

## Curriculum Committee

February 15, 2013 – Student Senate Room (HUB 119)

### MINUTES

Present: Elizabeth A. Ahl, Pamela P. Anneser (new faculty observer, non-voting), Mary E. Campbell (consultant, non-voting), Robert G. Egbert, Jr., George T. Gilmore, Barbara D. Lopez-Mayhew, Holly E. Oliver (arrived at 2:45 pm), Michele L. Pruyn (arrived at 3:10 pm), Wendy J. Palmquist (Chair), Ryan W. Patten (student, voting), Christine M. Rine, David Zehr (in place of the Provost) [10 voting members]

Absent: Jirasak M. Theplama (student, voting)

Excused: Julie N. Bernier,

Vacant: one student member

Presenters of Proposal: Mary D. Bantell, David A. Berona, Shawn M. Hackshaw, Katharine N. Harrington, Eric G. Hoffman, Hilary L. Swank, Warren C. Tomkiewicz, Marianne True, Clarissa M. Uttley, James C. Whiting, Kerry L. Yurewicz

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2013-2014 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Wendy Palmquist called the meeting to order at 2:33 pm.

I. The minutes of the December 21, 2012 meeting were *approved as distributed 8-0-0-3*.

II. New Business

A. Executive items:

1. Gerontology Minor: delete PE 3590 or PE 3650; add HE 3230 or HE 3240 as requirements
2. Latin American Studies Minor: delete PS 4400; add LLDI 2250 to list of suggested courses
3. (a) SP 4310 Golden Age Literature: delete course  
(b) SP 4410 The Spanish Novel: delete course  
(c) SP 4420 The Spanish Drama: delete course
4. (a) FR 3080 French for Criminal Justice I (DICO) (GACO): delete course  
(b) FR 3090 French for Criminal Justice II (DICO) (GACO): delete course
5. (a) CM 3000 Rhetoric and Semiotics (INCO): change prerequisite to CM 2000  
(b) CM 3700 Media as Popular Culture: add prerequisite of CM 2000  
(c) CM 3710 Film and Identity Politics (DICO): change prerequisite to CM 2000
6. (a) BI 1110 Biological Science I (TECO): change prerequisite to Biology majors or minors, or Chemistry majors  
(b) BI 1120 Biological Sciences II: change prerequisite to Biology majors or minors, Chemistry majors, or Environmental Science and Policy majors  
(c) BI 4960 Biology Seminar: change course description; add prerequisite of Biology majors with Senior status
7. BS Nursing, Pre-Licensure Program: blanket agreement for NR 4035 to substitute for NR 4070 for students following the 2011-2012 and the 2012-2013 Catalogs
8. ED 2200 Using Technology to Support Teaching and Learning (TECO): change course description to: Addresses specific learning needs of children in grades K-12. Provides an introduction to the role of instructional and educational technology in the teaching and learning process. Students learn how to integrate technology into instruction in an authentic, successful way. Students explore various web-based tools, digital storytelling, and web-based educational resources. Springs.
9. BA Communication Studies (both Options): blanket agreement to allow CM 3925 Topics in Screenwriting and Video Production to count as a Group C course
10. PS 3280 Developmental Psychobiology: delete course
11. WS 3510 Women and Their Environments (INCO): delete course

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12. (a) HE 3230 Promoting Health Across the Lifespan: change prerequisite to (HE 1970 and HE 2300) or Gerontology minors.

(b) HE 3240 Health Promotion Planning and Evaluation (WRCO): change prerequisite to Health Education and Promotion majors or Gerontology minors

*Approved 8-0-0-3.*

### B. Inactive Courses (have not been taught during the previous three years):

1. Delete:

HI 4500 History Thesis

HI 4510 History Thesis

*Approved 8-0-0-3.*

### C. Languages and Linguistics:

1. SP 3330 Spanish Conversation: change title to Spanish Conversation, Phonetics, and Phonology; change description to: Attention to organization and presentation of oral expression, as well as accuracy and fluency in discussion and repartee. Additional focus on the linguistic study of the Spanish sound system (pronunciation), articulatory phonetics (how sounds are pronounced), and phonology (how sound patterns are formed and organized in Spanish).  
*Approved 9-0-0-2.*

2. Spanish minor: delete LL 2000 and LLDI 2950; add SP 3330 as requirement. *Approved 9-0-0-2.*

3. LLDI 2200 Modern Latin American Literature in Translation (SSDI): change title to Modern Latin American Literature; change description to English translations of modern Latin American novels and short stories that had been originally written in Spanish and Portuguese are read. These translations provide an added dimension of understanding oneself and how language interpretation and translation can be greatly affected by internal and external ideas and experiences. Not open to students who have earned credits for SP 3100. (SSDI) *Approved 9-0-0-2.*

4. BA Spanish: reduce number of Spanish electives required by the major from 21 credits to 12 credits; increase free electives from 27-25 to 36-34. *Approved 9-0-0-2.*

5. BA French: delete FR 3010, FR 3210, FR 3220, FR 3410, FR 4100, FR 4110; increase French electives required by the major from 21 to 24, including at least 15 credits at the 3000/4000 level. *Approved 9-0-0-2.*

6. French minor: delete LL 2000 and LLDI 2950; change FR 3130 to FR 3130 or FR 3020; change French electives from 8-9 to 9-11; change total credits from 17-18 to 15-17. *Approved 9-0-0-2.*

7. New course: SP 1030 Spanish for Health Professionals I (3 credits). Open to students with no more than one year of high school Spanish, or with no previous study of Spanish. Focus on vocabulary, exchanges, and topics specific to the health care setting. An introductory course with three regular class meetings per week with the instructor. Emphasis on oral communication skills necessary for the health care professional. Conducted in Spanish. Falls.

8. New course: SP 1035 Spanish for Health Professionals II (3 credits). Continuation of SP 1030. Stresses oral communication skills necessary for the health care professional. Conducted in Spanish. Springs. Prerequisite(s): SP 1030.

*Approved 9-0-0-2.*

9. New course: LL 3000 American Sign Language III (3 credits). Designed to have students refine their skills in American Sign Language by continuing to improve upon the receptive and expressive components of the language. Students develop mastery of more complex American Sign Language features of spatial referencing, classifier usage, verb inflections, and role shifting, in an effort to gather meaning from movement, while continuing to expand their vocabulary. Falls. Prerequisite(s): LL 2960.

10. New course: LL 3010 American Sign Language IV (3 credits). Fourth class in the intensive language study of American Sign Language. Students refine and hone their skills by continuing to apply their knowledge and abilities in expressive and receptive American Sign Language.

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Provides for the expansion and further application of the language of American Sign Language and the culture of the deaf American. Springs. Prerequisite(s): LL 3000.

*Approved 9-0-0-2.*

### D. Early Childhood Studies:

1. BS Early Childhood Studies, Contract Option: allow students to include 3000/4000 level RL courses among the 18 credits of Contract courses. *Approved 9-0-0-2.*

### E. Elementary Education and Childhood Studies:

1. (a) New course: CD 2300 Human Development I: Child Development (3 credits). Explores physical, cognitive, emotional, and social development from birth through adolescence and the methods used to study that development. Students learn about and practice observational methods used to study the physical, cognitive, social, and emotional development of children. Emphasizes the practical application of developmental science to classrooms and other educational settings with children. Falls and Springs.  
(b) CD 2001 Human Development I: Birth to Early Childhood: delete course  
(c) BS Elementary Education: blanket agreement for CD 2300 to substitute for CD 2001 for students following pre-2013-2014 Catalogs  
(d) BS Childhood Studies, including Teacher Certification Option: blanket agreement for CD 2300 to substitute for CD 2001 for students following pre-2013-2014 Catalogs
2. (a) New course: CD 2310 Human Development II: Learning and Development (3 credits). Explores human learning and various factors (environmental and biological) that influence learning. Students learn about the kinds of science that contribute to our understanding of learning and explore the ways in which scientific findings are applied and misapplied today. Collaborative team research emphasizing critical thinking and professional application of developmental science is a key component. Falls beginning 2014 and Springs beginning 2015. Prerequisite(s): CD 2300.  
(b) CD 2002 Human Development II: Middle Childhood to Late Adulthood (WRCO): delete course  
(c) BS Elementary Education: blanket agreement for CD 2310 to substitute for CD 2002 for students following pre-2013-2014 Catalogs  
(d) BS Childhood Studies, including Teacher Certification Option: blanket agreement for CD 2310 to substitute for CD 2002 for students following pre-2013-2014 Catalogs  
*Approved 9-0-0-2, pending approval of the Council of Teacher Education. [Approved 2/18/13 by the Council of Teacher Education.]*
3. (a) BS Elementary Education: delete CD 2001 and CD 2002; require CD 2300 and CD 2310.  
(b) BS Childhood Studies: delete CD 2001 and CD 2002; require CD 2300 and CD 2310.  
*Approved 9-0-0-2, pending approval of the Council of Teacher Education. [Approved 2/18/13 by the Council of Teacher Education.]*
4. ED 4300 Elementary Student Teaching: change grading system from Pass/No Pass to letter grades. Replacement proposal: discontinue ED 4300 as a requirement for BS Elementary Education; require ED 4400 Elementary Student Teaching (letter graded) for BS Elementary Education; change description of both courses to reflect this change. *Replacement proposal approved 10-0-0-1, pending approval of the Council of Teacher Education. [Approved 2/18/13 by the Council of Teacher Education.]*
5. (a) New Certificate: Afterschool Professional (22 credits). Students completing the Childhood Studies major will automatically complete this certificate; it does not add any requirements to the degree program. The certificate will also be available to students in other majors and PSU and to non-degree students who wish to receive a credential for the Afterschool field. *[This needs to be submitted to the Faculty on March 6<sup>th</sup>.]*

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(b) CD 2360 Foundations of Diversity (DICO): change prerequisite to Childhood Studies, Early Childhood Studies, and Elementary Education majors, or Afterschool Professional certificate students.

(c) CD 3300 Creating Positive Learning Environments for Children: change prerequisite to (CD 2001 and CD 2002) or CD 2300.

*Approved 10-0-0-1.*

### F. Mathematics:

1. BS Mathematics and both Options: change the minimum required grade in major courses from a C- to a C for all mathematics department majors. *Approved 10-0-0-1. [Approved 11/19/12 by the Council of Teacher Educaiton.]*

### G. Atmospheric Science and Chemistry:

BS Chemistry, Chemistry Education Option: require ESP 2150 Introduction to Geological Science as a requirement, which raises the total number of credits required for the Option to 124 (the degree requires 120 credits). *Approved 10-0-0-1, pending approval of the Council of Teacher Education. [Approved 2/18/13 by the Council of Teacher Education.]*

### H. Environmental Science and Policy:

1. (a) New course: ESP 3600 Special Topics in Environmental Policy (3 credits). An in-depth study of a particular environmental science oriented topic or contemporary issue. Since topics vary, the course may be repeated with permission of the instructor. Prerequisite(s): Environmental Science and Policy majors.

(b) BS Environmental Science and Policy, Community and Environment Option: blanket agreement to allow ESP 3600 to count as a Group A course

2. (a) New course: ESP 3610 Special Topics in Environmental Science (3 credits). An in-depth study of a particular environmental science oriented topic or contemporary issue. Since topics vary, the course may be repeated with permission of the instructor. Prerequisite(s): Environmental Science and Policy majors.

(b) BS Environmental Science and Policy, Environment Science Option: blanket agreement to allow ESP 3610 to count as a Group A course

*Approved 9-0-0-2.*

3. New course: ESP 4200 Natural Hazards: Science and Policy (4 credits). Upper-level lecture with lab course dealing with regional to global scale environmental geology, including hazards and risk assessment. Students learn inter-relationships between population growth, development and environmental risk which occur from urbanization in coastal areas, in earthquake and landslide zones, along the flanks of active and dormant volcanoes, and flood and wildfire prone regions. Additional course fee required. Fall of odd years. Prerequisite(s): upper-level Environmental Science and Policy majors. *Approved 9-0-0-2.*

### I. Humanities:

1. BA Humanities: delete EN 3270, LL 3170, SP 4310, SP 4410, SP 4420 as Distribution courses; add EN 3611 (INCO) and EN 4015 (INCO) (WRCO) as Distribution courses. *Approved 10-0-0-1.*

### J. Women's Studies:

1. Women's Studies minor: delete EN 3611 (INCO) from the list of "approved courses". *Approved 10-0-0-1.*

### K. Health and Human Performance for the Exercise Biology Minor Council:

1. Exercise Biology minor: reduce the number of required credits from 21 to 18. *Approved 10-0-0-1.*

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### III. Reports

#### A. SAPC. No report due to the Provost's absence.

*According to the February 2013 Provost report to the Faculty:* The Trustees have been undergoing a governance change process. Pertinent to Academic Affairs is a new committee structure that replaces SAPC and Programs and Services.

SAPC (System Academic Policy Council) is now the Academic Executive Council. Like SAPC, the AEC is made up of the Chief Academic Officers from the four USNH institutions and the Chancellor. Programs and Services, a committee of the Board of Trustees, has been replaced with the Educational Excellence Committee (EEC). The EEC is a Trustee committee. EEC meetings are attended by the Trustees who serve on the EEC including all of the student trustees, the Chief Academic Officers, the Chief Student Affairs Officers, and the Chancellor.

One additional result of the governance changes is a new process related to the addition of academic programs and program changes. For example, new majors no longer require formal approval by the Academic Executive Council (formerly SAPC) or by the EEC (formerly Programs and Services). We are required to inform EEC of intended programmatic changes. As a result, a revised process for on campus approval is outlined on the Academic Affairs website:

<https://www.plymouth.edu/office/vpaa/files/2012/11/New-Program-Approval-Process.pdf>

#### B. General Education Committee. Had a retreat January 23<sup>rd</sup>. Met January 28<sup>th</sup> and February 11<sup>th</sup>. Discussing "In-Major Directions" proposal which would allow counting some Directions for majors. Elliot Gruner plans to talk to the Council of Chairs, Deb Tobine, the Registrar and others before taking a proposal to the Faculty. Discussing assessment of skills in the Directions. Working on a plan to encourage imbedded assessment in an effort to reduce any extra workload by making use of existing assignments.

#### C. Council on Teacher Education. Had a retreat on January 8<sup>th</sup>. The Curriculum Committee of the Council of Teacher Education (CTE) met February 12<sup>th</sup> to review the undergraduate and graduate proposals that are on the February 18<sup>th</sup> CTE agenda. The Committee discussed the need to approve adding ESP 2150 to the Chemistry Education Option to meet the unmet NH DOE standards for full program approval. Due to the total number of credits for the Option being increased to 124, the Committee recommends a full discussion of the CTE. The Committee recommended dropping ED 4300 and replacing it with ED 4400 for BS Elementary Education. The Committee endorsed the motion to replace CD 2001 and CD 2002 with CD 2300 and CD 2310 and recommended a full discussion of the CTE. The Committee also recommended adding to all Teacher Certification programs the statement that the Early Childhood Studies Department is adding to the 2013-14 Catalog for their program regarding completing field placements outside of the Plymouth community. The proposed statement for all Teacher Certification programs would be:

In order for teacher candidates to participate in field experiences in diverse settings that are essential for their development as teachers, teacher candidates must be willing and able to travel outside of the Plymouth area beyond walking distances. All Teacher Candidates should plan for and be able to provide their own transportation by the junior year.

#### D. Steering Committee. Placed the PSU Course Syllabus Checklist on the February 6<sup>th</sup> Faculty agenda, which was accepted by the Faculty.

### IV. Discussion

The Chair welcomed subjects for discussion. She reported that the Provost does have a topic for a future meeting.

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- Moving to be fully electronic. Why does the Curriculum Committee require a hard copy?
- Program Reviews. A copy of the Program Review is to be submitted to the Curriculum Committee. The Committee has not received copies for many years. Departments should base their arguments for proposals on their Program Review. The Provost and Deans have written a new Program Review, which has not yet been approved by the Faculty. Should it go to the Steering Committee? We can talk to the Provost first and then the Curriculum Committee could take it to the Steering Committee.
- Electronic Curriculum Committee forms: check boxes do not always work. George will look into it.
- Friday classes. Concerned with the decreased number of classes being held on Fridays, following the usual MWF schedule. Only 14% of all classes meet on Friday. Classes that meet on Monday and Wednesday take two time blocks. Some MWF classes are online on Fridays. At the Enrollment Management retreat, concern was expressed about having better connections to the institution. Many students have to work so their choices are limited. Enrollment by non-traditional students is expected to increase. Sometimes students have to choose between their work responsibilities and their class schedules. Thursday night activities increase because of fewer classes being offered on Fridays. Some majors do not offer courses on Fridays. Students post on twitter under "Plymouth Problems". This year's first year class seem to have a mindset that lacks personal responsibility. Having MWF classes would increase the notion of responsibility. Studio courses need to deviate, e.g., use two time blocks. A four-day week in general is wrong.

The meeting adjourned at 4:28 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **March 15, 2013**.

### **Addendum to February 15, 2013 Curriculum Committee Actions**

#### II.E. Elementary Education and Childhood Studies:

1. (a) New course: CD 2300 Human Development I: Child Development. **Add to the course description:** Not open to students who have earned credit for CD 2001.
2. (e) ED 3052 Assessing Children in Schools: **change prerequisite to:** CD 2002 or CD 2310.
4. ED 4300 Elementary Student Teaching: Replacement proposal: discontinue ED 4300 as a requirement for BS Elementary Education; require ED 4400 Elementary Student Teaching (letter graded) for BE Elementary Education; change description of both courses to reflect this change.

**Add:** ED 4500 Elementary Education Teaching Seminar: **change corequisite to:** CD 4230 or ED 4300 or ED 4400.

Respectfully submitted,

Mary E. Campbell, Scribe  
Director of Curriculum Support

*These minutes were approved March 15, 2013.*