

Curriculum Committee

February 17, 2012 – Student Senate Room (HUB 119)

MINUTES

Present: Bonnie L. Bechard (arrived at 2:34 pm), Julie N. Bernier (arrived at 2:32 pm), Christian Bisson, Mary E. Campbell (consultant, non-voting), Tessa A. Dyer (student, voting), George T. Gilmore, Karolyn Kinane, Barbara D. Lopez-Mayhew, Holly E. Oliver, Wendy J. Palmquist (Chair), Cameron J. Souza (student, voting; arrived at 2:32 pm), Hilary Swank (new faculty observer, non-voting) [10 voting members]

Absent: Alex Herbst (student, voting)

Excused: Robert G. Egbert, Jr.

Presenters of Proposals: Bryan Felice, William Haust, Eric G. Hoffman, John C. Krueckeberg, Nicholas Sevigney, Meagan K. Shedd, Sheryl L. Shirley, Linda Upham-Bornstein, Steven W. Whitman, Francis M. Williams, Kerry L. Yurewicz

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2012-2013 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Wendy Palmquist called the meeting to order at 2:30 pm.

I. The minutes of the December 16, 2011 meeting were *approved as distributed 7-0-0-5*.

II. New Business

A. Executive items:

1. AR 4230 The Art of Ceramics: Studio Artist/Ceramic Scientist: change title to Advanced Ceramics
2. AR 3230 Ceramic Design: Potters Wheel: change title to Foundations of Ceramics: Pottery Wheel
4. AR 3220 Ceramic Exploration: change title to Foundations of Ceramics: Exploration
5. AR 4250 Ceramics Studio: Advanced: delete course
6. (a) SE 2950 American Sign Language I (DICO): delete offering as SE; only offer as LL
(b) SE 2960 American Sign Language II (DICO): delete offering as SE; only offer as LL
6. FR 3020 French Culture and Conversation: change course description
7. BI 4180 Biotechnology (TECO)(WRCO): change to 3000 level (new course number is 3050); change prerequisite to BI 1110 and CH 2340; remove TECO designation; change course description
8. HE 3105 Teaching Strategies, Methods, and Resources in Health Education: change prerequisite to acceptance into Teacher Certification and (Health Education/School Health Option or Physical Education/PE+HE Teacher Certification Option) [*approved 2/20/12 by the Council of Teacher Education*]
9. HE 4530 Senior Seminar in Health Promotion: change course description. Withdrawn.
10. HE 3660 CPR and First Aid Instructor: change prerequisites to HE 2500 or (Adult, Child, and Infant CPR and Standard First Aid competency) [*approved 2/20/12 by the Council of Teacher Education*]
11. (a) AP 2309 Rock Climbing Fundamentals: delete reference to International Wilderness Leadership School (IWLS) in course description
(b) AP 2409 Canoe Paddling Fundamentals: delete reference to International Wilderness Leadership School (IWLS) in course description
(c) AP 3109 Wilderness Expedition: delete reference to International Wilderness Leadership School (IWLS) in course description
(d) AP 3309 Adventure Leadership and Group Management: delete reference to International Wilderness Leadership School (IWLS) in course description

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- (e) AP 3319 Lead Rock Climbing: delete reference to International Wilderness Leadership School (IWLS) in course description
- (f) AP 3409 Wilderness First Responder: delete reference to International Wilderness Leadership School (IWLS) in course description
- (g) AP 3419 Whitewater Kayaking: delete reference to International Wilderness Leadership School (IWLS) in course description
- (h) AP 3709 Winter Backcountry Travel: delete reference to International Wilderness Leadership School (IWLS) in course description
- (i) AP 3819 Alpine Mountaineering: delete reference to International Wilderness Leadership School (IWLS) in course description
- (j) AP 3959 Special Topics in Adventure Education: delete reference to International Wilderness Leadership School (IWLS) in course description
- 12. PE 3720 Motor Learning: change course description [*approved 2/20/12 by the Council of Teacher Education*]
- 13. PE 3570 Kinesiology: change course description [*approved 2/20/12 by the Council of Teacher Education*]
- 14. PE 2731 Motor Development (WRCO): change course description [*approved 2/20/12 by the Council of Teacher Education*]
- 15. (a) PE 2422 Rhythm and Dance Fundamentals: change prerequisite to PE Teacher Certification Option or PE+HE Certification Option [*approved 2/20/12 by the Council of Teacher Education*]
- (b) PE 2423 Fundamentals in Gymnastics: change prerequisite to PE Teacher Certification Option or PE+HE Certification Option [*approved 2/20/12 by the Council of Teacher Education*]
- (c) PE 2424 Net and Wall Activities: change prerequisite to PE Teacher Certification Option or PE+HE Certification Option [*approved 2/20/12 by the Council of Teacher Education*]
- (d) PE 2425 Lifetime/Leisure Activities: change prerequisite to PE Teacher Certification Option or PE+HE Certification Option [*approved 2/20/12 by the Council of Teacher Education*]
- (e) PE 2426 Striking and Fielding Activities: change prerequisite to PE Teacher Certification Option or PE+HE Certification Option [*approved 2/20/12 by the Council of Teacher Education*]
- (f) PE 2427 Territorial Activities: change prerequisite to PE Teacher Certification Option or PE+HE Certification Option [*approved 2/20/12 by the Council of Teacher Education*]
- 16. (a) CHDI 1760 Chemistry in Society (SIDI): add corequisite of CHDI 1770
- (b) CHDI 1770 Chemistry in Society Laboratory (SIDI): add corequisite of CHDI 1760
- 17. ERSE 3900 Early Intervention Practicum: change course description
- 18. (a) ME 3250 Choral Conducting: change prerequisite to MU 2260 with a minimum grade of C [*approved 2/20/12 by the Council of Teacher Education*]
- (b) ME 3260 Instrumental Conducting: change prerequisite to MU 2260 with a minimum grade of C [*approved 2/20/12 by the Council of Teacher Education*]

Approved 10-0-0-2.

B. Inactive Courses:

Drop the following courses because they have not been taught in three years:

GE 3480 Historical Geography of Europe (WRIT)

IS 3500 Film and Society: Perspective and Conflict (INTG)

Approved 10-0-0-2.

C. Criminal Justice:

1. New course: CJ 3040 Race, Class, Crime, and Justice (3 credits). A critical examination of the intersection of race, class, crime and the administration of justice in the United States. Critically examines the influence of race and class on criminal participation and criminal justice processing. Surveys historical and contemporary issues associated with the intersection of race,

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class, crime, and justice from a socio-legal perspective. Specifically studies how ideas, laws, patterns, and practices related to race, class, crime, and criminal justice are associated with—and change along with—prevailing societal conditions. Falls. Prerequisite(s): CJ 1010 or PS 2010 or SO 2220 or SO 2380 or SW 2200. *Approved as amended 10-0-0-2, pending receipt of the Experimental Course Report.*

D. Art:

1. BS Art Education: Require AH 3530 or AH 3540 or AH 3620 or AH 3730 as GACO for the major. *Approved 10-0-0-2. [approved 2/20/12 by the Council of Teacher Education]*
2. (a) BA Art/Ceramics: delete AR 3300 as a requirement of the Option
(b) BA Art/Sculpture: delete AR 3300 as a requirement of the Option
(c) BFA/3D Studio Art: delete AR 3300 as a requirement for the Option
Approved 10-0-0-2.

E. Biological Sciences:

1. (a) BS Biological Science Education: delete BI 2010 as a requirement; require ED 3350
(b) BI 2010 Introduction to Science Education: delete course; last offering is Spring 2014
Approved 10-0-0-2. [approved 2/20/12 by the Council of Teacher Education]
2. New course: BI 4185 Molecular Biology (4 credits). Covers an in-depth analysis of gene function at the molecular level. Studies, in a seminar-style approach, the mechanisms of DNA replication, repair, transcription, protein synthesis, and regulation. Laboratory component is project-based, allowing students to advance their molecular skills using a combination of tools, such as RNA interference and quantitative PCR. Additional course fee required. Falls. Prerequisite(s): (CH 2330 and CH 2340) and (BI 3060 or CH 3020). (WRCO) *Approved 10-0-0-2.*
3. New course: BI 2130 Human Anatomy and Physiology Laboratory I (1 credit). An examination of the structure and function of the human body. Laboratory supports the corequisite lecture with a hands-on look at both the anatomy and physiological processes of cell biology, cell reproduction, the skeleton, articulations, muscles, and muscle tissue. Additional course fee required. Falls. Corequisite(s): BI 2110.
4. New course: BI 2140 Human Anatomy and Physiology Laboratory II (1 credit). An examination of the structure and function of the human body. Laboratory supports the corequisite lecture with a hands-on look at both the anatomy and physiological processes of the nervous, endocrine, respiratory, cardiovascular, immune, lymphatic, digestive, reproductive, and excretory systems. Additional course fee required. Springs. Prerequisite(s): BI 2110 and BI 2130. Corequisite(s): BI 2120.
5. (a) BI 2110 Human Anatomy and Physiology I: change credits to three; change course description; delete course fee; add corequisite of BI 2130.
(b) BI 2120 Human Anatomy and Physiology II: change credits to three; change course description; delete course fee; change prerequisite to BI 2110 and BI 2130; add corequisite of BI 2140.
Approved 10-0-0-2.
6. (a) BI 4600 Internship: change grading mode to Pass/No Pass
(b) BI 4610 Environmental Internship: change grading mode to Pass/No Pass
Approved 10-0-0-2.

F. Neuroscience Council:

1. Neuroscience minor: change requirements. *Approved 10-0-0-2.*

G. Environmental Science and Policy:

1. New course: ESP 3270 Sustainable Structures (4 credits). Introduces students to the built environment through the lens of sustainability. Sustainable Building is the use of locally available, minimally processed materials for functional human use. Theoretically and tactilely explores many methods and materials associated with natural building; tours buildings that

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utilize green building technologies and natural building techniques and materials. Explores the design process of an individual project and a collective group design/build project. Students collectively design and build a structure to meet the needs of a local non-profit organization. No previous building experience is necessary. Additional course fee required. Falls. Prerequisite(s): Environmental Science and Policy or Environmental Planning major, or permission of instructor. *Approved 10-0-0-2, pending receipt of a course description that does not exceed 60 words.*

New description: Introduces students to the built environment through the lens of sustainability. Sustainable building is the use of locally available, minimally processed materials for human use. Investigates many methods and materials associated with natural building. Students have opportunities to explore design processes through both an individual project and a collective group design/build project. Additional course fee required. Falls. Prerequisite(s): Environmental Science and Policy or Environmental Planning major, or permission of instructor.

H. History and Philosophy:

1. New course: HIDI 1210 US Society in the Vietnam Era (3 credits). Explores the complex dynamics and diverse aspects of the US in the Vietnam Era and the emergence of rights consciousness. Events in this era transformed U.S. perceptions of freedom, foreign policy, race, equality, politics, and legal identity. Examines President Johnson's Great Society, the civil rights movement, the Women's Liberation Movement, the Vietnam War, and political activism. Springs. (PPDI) *Approved as amended 10-0-0-2. [PPDI approved 2/27/2012.]*
2. New course: HI 3358 US Legal History (3 credits). Law has played an important role in US society. Traces the development of the law and legal institutions, focusing on (1) how the law accommodates diverse viewpoints and minority rights, and (2) the functions of the law in structuring social relationships, in defining government authority and individual rights, and in expressing social and moral values. Fall 2012 and spring of even years. (DICO) (WRCO) *Approved as amended 10-0-0-2. [DICO and WRCO approved 2/27/2012.]*

I. Atmospheric Science and Chemistry:

1. BS Chemistry: CH 4330 Science in the Secondary School may not be used to satisfy any 3000/4000 level Chemistry elective. *Approved 10-0-0-2.*
2. CH 4020 Biochemistry II: change credits from 3 to 4; include a laboratory component. New course number is CH 4025. *Approved 10-0-0-2.*

J. Social Science:

1. New course: PODI 1055 Humanitarianism: Working in the Global Community (3 credits). Responses to environmental, hunger, refugee, and human rights programs are a global movement and industry. We must understand the evolution of humanitarianism to appreciate its current form and its future. We account for attitudes about charity and social welfare, and note turning points in international relations. Joining the humanitarian community is one outcome of the knowledge gained through this course. Springs. (PPDI) *Approved 10-0-0-2.*

K. Education:

1. New course: ER 4910 Independent Study (1-4 credits). Enrichment of the background of students in early childhood studies through the pursuit of a special topic pertinent to their interests and abilities. Chance for an in-depth study of a problem or issue in the field of early childhood studies. Consent required of the instructor who will supervise the independent study and the Department Chair. *Approved 10-0-0-2.*
2. BS Early Childhood Studies/Contract Option: change requirements. *Approved 10-0-0-2.*

L. English:

1. Literature minor: change requirements. *Approved 10-0-0-2.*

M. Undergraduate Studies:

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1. BS Social Work: deleting item 3. Under Continuation and Graduation Requirements. This was reported to the Catalog Editor by the Chair of the Social Work Department. The Department has revised its assessment plan for its Self Study for reaccreditation to meet the new standards and they have decided to drop their student portfolio process; they will be using an exit self-assessment instrument instead. Thus, the statement no longer applies.
2. BS Management/International Business Option: eight 3000/4000 level History courses were added as choices to the Cultural Component when the Option was presented to the Faculty December 7th and approved.

III. Reports

A. SAPC. No report.

B. General Education Committee. Met February 13th. Molecular Biology was approved as WRCO; Humanitarianism was approved as PPDI. The faculty survey will be sent next week and will be open for a month. Last fall nine sections of the First Year Seminar piloted a direct assessment instrument. The Chair visited the Languages and Linguistics Department to discuss General Education and will visit the History and Philosophy Department March 2nd. Committee members are drafting revised descriptions of the Connections. The Chair and David Zehr were to meet with Dan Moore about doing online the General Education evaluation of courses.

C. Council on Teacher Education. Meeting February 20th. Today's curriculum proposals that involve teacher certification programs will be on their agenda. They plan to adjourn in time to attend the Academic Excellence reception.

D. Steering Committee. Meeting was cancelled due to weather.

IV. Discussion:

A. Certificates. There are currently three approved certificates: Early Intervention; Geographic Information Systems (GIS); Teaching English to Speakers of Other Languages (TESOL), which does not award TESOL certification. The rule has been that unless the department argues that matriculated students should be allowed the certificate, certificates are for continuing education students only. Currently there is a student who wants the GIS certificate, which is the same discipline as his major. Students cannot major and minor in the same discipline. Cannot complete a major and add only one course to get a certificate. We have created many new disciplines. Perhaps we could have a rule about the percentage of overlap that could be allowed. Certificates can be a job ticket. We should look at other institutions, including our comparators. Certificates have been more for the world of continuing education. What is the history of certificates? What trends about certificates are there? Make a list of questions; do research on other institutions; discuss the topic at our March 16th meeting. We will look at our comparators and other New Hampshire colleges/universities. What do they do about certificates? Can a matriculated student get a certificate? Are they like minors? Overlap in minors? Overlap in certificates? A minor versus a certificate. A certificate can be a hook to get people to attend our institution. We offer many certificates at the graduate level. Certificate may help a student get a job while the student is still attending classes to earn a degree. Certificates are skills based. Minors could be broader. Whatever we decide will have to go to the Faculty for action.

B. Syllabi. The Provost just e-mailed a revised document about course syllabi, which the Chair will distribute to the Committee. We have to get some standards for the minimal content of a syllabus: outcomes; objectives; assessment. We have to say these are the minimum things that have to be in every syllabus. Course description and learning outcomes that came to the Curriculum Committee when the course was created must be there. We could establish a template for course syllabi. In the past academic departments had notebooks of course syllabi. We can put syllabi online; there is a place in Banner for course syllabi; students can see it in course query. Ownership of a syllabus? What happens when someone takes another's syllabus and puts their name on it and changes the

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date? That should not happen. Some courses allow some individual descriptions per section, e.g., IS 1111 The First Year Seminar. We will discuss syllabi at our March 16th meeting.

The meeting adjourned at 4:51 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **March 16, 2012.**

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

These minutes were approved March 16, 2012.