

Plymouth State University

FACULTY MEETING AGENDA

February 1, 2012

3:35 – 5:00 PM, Heritage Commons

- I. **Acceptance the draft minutes** of the December 7, 2011 meeting. Minutes are available online on the Faculty Governance blog. You will be required to log in to myPlymouth to view the minutes. The Faculty Governance Blog may be found at <http://www.plymouth.edu/committee/faculty/>

II. Reports

- A. Sara Jayne Steen, President
- B. Julie Bernier, Provost and Vice President for Academic Affairs

III. New Business

- A. Resolutions of the Standing Committees – None
- B. Motion (Barbara Lopez-Mayhew): To approve the proposed BA in Modern Languages. See Appendix A for more information.
- C. Motion (Vedran Lelas): Motion to approve the proposed BS in International Business. See Appendix B for more information.
- D. Motion from the Frost School Council (Christian Roberson): To replace Article XI.F.9 (the Frost School Council) of the Faculty Bylaws with a new Article XI.F.2 (and to renumber the remaining Article XI.F sections appropriately) and to amend Article X as shown in Appendix C. See Appendix C for the bylaws language for the current Frost School Council, the proposed Academic Technology Committee, and rationale for this motion.
- E. Discussion (Elliott Gruner): General Education Committee will provide an update on assessment efforts by the committee, share options the committee is considering for revision and solicit comments regarding the survey the committee hopes to offer this spring.

IV. Announcements

V. Adjourn

Appendix A

Recommended Course Sequence

Check all course descriptions for prerequisites before planning course schedule.
Course sequence is suggested but not required.

Year One	Credits
EN 1200 Composition	3
IS 1111 The First Year Seminar: Critical Thinking and the Nature of Inquiry	3
MA Mathematics Foundations	3
CTDI Creative Thought Directions	3
PPDI Past and Present Directions	6
FR 3030 Advanced French (GACO) (TECO)	3
SP 3030 Advanced Spanish (GACO) (TECO)	3
FR 3130 Advanced French Composition (WRCO)	3
SP 3229 Advanced Spanish Composition (WRCO)	3
	<u>30</u>
Year Two Credits	
CTDI Creative Thought Directions	3
FR 3020 French Culture and Conversation	3
FR 3010 French History and Civilization	3
SP 3330 Spanish Conversation	3
SP 3120 Spanish Culture and Civilization	3
LL 2000 Introduction to Language and Linguistics (QRCO)	3
SIDI Scientific Inquiry Directions	3–4
SSDI Self and Society Directions	3
Electives	6
	<u>30</u>
Year Three Credits	
SIDI Scientific Inquiry Directions	3–4
SSDI Self and Society Directions	3
FR 3410 Quebec Culture and Literature	3
SP 3140 Spanish American Culture & Civilization	3
WECO Wellness Connection	3
IS 4370 Hispanic Culture in the United States (DICO) (INCO)	3
LL4815: Diversity of French Speaking Communities in US (DICO)(INCO)	3
Electives	9
	<u>30</u>
Year Four Credits	
Select 3:	9
FR 3210 Readings in French I	
FR 3220 Readings in French II	
FR 4100 Survey of French Literary Masterpieces I 3	
FR 4110 Survey of French Literary Masterpieces II 3	
Select 3:	9
SP 4200 Survey of the Literary Masterpieces of Spain I	
SP 4400 Survey of the Literary Masterpieces of Spanish America I	
SP 4210 Survey of the Literary Masterpieces of Spain II	
SP 4450 Survey of the Literary Masterpieces of Spanish America II	
LL 4450 Modern Languages Capstone Seminar	3
Electives	9
	<u>30</u>
Total 120	

Appendix B

BS INTERNATIONAL BUSINESS

Pending approval of the Faculty.

Degree Requirements		Credits
Courses required for the Option are shown in boldface.		
BU 1100	Business Computer Applications (TECO)	3
BU 1150	Financial Accounting	4
BU 2260	Management Accounting	4
BU 2290	Organizational Communications (WRCO)	3
BU 2450	Principles of Marketing	3
BU 2480	Business Law	3
BU 3210	Financial Management	3
BU 3240	Information Technology	3
BU 3300	Operations Management	3
BU 3420	Organizational Behavior (DICO)	3
BU 3520	Introduction to Globalization and Business	3
BU 4220	Administrative Policy (INCO)	3
BU 4440	Global Marketing	3
BU 4460	International Management	3
EC 2550	Macroeconomics (GACO)	3
EC 2560	Microeconomics	3
EC 4610	International Finance and Economics Policy	3
Cultural Component – complete two of the following:		6
AH 3530	Arts of the Far East (GACO) (INCO)	
AH 3620	Mesoamerican Arts: Maya to Frida Kahlo (GACO) (INCO)	
FR 3020	French Culture and Conversation	
FR 3150	French for Business	
FR 3410	Quebec Culture and Literature	
HI 3460	The British Empire in World History (GACO)	
HI 3730	Modern History of East Asia (GACO)	
HI 3740	History of Japan (GACO)	
HI 3745	History of Traditional China	
HI 3750	History of Modern China (GACO)	
HI 3760	History of Southeast Asia (GACO)	
HI 3765	India and the World (GACO) (INCO)	
HI 3770	The History of Islamic Empires	
IS 4370	Hispanic Cultures in the United States (DICO) (INCO)	
PO 3500	Politics and Conflict in the Middle east (GACO) (INCO)	
PO 3540	European Politics	
PO 3580	Politics of the Pacific Rim—ASEAN	
SP 3120	Spanish Culture and Civilization	
SP 3140	Spanish American Culture and Civilization	
Any other upper-level world language course beyond the foreign language requirement		
Foreign Language – satisfactory completion of one year of one language at the university level*		6-8
International Business Elective – complete one of the following:		3
BU 4090	Special Topics in Business	
BU 4600	Business Internship (study abroad)	
EC 4090	Special Topics in Economics	
EC 4440	International Economics	
EC 4600	Economics Internship (study abroad)	
Mathematics Foundations – complete one of the following:		3
MA 2200	Finite Mathematics (MATH)	
MA 2490	Applied Calculus I (MATH)	
MA 2550	Calculus I (MATH)	

Quantitative Reasoning in the Discipline Connection - complete one of the following:		3
BU 2240	Business Statistics (QRCO)	
MA 2300	Statistics I (QRCO)	

General Education:

EN 1200	Composition	3
IS 1111	The First Year Seminar:	
	Critical Thinking and the Nature of Inquiry	3
CTDI	Creative Thought Directions	6
PPDI	Past and Present Directions	6
SIDI	Scientific Inquiry Directions	6-8
SSDI	Self and Society Directions	6
WECO	Wellness Connection	3
<i>Electives</i>		<u>13-9</u>
Total		120

*It is strongly recommended that International Business students attain cultural competency and foreign language proficiency skills (reading, writing, listening, and speaking) at the advanced-mid level. Proficiency and placement exams may be taken in the Department of Languages and Linguistics.

Recommended Course Sequence

Check all course descriptions for prerequisites before planning course schedule. Courses required for the Option are shown in boldface. *Course sequence is suggested but not required.*

Year One		Credits
EN 1200	Composition	3
IS 1111	The First Year Seminar:	
	Critical Thinking and the Nature of Inquiry	3
MA	Mathematics Foundations	3
BU 1100	Business Computer Applications (TECO)	3
BU 2450	Principles of Marketing	3
BU 2480	Business Law	3
EC 2550	Macroeconomics (GACO)	3
CTDI	Creative Thought Directions	6
PPDI	Past and Present Direction	<u>3</u>
		30

Year Two		Credits
BU 1150	Financial Accounting	4
BU 2260	Management Accounting	4
BU 2290	Organizational Communications (WRCO)	3

BU 3520	Introduction to Globalization and Business	3
EC 2560	Microeconomics	3
PPDI	Past and Present Direction	3
QRCO	Quantitative Reasoning in the Discipline Connection	3
	Foreign Language	6-8
	Elective	<u>3-1</u>
		32
Year Three		Credits
BU 3210	Financial Management	3
BU 3240	Information Technology	3
BU 3300	Operations Management	3
BU 3420	Organizational Behavior (DICO)	3
	Cultural Component – complete two courses	6
SIDI	Scientific Inquiry Directions	6-8
SSDI	Self and Society Direction	6
	Elective	<u>2-0</u>
		32
Year Four		Credits
BU 4220	Administrative Policy (INCO)	3
BU 4440	Global Marketing	3
BU 4460	International Management	3
EC 4610	International Finance and Economic Policy	3
	International Business Elective	3
WECO	Wellness Connection	3
	Electives	<u>8</u>
		26
Total		120

Appendix C

MOTION from the FROST SCHOOL COUNCIL: To replace Article XI.F.9 (the Frost School Council) of the Faculty Bylaws (requires a 2/3 vote), with a new Article XI.F.2 (and to renumber the remaining Article XI.F sections appropriately) and to amend Article X as show below. The bylaws language for the current Frost School Council and the proposed Academic Technology Committee are on the following pages.

Article X of the Faculty Bylaws (Additions in **bold**; deletions ~~struck through~~)

The Principal Policy-Making Committees shall be:

Academic Affairs

Academic Technology Committee

Athletic Council *

Council of Teacher Education *

Curriculum

Faculty Welfare

~~Frost School Council~~

General Education

* Not included on the Steering Committee.

B. MOTION from the FROST SCHOOL COUNCIL (Christian Roberson): To amend Section 1.8 of the Faculty Handbook (requires a 2/3 vote?), to remove the Frost School Council and add the Academic Technology Committee to the list of committees.

TO BE REMOVED

Frost School Council *[created 5-3-06 from former Continuing Education Committee]*

a. Mission:

To provide quality educational opportunities and improved access to Higher Education through a broad spectrum of courses for undergraduate credit; to encourage and facilitate adult learners' attainment of personal and professional goals; to develop evening, weekend and on-line course and programs offered on and off campus; to stimulate and maintain faculty and administrative involvement in Frost School and Continuing Education programs.

b. Composition:

The Dean of the Frost School, the Director of Continuing Education, the Director of Online Education, the Chair, Coordinator, or designee from each program offering a major through the Frost School, four elected faculty members, and two students approved by the Student Senate (at least one of whom must be a Frost Student, unless a Frost Student is not available). The Council elects its own chair who shall be a faculty member. Elected members will serve a three-year term.

In addition, the Faculty Speaker shall appoint a faculty member to be a non-voting participant on the committee for a one-year, non-renewable term. This member shall be selected from a pool of faculty with not more than five years service at PSU.

c. Function:

The Frost School Council:

- (1) serves as the advisory body to the Frost School.
- (2) reviews the philosophy, goals, general responsibilities and delivery of academic programs offered through the Frost School.
- (3) makes program recommendations that respond to market needs and demographic shifts.
- (4) evaluates the impact of University policies on Frost School programs and students and makes policy and procedural recommendations to the faculty as necessary.
- (5) in conjunction with Office of Teaching and Learning Technologies (OTLT) communicates with appropriate faculty committees and other campus committees, including periodically informing the faculty or making recommendations to the faculty on matters concerning the Frost School.
- (6) recommends policies for faculty approval related to online education that are consistent with the mission of the University;
- (7) develops or encourages the development of policies which safeguard the interests of both the faculty/staff who are teaching online and the students who might benefit from the offerings generated by online education;
- (8) works within the University governance structure to oversee the approval process for online courses and programs;
- (9) makes recommendations related to online offerings generated on other campuses which are being considered for credit at PSU;

- (10) in conjunction with the Office of Teaching and Learning Technologies (OTLT), advises on the development of training programs related to online education;
- (11) in conjunction with Office of Teaching and Learning Technologies (OTLT), advises on the development of online education related facilities on campus.
- (12) makes recommendations for assessment activities, reviews data, and makes recommendations based on evaluation.

The Frost School Council shall meet once monthly during the fall and spring terms. Minutes of all meetings will be posted on the campus intranet.

[amended 4-4-07 to incorporate functions of the former Online Education Committee]

TO BE ADDED

Academic Technology Committee

Integrating technology with teaching, learning, and research activities enhances the achievement of academic objectives. The Academic Technology Committee represents faculty and student interests and needs related to technology and online education. This committee encourages and supports the effective use of academic technology, and advocates for faculty regarding technology strategies, policies, plans, and priorities for the adoption and implementation of classroom-based and online technologies.

a. Composition:

The following administrators or designee: Associate Vice President of Undergraduate Studies, Dean of the Frost School, Associate Vice President for Graduate Studies, the Director of Learning Technologies and Online Education (LTOE), the Chief Information Officer, the Director of Management Information Systems (MIS), six elected faculty members, two from each of the following colleges: the College of Business Administration, the College of Arts and Sciences, and the College of Education, Health and Human Services, and three students selected by the Student Senate, one of whom must be a Frost student and one of whom must be a graduate student. The committee elects its own chair who shall be a faculty member. Elected members will serve a three-year term.

In addition, the Faculty Speaker shall appoint a faculty member to be a non-voting participant on the committee for a one-year, non-renewable term. This member shall be selected from a pool of faculty with not more than five years of service at PSU.

The Chair of the Academic Technology Committee, or his/her designee, shall serve as an ex-officio member of the Planning/Budget Leadership Group (PBLG) and the Executive Steering Committee for Information Systems (ESC-IS). The Chair of the Academic Technology Committee serves on the University Steering Committee.

b. Function:

The Academic Technology Committee:

- Gathers and communicates faculty technology needs, requirements, recommendations, and priorities.
- Considers students' perspectives regarding their technology needs and recommendations.
- Executes ongoing processes to ensure fair representation, visibility, and consideration of faculty technology needs.
- Influences university strategic planning and investment decisions related to academic technology both in the classroom and online.

- Interfaces regularly with key stakeholders to assist with activities that support academic technology adoption and integration.
- Advocates for adequate technical professional development resources for faculty, both on campus and through external development opportunities.
- Recommends policies related to academic technology for faculty approval.
- Works collaboratively with stakeholders to assess technology used in the academic environment and uses assessment information to inform future technology investments.

The Academic Technology Committee shall meet once monthly during the fall and spring terms. Minutes of all meetings will be posted on the campus intranet.

Rationale

During the Spring 2011 semester, the Frost School Council began a self-review process and started to identify a clear need in the area of academic technology (AT) governance on campus. It became clear to the council that there were questions about where to take AT items for discussion and the council wanted to gather perspectives from a larger audience on perceptions of AT at PSU. As a result FSC arranged to host a session during Faculty Week 2011 to talk about the future of AT on campus.

During the Faculty Week session several concerns were raised by faculty in attendance, including: lack of transparency for major AT initiatives on campus, inadequate reporting mechanisms from existing AT-related committees and departments to the faculty at-large, no clear point of contact for faculty interested in presenting ideas for AT, and lack of feedback on proposed initiatives. During the Fall 2011 semester FSC worked to envision how such a committee would function and who should serve on the committee. As the Frost School continues to grow and change, there has been less need for the formal advising structure currently in the faculty governance. At the same time these other important issues need to be addressed. To that effect, FSC is proposing that the Frost School Council be disbanded and replaced with the Academic Technology Committee.

The Academic Technology Committee will include representatives from the faculty, Information Technology Services, Learning Technologies and Online Education, the administration, and the student body. This new committee will improve the reporting structure for AT issues to faculty governance, provide better and more effective communication of AT issues and decisions to the various constituencies on campus, and provide a new forum for faculty to bring AT-related ideas and needs.

Transition Plan

The Frost School Council would continue to serve until the end of the current academic year. During this transition period FSC would begin to establish some ground work to allow the newly-formed Academic Technology Committee to hit the ground running in the fall. The FSC would work with the Nominating and Balloting committee to hold elections for ATC and to appropriately stagger terms for faculty members.

