

Council of Teacher Education By-Laws

a. Composition:

The Council of Teacher Education consists of one representative from all programs within the Unit (see Note 1). If a representative is responsible for multiple programs, they will represent those programs with one vote (Appendix A).

Representatives from programs within the Unit (Appendix B) offering an initial educator preparation certification, other school personnel, or professional development programs for practicing educators should be qualified to teach the content methodology within the discipline and/or should supervise student teachers/interns. Representatives are selected by their respective departments/programs for three (3) year terms.

The undergraduate student representative must be a student in an initial educator preparation program and not currently involved in student teaching. The undergraduate student representative is elected at the beginning of the academic year by the Student Senate for a one (1) academic year term. The graduate student representative should be a student within the Unit (Appendix B). The graduate student is recommended by program faculty to the Director of Teacher Education at the beginning of the academic year for a one year term.

In addition, the Faculty Speaker shall appoint a faculty member to be a non-voting participant on the committee for a one (1) year, non-renewable term. This member shall be selected from a pool of faculty with not more than five (5) years service at PSU. The non-voting faculty member shall be held to the same selection criteria as the voting members.

The Director of Teacher Education shall serve as the Chair of the Council of Teacher Education, as long as the Director of Teacher Education is a faculty member. Should the Director of Teacher Education not be a faculty member, the chair of the council will be elected from among the voting faculty members on the council.

The Council of Teacher Education is considered a Principal Policy-Making Committee under Article X of the Faculty Bylaws.

Quorum – A quorum will exist when 50 percent plus one of the voting membership are in attendance.

b. Function:

(1) The Council of Teacher Education is responsible for the development, administration, revision, and evaluation of all programs within the Educational Unit (Appendix B). The Council is responsible for the dissemination and periodic assessment of the Conceptual Framework for Teacher Education (see Note 2). The Graduate Hallmarks are the Theoretical Framework of the Advanced Programs and are reviewed by graduate faculty coordinators (see Note 3). The Council receives input from faculty, initial educator preparation candidates, candidates within the Advanced programs (other school personnel and professional development for practicing teachers), public school professionals, professional advisory boards, and professional associations. These responsibilities are in accordance with the standards of the National Council for Accreditation of Teacher Education (NCATE) and certification standards for educational personnel in New Hampshire.

(2) The Council of Teacher Education will meet regularly with advisory bodies to discuss issues in the field and will work collaboratively with these bodies to ensure the high quality of preparation for initial educator programs, other school personnel, and professional development for practicing teachers.

(3) Any curriculum change in undergraduate Initial Educator Preparation programs must be presented to the Council for its approval before being presented to the Undergraduate Curriculum Committee. Any curriculum change in graduate Initial Educator Preparation, Other School Personnel, and Professional Development for Practicing Educator programs must be presented to the Council for its approval before being presented to the College of Graduate Studies Curriculum Committee.

(4) Substantive changes must be approved by the Faculty.

(5) The Council of Teacher Education By-Laws will be reviewed yearly (during the spring semester) to insure proper membership representation of all programs within the Unit.

[Amended 12-2-92, 12-7-94, 5-1-02, 12-3-03, 3-2-05, 3/07, 11/09, 4/12]

Note 1: As of 3/11 the Unit consists of 47 programs encompassing the following: 1) initial educator preparation; 2) other school personnel; and 3) professional development for practicing educators.

Note 2: The Conceptual Framework (CHECK) is utilized by undergraduate Initial Educator Preparation Programs.

Note 3: The Graduate Hallmarks (leadership and advocacy, scholarship and action, reflection and innovation, professionalism and service, and global awareness and social responsibility) are the theoretical framework utilized by the Advanced Programs including other school personnel and professional development of educators.

Appendix A

List of PSU Programs and Coordinators for Voting Members of the CTE (as of April, 2012)

Votes	PSU Program	Level	Coordinator	Degree
1	Biology	ITP	Mary Ann McGarry	Baccalaureate
	Biology	ITP		Post Baccalaureate
	General Science	ITP		Post Baccalaureate
1	Chemistry	ITP	Kim Duncan	Baccalaureate
1	Computer Technology	ITP	Ethel Gaides	Post Baccalaureate
1	Doctor of Education	ADV	Kathleen Norris	EdD
1	Early Childhood Studies	ITP	Pat Cantor/Mary Earick	Baccalaureate
1	Elementary Education	ITP	Marianne True	Baccalaureate
1	Elementary Education	ITP	Susan Shapiro	Post Baccalaureate
1	English as a Second Language (ESL)	ITP	James Whiting	Baccalaureate
	English as a Second Language (ESL)	ITP		Post Baccalaureate
1	English/Language Arts	ITP	Megan Birch	Baccalaureate
1	English/Language Arts	ITP	Meg Peterson	Post Baccalaureate
	English Education-Teaching Writing	ADV		Master's
1	Health Education	ITP	Lynn Johnson	Baccalaureate
	Health Education	ITP		Post Baccalaureate
1	Mathematics 5-8	ITP	Shawn Hackshaw	Baccalaureate

	Mathematics 7-12	ITP		Baccalaureate
1	Mathematics 5-8	ITP	John Donovan	Post Baccalaureate
	Mathematics 7-12	ITP		Post Baccalaureate
1	Modern Lang: French & Spanish	ITP	Barbara Lopez Mayhew	Post Baccalaureate
1	Music	ITP	Holly Oliver	Baccalaureate
1	Physical Education	ITP	Louise McCormack	Baccalaureate
	Physical Education	ITP		Post Baccalaureate
1	Principal	OSP	Christie Sweeney	Master's
	Principal	OSP		CAGS
	Superintendent	ADV		CAGS
	Curriculum Administrator	OSP		CAGS
	Administration & Curriculum	ADV		CAGS
1	Reading and Writing Teacher	OSP	Edie Patridge	Master's or CAGS
	Reading and Writing Specialist	OSP		Master's or CAGS
1	School Counseling	OSP	Gary Goodnough	Master's
1	School Library/ Media Specialist	OSP	Elaine Allard	Master's
1	School Psychology	OSP	Leo Sandy	Master's or CAGS
1	Social Studies	ITP	Mike Kopish	Baccalaureate
	Social Studies	ITP		Post Baccalaureate

1	Special Education	ITP	Marcel Lebrun	Master's
	Special Education Administrator	OSP		Master's or CAGS
1	Visual Arts	ITP	Bill Haust	Baccalaureate
1	Visual Arts	ITP	Jason Swift	Post Baccalaureate
1	Adventure Learning	ADV	Jamie Hannon	Master's
1	Instrumental Music Education	ADV	Gary Corcoran	Master's
1	Integrated Arts	ADV	Trish Lindberg	Master's
	Arts, Leadership and Learning			CAGS
1	Middle Level Education	ADV	Cheryl Baker	Master's
	Online Teaching and Learning	ADV		
	Neurodevelopment Approach	ADV		
1	Director of Teacher Education		Irene Cucina	
1	Undergraduate Student Representative			
1	Graduate Student Representative			

0 Ex officio membership

Coord. Teacher Certification & Clinical Experiences
Coordinator of Assessment
Administrative Assistant
Graduate Programming & Assessment Coord.
Director of Curriculum Support
Graduate Certification Coordinator

Kathy Vestal
Deborah Mardin
Kelsey Donnelly
Judy Ciesielski
Mary Campbell
James Kuras

Appendix B

Educational Unit Programs (as of April, 2012)

INITIAL TEACHER PREPARATION AND ADVANCED PROFESSIONAL PREPARATION PROGRAMS (CERTIFICATION)

PSU Program	Level	Coordinator	Degree	Review by	Status
1 Biology	ITP	Mary Ann McGarry	Baccalaureate	SPA: NSTA (deferred)	F03 Deferred
				State	F09 State aprved - 8/31/15
2 Biology	ITP	Mary Ann McGarry	Post Baccalaureate	SPA: NSTA (deferred)	F09
				State	State Conditional til 8/31/2012
3 Chemistry	ITP	Kim Duncan	Baccalaureate	SPA: NSTA (deferred)	F09
				State	State 2-yr provisional (new prog) - 8/31/2012
4 Computer Technology	ITP	Ethel Gaides	Post-Baccalaureate	SPA: (deferred)	F09 Deferred
				State	State Conditional til 8/31/2012
5 Curriculum Administrator	OSP	Kathleen Norris	CAGS	NO SPA	F09 No SPA
				State	State 2-yr provisional (new prog) - 8/31/2012
6 Early childhood studies	ITP	Pat Cantor/Mary Earick	Baccalaureate	SPA: NAEYC	S11 NCATE Nationally Recognized (2019)
				State	State aprvd 8/31/15
7 Elementary Education	ITP	Marianne True	Baccalaureate	SPA: ACEI	S11 NCATE Recognized w/conditions (2012)

					State		State aprvd 8/31/15
8	Elementary Education	ITP	Susan Shapiro	Post Baccalaureate	SPA – ACEI (not submitted)	F09	State Conditional til 8/31/2012
					State		
9	English as a Second Language (ESL)	ITP	James Whiting	Baccalaureate	SPA: TESOL	F10	NCATE Recognized w/conditions (2013)
					State		State approved 8/31/2015
10	English as a Second Language (ESL) (Post Bac)	ITP	James Whiting	Post Baccalaureate	SPA: TESOL	F10	NCATE Recognized w/conditions (2013)
							State approved 8/31/2015
11	English/Language Arts	ITP	Megan Birch	Baccalaureate	SPA: NCTE	S10	Not Recognized – can resubmit full report
					State		State aprvd 8/31/15
12	English/Language Arts	ITP	Meg Peterson	Post Baccalaureate	SPA: NCTE (deferred)	F09	Deferred
					State		State Conditional thru 8/31/2012
13	General Science	ITP	Mary Ann McGarry	Post-bac	SPA: NSTA (deferred)	F09	Deferred
					State		State Conditional thru 8/31/2012
14	Health Education	ITP	Lynn Johnson/Louise McCormack	Baccalaureate	SPA: AAHE (no candidates)	F02	Nationally Recognized 2/1/2012
					State		State aprvd 8/31/15

15	Health Education	ITP	Lynn Johnson/Irene Cucina	Post Baccalaureate	SPA: AAHE State	F10	NCATE Nationally Recognized (2019) State aprvd 8/31/15
16	Mathematics 5-8	ITP	Shawn Hackshaw	Baccalaureate	SPA : NCTM State	F10	NCATE Recognized w/conditions (2013) State aprvd 8/31/15
17	Mathematics 5-8	ITP	John Donovan	Post-Baccalaureate	SPA : NCTM (deferred) State	F09	Deferred State aprvd 8/31/15
18	Mathematics 7-12	ITP	Shawn Hackshaw	Baccalaureate	SPA : NCTM State	F10	NCATE Recognized w/conditions (2013) State aprvd 8/31/15
19	Mathematics 7-12	ITP	John Donovan	Post-Baccalaureate	SPA : NCTM (deferred) State	F09	Deferred State aprvd 8/31/15
20	Modern Lang: French & Spanish	ITP	Barbara Lopez Mayhew	Post-bac	SPA (DEFERRED) State	F09	Deferred State aprvd 8/31/15
21	Music	ITP	Holly Oliver	Baccalaureate	No SPA State	F09	No SPA State aprvd 8/31/15
22	Physical Education	ITP	Louise McCormack	Baccalaureate	SPA: NASPE State	F10	Nationally Recognized (2019) State aprvd 8/31/15
23	Physical Education	ITP	Irene Cucina	Post Baccalaureate	SPA: State	F10	Not Submitted State aprvd 8/31/15 (Conversion

							only)
24	Principal	OSP	Christie Sweeney	Master's	SPA: ELCC State	F02	Recognized w/conditions (8/1/2013) State approved 8/31/15
25	Principal	OSP	Christie Sweeney	CAGS	SPA: ELCC State	F10	Recognized w/conditions (8/1/2013) state aprvd 8/31/15
26	Reading and Writing Specialist	OSP	Edie Patridge	Master's or CAGS	SPA: IRA State	F10	Recog on probation to 8/1/2012 State aprvd 8/31/15
27	Reading and Writing Teacher	OSP	Edie Patridge	Master's or CAGS	State	F10	Recog on probation to 8/1/2012 State aprvd 8/31/15
28	School Counseling	OSP	Gary Goodnough	Master's	CACREP State		CACREP Accredited - 2015 State aprvd 8/31/15
29	School Library/ Media Specialist	OSP	Elaine Allard	Master's	SPA: ALA State	F10	Recognized w/conditions 2/1/2013 State approved 8/31/15
30	School Psychology	OSP	Leo Sandy	Master's or CAGS	SPA: NASP State	F10	State aprvd 8/31/15
31	Social Studies	ITP	Pat May	Baccalaureate	SPA: NCSS State	F10	Recognized w/conditions (2012) Sate aprvd 8/31/15

32	Social Studies	ITP	NEW STAFF Mike Kopish	Post-bac	SPA: NCSS (Deferred) State	F09	Deferred State aprvd 8/31/2015
33	Special Education	ITP	Marcel Lebrun Ann Berry	Master's	SPA: CEC State	F10	Recognized w/conditions(2013) State aprvd 8/31/15
34	Special Education Administrator	OSP	Marcel Lebrun	Master's or CAGS	SPA: NONE State	F09	None Conditional approval (2012)
35	Superintendent	ADV	Christie Sweeney	CAGS	SPA: ELCC state	F10	Recognized w/conditions (8/1/2013) state aprvd 8/31/15
36	Visual Arts	ITP	Bill Haust	Baccalaureate	NASAD State	F09	Approved - NASAD State aprvd 8/31/15
37	Visual Arts	ITP	Jason Swift	Post-bac	NASAD State	F09	APPROVED - NASAD State aprvd 8/31/15

ADVANCED PROGRAMS – PROFESSIONAL DEVELOPMENT FOR PRACTICING TEACHERS

	Program	LEVEL	Coordinator	Degree	Reviewed by	
1	Administration and Curriculum/Assessment	ADV	Kathleen Norris	CAGS	NEASC	F 13
2	Adventure Learning	ADV	Jamie Hannon	Master's	NEASC	F 13

3	Arts, Leadership and Learning	ADV	Trish Lindberg	CAGS	NEASC	F 13
4	Doctor of Education	ADV	Kathleen Norris	DOCTORATE	NEASC	F 13
5	English Education–Teaching Writing	ADV	Meg Peterson	Master’s	NEASC	F 13
6	Instrumental Music Education	ADV	Gary Corcoran	Master’s	NEASC	F 13
7	Integrated Arts	ADV	Trish Lindberg	Master’s	NEASC	F 13
8	Middle Level Education	ADV	Cheryl Baker	Master’s	NEASC	F 13
9	Online Teaching and Learning	ADV	Cheryl Baker	Master’s	NEASC	F 13
10	Neurodevelopment Approach	ADV	Cheryl Baker	Master’s or CAGS	NEASC	F 13
11	Educational Leadership/ Self Designed	ADV	Christie Sweeney	Master’s or CAGS	NEASC	F 13

