

Frost School Council Minutes

November 8, 2011

HUB 123

3:30-5:00

Present: Christian Roberson (Chair), Cheryl Baker, David Berona, Nancy Betchart, Gail Carr, Terri Dautcher, Dana Ernst, Alex Herbst, Mary Ann McGarry, Zach Tirrell, David Zehr

Unable to attend: Pam Anneser, Trent Boggess, Mardie Burckes-Miller, Dan Moore, James Whiting, Frances Williams, Eun-Ho Yeo

Scribe: Christian Roberson

Acceptance of October 2011 minutes.

Discussion: Changes to FSC Mission/Function and Composition

Discussion of draft motion:

Discussion was held regarding the composition of the ATC committee. After looking closer at the Director of Business Services for ITS, it was decided to remove that position from the committee. David Zehr did feel that it was appropriate to leave the AVP for UG Studies on the committee. Cheryl raised concern about having a graduate student represented on the committee. After further discussion three students were added: one from CoGS, one from Frost, and one from SG.

Discussion was held about the faculty composition on the committee. In order to ensure balance of administrators and faculty on the committee, the total number of faculty was increased to six. Nancy brought forward a concern from the Deans about making sure that each college had adequate representation. Two faculty per college and one per college plus three at large were both considered. In the end two per college was chosen.

Additional discussion of language edits and minor changes to the motion took place. Rather than race to finish the motion for the December faculty meeting, the committee agreed to formally vote to move the motion forward at our December meeting to go to the full faculty in February.

Edits to the draft motion:

For brevity the notes on specific changes made during the meeting have been omitted. The draft as written at the end of the meeting is provided on the next pages.

Next meeting: December 13, 2011, 3:30, HUB 123

Meeting adjourned at 4:45

Academic Technology Committee

DRAFT

Integrating technology with teaching, learning, and research activities enhances the achievement of academic objectives. The Academic Technology Committee represents faculty and student interests and needs related to technology and online education. This committee encourages and supports the effective use of academic technology, and advocates for faculty regarding technology strategies, policies, plans, and priorities for the adoption and implementation of classroom-based and online technologies.

a. Composition:

The following administrators or designee: Associate Vice President of Undergraduate Studies, Dean of the Frost School, Associate Vice President for Graduate Studies, the Director of Learning Technologies and Online Education (LTOE), the Director of Management Information Systems (MIS), six elected faculty members, two from each of the following colleges: the College of Business Administration, the College of Arts and Sciences, and the College of Education, Health and Human Services, and three students selected by the Student Senate, one of whom must be a Frost student and one of whom must be a graduate student. The Council elects its own chair who shall be a faculty member. Elected members will serve a three-year term.

In addition, the Faculty Speaker shall appoint a faculty member to be a non-voting participant on the committee for a one-year, non-renewable term. This member shall be selected from a pool of faculty with not more than five years of service at PSU. The Chair of the Academic Technology Committee, or his/her designee, shall serve as an ex-officio member of the Planning/Budget Leadership Group (PBLG) and the Executive Steering Committee for Information Systems (ESC-IS). The Chair of the Academic Technology Committee serves on the University Steering Committee.

b. Function:

The Academic Technology Committee:

- Gathers and communicates faculty technology needs, requirements, recommendations, and priorities.
- Considers students' perspectives regarding their technology needs and recommendations.
- Executes ongoing processes to ensure fair representation, visibility, and consideration of faculty technology needs.
- Influences university strategic planning and investment decisions related to academic technology both in the classroom and online.
- Interfaces regularly with key stakeholders to assist with activities that support academic technology adoption and integration.
- Advocates for adequate technical professional development resources for faculty, both on campus and through external development opportunities.
- Recommends policies related to academic technology for faculty approval.
- Work collaboratively with stakeholders to assess technology used in the academic environment
- And use assessment information to inform future technology investments.

The Academic Technology Committee shall meet once monthly during the fall and spring terms. Minutes of all meetings will be posted on the campus intranet.

Notes/Thoughts

This section is not part of the motion but rather captures some of the thoughts and discussion points from the sub-group's meeting and discussion.

- Ensure adequate resources for Learning Technologies and Online Education (LTOE).
- Ensure adequate resources for professional development for faculty both internally and externally.
- Technology adoption and relevancy for students.
- Fair processes to help guide investment in academic technology both in the classroom and online.
- Emerging thinking on technology.
- Faculty Academic Technology Fellows?
- Assessment and follow-up on technology investments
- Committee chair or his/her designee will sit on PBLG.
- Committee chair or his/her designee will sit on ESC.