _____

Local/Campus Address: *It is your responsibility to keep the Global Engagement Office informed of any change of address and contact information*

Street: _____ Phone: _____

City: _____ Cell Phone: _____

State: _____ Zip: _____ Valid Until: _____

Permanent Address: (HOME)

Street: _____ Phone: _____

City: _____ State: _____ Zip: _____

Valid Until: _____

Physical Mailing Address (*if different*) where you are able to receive UPS/FedEx packages:

Street: _____ City: _____
_____ State: _____ Zip: _____

Person to contact in case of emergency :

Name: _____ Relationship: _____

Address: _____

Telephone: _____ Cell: _____

Business Name & Address: _____

Business Telephone: _____ Email: _____

Personal Statement:

Please submit, in a separated document, a brief essay on why you wish to study away. You may submit a copy of your provider application essay, if applicable.

Pre-departure responsibilities:

Your participation in a pre-departure orientation is required. Pre-departure paperwork is accessible via the PSU Global Engagement Office website. By signing this application you agree to complete and submit all requirements to the Global Engagement Office within 3 weeks (21 days) of your departure before PSU can officially release you to study away. In addition to the PSU pre-departure requirements, you are expected to complete certain requirements with your selected study away program. If you fail to complete requirements within the specified time, you WILL BE WITHDRAWN from the University and will lose your student status, which will endanger your admissibility to the study away program, jeopardize any federal and institutional financial aid you receive, and put your health insurance at risk (if applicable). Your study away advisor will discuss the importance of your pre-departure requirements with you at your initial appointment after acceptance.

I certify that all statements made on this application and all other study away application materials are complete, true, and accurate to the best of my knowledge.

Applicant Signature (typed if submitting electronically): _____

Date: _____

Please submit this application and pay your application fee on-line:

https://quikpayasp.com/usnh/psc/commerce_manager/payer.do?orderType=GEO-Study Away Application

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