

Writing and Reading Center

Peer Editing Checklist

1. Does the paper meet the length requirement?
2. Does each subsection contain the appropriate information?
 - Is any information missing from a subsection?
 - Is there any information that needs to be moved to a different section?
3. Is the paper clear and easy to read?
 - In each section, is the information presented clearly?
 - On the paper, make a note in the margin at any points where you are confused or have to concentrate to understand.
4. Has the paper been adequately proofread?
 - As you read the paper, make penciled notes on it where you think improvement could be made in areas such as
 - Spelling
 - Punctuation
 - Capitalization
 - Style
 - General presentation
5. What do you think would help the author improve the paper?
 - How could this become an A paper? Try to list at least three suggestions.