

Curriculum Committee

May 18, 2012 – Student Senate Room (HUB 119)

MINUTES

Present: Bonnie L. Bechard, Julie N. Bernier (arrived at 2:10 pm), Christian Bisson, Mary E. Campbell (consultant, non-voting), George T. Gilmore, Karolyn Kinane, Barbara D. Lopez-Mayhew, Holly E. Oliver, Wendy J. Palmquist (Chair), Hilary Swank (new faculty observer, non-voting) [eight voting members]

Excused: Tessa A. Dyer (student, voting), Robert G. Egbert, Jr., Christopher Missert (student, voting) Cameron J. Souza (student, voting)

Presenters of Proposal: Trent Boggess, Vedran Lelas, Marcia Schmidt Blaine

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2013-2014 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Due to Convocation starting at 4 pm today, Wendy Palmquist called the meeting to order at 2:05 pm.

I. The minutes of the April 20, 2012 meeting were *approved as distributed 6-0-1-5.*

II. New Business

A. Education:

1. Blanket Agreement: For BS Childhood Studies, Teacher Certification (K-8) majors following the 2009 and earlier catalogs, to substitute the pair of courses, ED 3060 Social Studies Curriculum and Instruction and ED 3090 Science Curriculum and Instruction, for their required course ED 3070 Social Studies and Science Curriculum and Instruction. *Approved 7-0-0-5.*

B. History and Philosophy:

1. HIDI 1307 Creating a Nation: A History of the United States, 1600-1877 (SSDI): delete course. *Approved 7-0-0-5.*
2. New Course: HIDI 1209 Creating the US: 1600-1877 (3 credits). Prepares students to be informed citizens. Provides insight into the foundations of modern US culture through an analysis of social, racial, economic, and political history to provide a background for our evolving US society. Students study the difficulties and rewards in investigating and understanding the past and how the past has an impact on the present. Springs. (PPDI) *Approved 7-0-1-4.*

C. College of Business Administration:

1. (a) BU 1150 Financial Accounting: change credits from 4 to 3. New course number is BU 1152.
(b) BU 2260 Management Accounting: change credits from 4 to 3. New course number is BU 2262. *Approved 8-0-0-4.*
2. (a) BU 3110 Intermediate Accounting I: change credits from 3 to 4. New course number is BU 3112.
(b) BU 3120 Intermediate Accounting II: change credits from 3 to 4. New course number is BU 3122.
(c) BU 3140 Cost Accounting: change credits from 3 to 4. New course number is BU 3142.
(d) BU 4120 Advanced Accounting: change credits from 3 to 4. New course number is BU 4122.

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Approved 8-0-0-4.

Dr. Lelas was congratulated on becoming a US citizen earlier today.

D. Social Work:

1. (a) Transfer agreement with NHTI, Concord's Community College for our BS in Social Work
- (b) 2+2 agreement with NHTI, Concord's Community College for their AS in Addiction Counseling and our BS in Social Work
- (c) 2+2 agreement with NHTI, Concord's Community College for their AS in Human Service and our BS in Social Work

Approved 8-0-0-4 pending acceptance by NHTI.

E. Undergraduate Studies:

1. (a) 2+2 agreement with Great Bay Community College for their AS in Nursing and our BS in Nursing, RN Completion Program
- (b) 2+2 agreement with Lakes Region Community College for their AS in Nursing and our BS in Nursing, RN Completion Program
- (c) 2+2 agreement with Manchester Community College for their AS in Nursing and our BS in Nursing, RN Completion Program
- (d) 2+2 agreement with Nashua Community College for their AS in Nursing and our BS in Nursing, RN Completion Program
- (e) 2+2 agreement with River Valley Community College for their AS in Nursing and our BS in Nursing, RN Completion Program
- (f) 2+2 agreement with White Mountains Community College for their AS in Nursing and our BS in Nursing, RN Completion Program
- (g) 2+2 agreement with NHTI, Concord's Community College for their AS in Nursing and our BS in Nursing, RN Completion Program

Approved 8-0-0-4.

F. Nursing:

1. (a) NR 3050 Clinical Applications of Patient-Centered Care (TECO): change grading from letter grade to Pass/No Pass.
- (b) NR 3090 Clinical Evidence-Based Practice: change grading from letter grade to Pass/No Pass.
- (c) NR 4040 Clinical Applications in Specialty Settings: change grading from letter grade to Pass/No Pass.
- (d) NR 4080 Leadership and Quality Improvement in Clinical Settings (INCO): change grading from letter grade to Pass/No Pass.
- (e) Blanket Agreement: For BS Nursing, Pre-Licensure Program majors following the 2011 Catalog, to have NR 3050, NR 3090, NR 4040, and NR 4080 graded as Pass/No Pass.

Approved 8-0-0-4.

III. Reports

A. SAPC. We presented our intent to create a new EdD in higher education.

B. General Education Committee. Met April 23rd and May 14th. Discussed a proposal to include direct assessment in all Initial and Sunset applications; this will be presented to the Council of Chairs for discussion and to the Faculty for approval. Discussed the results of the Critical thinking Assessment Test (CAT), which was administered in nine sections of the First Year Seminar Fall 2011 and consisted of pre- and post-tests. The results of the March faculty survey were discussed and will be presented at the May Faculty meeting. After much discussion, a proposal for a waiver of Past and Present Direction for BS Art Education major was withdrawn; that program already waives the

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Creative Thought Direction. Approved a motion (4-1-1) to apply “Courses proposed for General Education are expected to include appropriate assessments that document student learning in one or more of the eight General Education key Skill areas. Please attach an example of an evaluation you will use and report on for every section of this course. The use of embedded assessments work students already completed for the course) is strongly encouraged.” to the new course proposal for General Education, effective Fall 2012. James Stiles was elected to the Committee; Katherine Harrington was appointed as new faculty observer. The Committee elected Elliott Gruner as Chair of the Committee for 2012-13.

C. Council on Teacher Education. They will have a retreat on May 21st.

D. Steering Committee. They last met prior to the May faculty meeting.

IV. Discussions:

A. Certificates.

Bonnie submitted a draft description for PSU certificates, which was discussed and edited.

Process? Should parallel an academic minor. The form to declare a certificate will be available online. A certificate will be audited by the Degree Auditor when the student’s academic record is being audited for degree completion.

Certificate: An academic certificate consists of specific courses with a practical, applied focus intended to enhance one’s professional credentials. Anyone eligible to enroll in PSU classes may earn a certificate. The courses taken to fulfill a certificate provide a learning experience concentrated on expanding skills, competencies, and knowledge in particular subject areas approved by the department or faculty group offering the certificate program. To earn an academic certificate, students must achieve at least a 2.00 grade point average in their certificate. Declaration of an Academic Certificate form is available from the registrar. All certificates earned at PSU will be listed on the academic transcript.

Approved 8-0-0-4.

Does this need to be taken to the faculty for a vote or only reported to the faculty?

B. Syllabi.

Faculty may include in their syllabi: <http://www.plymouth.edu/undergraduate/academic-policies/>. This links to the Undergraduate Studies web page on Academic Policies:

- Academic Integrity
- Class Attendance
- Fair Grading
- Leave of Absence and Return

The text on this page is from the 2012-13 Academic Catalog.

Bonnie will do a workshop during Faculty week on syllabi and will get faculty input.

The Committee needs to finalize their draft syllabus at their September 21st meeting.

V. Election of 2012-2013 Chair

- Bonnie Bechard, Christian Bisson, and Karolyn Kinane were thanked for their three years of service to the Committee.
- Robert Egbert had been elected for 2011-12 but his term has been changed to 2011-13.

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- Elected to serve 2012-2015 were Elizabeth Ahl, Michele Pruyn and Christine Rine; they were not available to attend today's meeting.

Wendy is interested in remaining Chair. She was asked to call the first meeting and to prepare the agenda for that meeting.

The meeting adjourned at 3:20 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **September 21, 2012**.

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

These minutes were approved September 21, 2012.