

**D-R-A-F-T**  
**FACULTY MEETING MINUTES**

December 7, 2011

3:35 – 5:00 PM, Heritage Commons

The meeting was called to order at 3:40 with approximately 70 faculty members in attendance.

- I. The minutes of the November 2<sup>nd</sup> Faculty meeting were *accepted as submitted*.

**II. Reports**

- A. Sara Jayne Steen, President (report sent electronically prior to the meeting).  
President Steen addressed questions and concerns regarding the protest related to the proposed gun legislation (House Bill 334) which was to take place on PSU campus on Friday, December 9th. It was suggested that the faculty make a motion to formally oppose wording in item II in the bill. Sandra Gamble, Nursing Program, suggested she could make a motion that the Faculty of PSU vote to formally oppose wording in item II of HB334, “An Act relative to the state’s authority to prohibit or regulate firearms, firearm components, ammunition, or firearm supplies;” specifically, to oppose the language in item II which states that “no public or private entity shall prohibit the possession of firearms on any property owned, in whole or in part, by the state, or an agency, political subdivision, committee, or other governmental unit thereof, unless expressly authorized in statute.”  
Discussion. It was suggested that the Faculty notify their legislators in writing about PSU’s position regarding the removal of item II from HB 334. After much discussion on this issue, a motion was made by Patricia Cantor, Education Department, that the Faculty endorse the efforts of President Steen and the University System of New Hampshire to uphold existing policies regarding the presence of guns on campus. Seconded. A voice vote was taken. *Unanimous approval*.
- B. Julie Bernier, Provost and Vice President for Academic Affairs (report sent electronically prior to the meeting).  
No questions or comments.

**III. New Business**

- A. Resolutions of the Standing Committees – None
- B. Motion (Liz Ahl, Academic Calendar Task Force): to endorse proposed modifications to the Academic Calendar (included below)  
Roger Blake made the motion in Liz’s place. Seconded. Questions were addressed by Bob Nadeau and Provost Bernier. Discussion. A voice vote was taken, but was inconclusive. A hand vote was taken. *The motion passed, 28-25*.

**IV. Announcements**

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 4:54 p.m.

Following the formal meeting, Steve Rheaume, manager of the PSU Bookstore, gave a short presentation and answered questions about eBook.

Respectfully submitted,  
Alice O’Connor, Scribe

## Task Force proposal 11/9/11

### Fall semester:

1. Fall semester will be 16 weeks
2. The 16 weeks include finals week and the week of Thanksgiving
3. The 16<sup>th</sup> week will be finals week and will run Monday thru Friday
4. The Saturday and Sunday immediately preceding finals week will be Reading Days
5. The latest finals week can ever end is Friday December 22
6. The earliest finals week can ever end is Friday December 16
7. The first week of the semester is determined by counting back 16 weeks from finals week (include finals week and Thanksgiving week in the count)
8. Move in day will be the Monday of the first week, on most years this will be Labor Day
9. Registration and Fall Convocation will be on the Tuesday of the first week
10. Fall semester classes begin at 5:00pm on Tuesday of the first week
11. Classes will not be held on Labor Day when Labor Day falls in the second week of the semester
12. Classes will be held on Columbus Day
13. Veteran's Day will be celebrated as required by law, classes will not be held
14. Classes will not be held on the day before Thanksgiving

### Spring Semester:

1. Spring semester will be 16 weeks
2. The 16 weeks include finals week and spring break week
3. The 16<sup>th</sup> week will be finals week and will run Monday thru Friday
4. The Saturday and Sunday immediately preceding finals week will be Reading Days
5. Commencement will be held on the Saturday following the Friday of finals week
6. The latest Commencement can ever be held is Saturday May 20
7. The earliest Commencement can ever be held is Saturday May 14
8. The first week of the semester is determined by counting back 16 weeks from finals week (include finals week and spring break in the count)
9. Spring semester orientation is held on the Friday prior to the first week of the semester
10. Spring semester will begin with a full day of classes on the Monday of the first week
11. Classes will not be held on Winter Carnival Day, which is held on the Wednesday before Presidents' Day is observed. Evening classes beginning after 5:00pm will be held on Winter Carnival Day
12. For spring break, count 7 full weeks from the beginning of the semester. Spring break begins at 3:20pm that Friday and goes through one full week, with classes resuming at 8:00am the following Monday

### Winterim :

1. Winterim always begins after January 1<sup>st</sup>
2. No classes will be held on MLK, Jr. Day
3. Winterim will have no fewer than 14 class meeting days