



PART-TIME ADD/DROP FORM

Status: Part-Time Matriculated Part-Time Non-Matriculated _____ *Term and Year*

_____ *Last Name* _____ *First Name* _____ *M.I.* _____ *Student ID*

A registration form, not a Drop/Add form, must be used the first time you register for the term. A Drop/Add form is used only after your initial registration. After registering at the Registrar's Office, you must process this form at the Student Account Services Office on the day you register, or any course added will be dropped

I wish to CFF "the following course:

	CRN	Course ID	Title	Cr.
ADD				

*As of the Spring 2007 semester, instructor signature is no longer required to drop classes. Students are still required to complete and present form to the Registrar's Office by deadline for drop to be complete.

I wish to "F TQR"the following course:

	CRN	Course ID	Title	Cr.
DROP				

Instructors Signature: _____

Student Signature: _____ *Date:* _____

Adding and Dropping Courses

See the Time & Room Schedule and the web calendar for the exact add and drop deadlines.

Instructor signature(s) do not excuse students from meeting add and drop deadlines.

Fill out this form, secure all signatures and process this form at the Office of the Registrar by the appropriate deadline.