

## Curriculum Committee

November 16, 2012 – Library Tower Room

### MINUTES

Present: Elizabeth A. Ahl, Mary E. Campbell (consultant, non-voting), Robert G. Egbert, Jr., George T. Gilmore, Holly E. Oliver, Michele L. Pruyn, Wendy J. Palmquist (Chair), Ryan W. Patten (student, voting), Christine Rine, David Zehr (arrived 2:41 pm, in place of the Provost) [nine voting members]

Absent: Jirasak M. Theplama (student, voting)

Excused: Pamela P. Anneser (new faculty observer, non-voting), Julie N. Bernier, Barbara D. Lopez-Mayhew,

Vacant: one student member

Presenters of Proposal: Patrick Cate, Eric Hoffman, Linda Levy, Barbara McCahan

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2013-2014 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Wendy Palmquist called the meeting to order at 2:40 pm, due to the change in meeting location.

I. The minutes of the October 19, 2012 meeting were *approved as distributed 8-0-0-3.*

II. New Business

A. Health and Human Performance:

1. PE 4010 Psychosocial Theories of Physical Activity (INCO): change title to Exercise and Health Psychology. Change course description. Change prerequisite to: Junior status; Adventure Education, Athletic Training, Exercise and Sport Physiology, Health Education and Promotion, and Physical Education majors only. *Approved 9-0-0-2.*
2. BS Physical Education:
  - a. Physical Education and Health Education Teacher Certification Option: blanket agreement to have PE 2405 Concepts of Fitness and Skill Performance and PE 2406 Concepts of Fitness and Skill Performance Lab substitute for PE 3260 Health Fitness Assessment and Programming for students in pre-2012-13 Catalogs
  - b. Teacher Certification Option: blanket agreement to have PE 2405 Concepts of Fitness and Skill Performance and PE 2406 Concepts of Fitness and Skill Performance Lab substitute for PE 3260 Health Fitness Assessment and Programming for students in pre-2012-13 Catalogs  
*Approved 9-0-0-2. [Approved November 19, 2012 by the Council of Teacher Education.]*
3. BS Athletic Training:
  - a. Blanket agreement to have AT 3015 Clinical Integration substitute for AT 3010 Clinical Integration I and AT 3020 Clinical Integration II for students in 2009-10 and 2010-11 Catalogs
  - b. Blanket agreement to have AT 3350 Athletic Training Health, Prevention, and Management (WECO) (WRCO) substitute for AT 3300 Illness and Disease (WRCO) for students in 2009-10 and 2010-11 Catalogs
  - c. Blanket agreement to have AT 4200 Research and Statistics in Athletic Training (QRCO) (WRCO) substitute for PE 3560 Measurement and Assessment in Physical Education (QRCO) for students in 2009-10 and 2010-11 Catalogs  
*Approved 9-0-0-2.*
4. New course: HE 2300 Principles of Health (3 credits). Explores the fundamental issues related to health. Learning outcomes include understanding all the dimensions of health, the overarching foundations of health behaviors, how to access health literature, national health behavior guidelines/recommendations as well as how to begin exploring health behaviors through the use of various theories and models in health promotion. Springs. Prerequisite(s): HE 1970.  
*Approved 9-0-0-2. [Approved November 19, 2012 by the Council of Teacher Education.]*

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5. New course: HE 2400 Physical Activity and Health (3 credits). Addresses the role of physical activity/exercise in developing and sustaining optimal health. Students access current literature on physical activity epidemiology, physiological adaptations and outcomes related to physical activity, and methods for measuring physical activity and health-related fitness. Students examine and practice health-fitness assessments, analysis of assessment information, and application of exercise guidelines for prescription and programming. Springs beginning 2015. Prerequisite(s): Health and Human Performance majors. *Approved 9-0-0-2. [Approved November 19, 2012 by the Council of Teacher Education.]*
6. a. New course: HE 3230 Promoting Health Across the Lifespan (3 credits). Provides an opportunity for students of health education and promotion to examine the determinants of health across the lifespan, from gestation to old age. Based on a public health perspective, discusses individual, social, and environmental factors that impact current and future health. Identifies and discusses behaviors and choices which impact risks for chronic disease and quality of life. Addresses critical areas relative to health education and promotion including physical activity, nutrition and eating habits, stress reduction, tobacco exposure, issues around excessive alcohol consumption, tobacco/smoking and environmental exposures. Falls beginning 2015. Prerequisite(s): HE 1970 and HE 2300.  
b. PE 3650 Physical Activity and Aging (WECO): delete course; last offering Fall 2014. *Approved 9-0-0-2.*
7. a. New course: HE 3240 Health Promotion Planning and Evaluation (4 credits). Provides practical and theoretical skills needed to plan, implement, and evaluate health promotion programs in a variety of settings. Includes a practical component where students plan, implement, and evaluate a community health promotion program. Addresses community organizing and building, identification and allocation of resources, marketing, data analysis and reporting. Students deliver a health promotion or health education program across a period of time which requires 45 hours in addition to scheduled class meetings. Falls beginning 2015. Prerequisite(s): Health Education and Promotion majors. (WRCO) [*WRCO approved November 26, 2012 by the General Education Committee.*]  
b. PE 3590 Inclusive Physical Activity Programs (DICO) (WRCO): delete course; last offering Spring 2015. *Approved 9-0-0-2. [Approved November 19, 2012 by the Council of Teacher Education.]*
8. New course: HE 3320 Health Promotion Skills (4 credits). Gives students the opportunity to refine health education skills including facilitator training for smoking cessation, bio-metric screenings (blood pressure, cholesterol, glucose), planning a health promotion event, professional writing: grant writing, pamphlet/newsletter, health promotion program, lesson plans and wellness coaching. Springs beginning 2016. Prerequisite(s): HE 3240. *Approved 9-0-0-2.*
9. New course: HE 4080 Lifestyle and Wellness Coaching (3 credits). Introduces students to the field of lifestyle and wellness coaching. Over half of what affects health is choice of lifestyle. Discusses a variety of coaching methodologies to help people to create healthier lives for themselves. Discusses basic principles of wellness, motivational interviewing, standards, certification, ethics in the coaching profession, and the varieties of types of coaching programs. Students practice coaching in class and have the opportunity to enroll, at a student rate, in a coaching certification program. Fall of odd years beginning 2015. Prerequisite(s): HE 3320. *Approved 9-0-0-2.*
10. New course: HE 4090 Qualitative Research in Health Promotion (3 credits). Capstone course for Health Promotion students who are interested in going into graduate programs or research-related careers. Discusses qualitative research epistemologies, methodologies, and methods, which are explored through an applied qualitative research project. Spring of even years beginning 2016. Prerequisite(s): Health Education and Promotion majors with senior status. *Approved 9-0-0-2.*
11. New course: HE 4540 Applied Health Promotion (3 credits). Capstone experience for students in Health Education and Promotion to apply the skills and knowledge developed across their major course of study. Applies health promotion theories in real-life settings primarily on the

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PSU campus and with local agencies as opportunities are available. Student projects involve the application of a wide variety of health education and promotion skills and provide for experiential learning for professional growth in anticipation of students entering the professional workforce. Springs beginning 2016. Prerequisite(s): Health Education and Promotion majors with senior status. *Approval 9-0-0-2.*

12. a. HE 4530 Senior Seminar in Health Promotion: change prerequisite to HE 3240.
  - b. PE 3310 Curriculum Design and Implementation: change prerequisite to PE 2415 and (PE 3000 or HE 3240).
- Approved 9-0-0-2 pending approval of the Council of Teacher Education. [Discussed November 19, 2012 by the Council of Teacher Education and was withdrawn by the Department.]*

13. a. BS Physical Education: delete Applied Health Fitness option
- b. HE 3330 Evaluation and Research in Health Promotion (QRCO): delete course; last offering Spring 2015
- c. HE 3750 Wellness Skills for Health Professionals (WRCO): delete course; last offering Spring 2015
- d. HE 3760 Planning and Implementing Health Promotion Programs: delete course; last offering Fall 2014
- e. HE 4030 Community Health Promotion: delete course; last offering Fall 2014
- f. HE 4620 Health Promotion Clinical: delete course; last offering Spring 2015
- g. PE 3260 Health Fitness Assessment and Programming: delete course; last offering Spring 2015
- h. PE 3590 Inclusive Physical Activity Programs (DICO) (WRCO): delete course; last offering Spring 2015
- i. PE 3650 Physical Activity and Aging (WECO): delete course; last offering Fall 2014
- j. PE 4920 Organization and Administration of Applied Health Fitness I: delete course; last offering Spring 2015
- k. Blanket agreement: HE 3240 substitutes for PE 3590
- l. Blanket agreement: HE 3230 substitutes for PE 3650

*Approved 9-0-0-2.*

14. a. BS Health Education: change name to Health Education and Promotion.
- b. BS Health Education and Promotion: change core requirements; students must choose one of two options

*Approved 9-0-0-2. [Approved November 19, 2012 by the Council of Teacher Education.]*

15. BS Health Education and Promotion, Health Promotion Option: change requirements of Option. *Approved 9-0-0-2.*

16. BS Health Education and Promotion, School Health (K-12) Option: change requirements of Option. *Approved 9-0-0-2. [Approved November 19, 2012 by the Council of Teacher Education.]*

### B. Atmospheric Science and Chemistry:

1. MT 4260 Broadcast Meteorology: increase course from two to three credits. *Approved 9-0-0-2.* New course number is MT 4262.
  2. a. New course: PHDI 2100 Physical Science (4 credits). The essentials of physics, chemistry, earth science, astronomy. How scientists approach problems and why science is a never-ending quest rather than fixed sets of facts. Emphasis is on aspects of the physical sciences relevant to a nonscientist who wants to understand how the universe works and the connections between science and everyday life. Lecture and laboratory. Falls. (SIDI) [SIDI approved November 26, 2012 by the General Education Committee.]
  - b. PHDI 2010 Physical Science for Non-Scientists (SIDI): delete course  
PHDI 2020 Physical Science for Non-Scientists Laboratory (SIDI): delete course
- Approved 9-0-0-2.*

### C. Interdisciplinary Studies/Undergraduate Studies/University Studies:

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1. IS 2950 Disney College Program Internship: second experimental offering for spring 2013. *Approved 9-0-0-2.*

### D. Biological Sciences:

1. BI 4060 Winter Ecology: second experimental offering for Winterim 2013. *Approved 9-0-0-2.*

### E. Computer Science and Technology:

1. CS 3221 Algorithms Analysis: correct typo in title to Algorithm Analysis. *No objections.*

## III. Reports

- A. SAPC. No report due to the Provost's absence.

- B. General Education Committee. Met October 22<sup>nd</sup>. Approved four courses which had a 5/2013 sunset date. The Associate Vice President for Undergraduate Studies approved General Education status for two experimental courses. Discussed how they wanted to approach change; should it be substantial; should it be a new program; should it be holistic versus piecemeal; at what point would changes become a new program. Some interest in making improvements but not starting over; some opinions were expressed in the faculty survey. The timing is not right to change the program as a whole because of the NEASC visit next year. NEASC changed its standards 2011. Where and how do we collect data on the evidence of learning outcomes? General education is independent of the major; we are developing skills, intentionally separate from the major. NEASC requires 40 credits minimum for General Education. The Committee will have a retreat in January. Their next meeting is November 26<sup>th</sup>. There are almost 70 courses with a 5/2013 sunset date that need to be submitted by December 3<sup>rd</sup>.

- C. Council on Teacher Education. They will meet November 19<sup>th</sup>. Several of the Health and Human Performance Department proposals are on their agenda.

- D. Steering Committee. The November 7<sup>th</sup> Faculty meeting was cancelled due to a lack of agenda items. Wendy did tell them about the Committee's work on syllabi. The Academic Affairs Committee wants to look at the language to be used in syllabi on the Academic Integrity policy.

## IV. Discussion:

- A. Syllabi. Julie asked Wendy to meet with the Council of Chairs. Wendy gave them Julie's proposed draft, which was distributed October 19<sup>th</sup> to the Curriculum Committee. Student learning outcomes had the most discussion. All sections of the same course should have the same learning outcomes. New courses would have this new syllabus. The Chairs liked "checklist" versus "template." It was suggested that this topic be built into New Faculty Orientation.

### Checklist:

- official ADA statement
- academic integrity policy (more of a philosophical statement versus the explicit detail; cite web link to Undergraduate Studies Office and/or Catalog)
- learning outcomes; free to choose texts; how one gets these outcomes is up to instructor
- Schedule of assignments, tests, when due, percentage of grade etc.
- Could have links in syllabus to Catalog for policies. Cite the item and give links to the Catalog. Define the item and give links. Link to Undergraduate Studies web page on policies.
- Put links on checklist
- Departmental policies, if applicable. If not applicable, leave it out.
- The date of the final class meeting should be required on the syllabus.

We're doing this for whom?

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- a. New adjuncts who have not taught; new adjuncts who need help to create a syllabus
  - b. Students who have had problems because things were not on the syllabus
- Faculty consistency and faculty performance
  - What you give to student is sharp, clear, useful
  - Multiple audiences
  - We face accreditation, state legislators, and parents wanting to know what students are getting out of us.
  - Outside accreditation looking for different things now that they want to see in syllabi, on web pages
  - Put checklist and template on Curriculum Committee web page
  - How could a syllabus not have learning outcomes? The General Education Committee looks for the skills that are being developed in the General Education course, the assignments that show these skills.
  - The Academic Affairs Committee wants to see the academic integrity piece.
  - Short statement on the top of the syllabus and link to policy.
  - Have some exemplary syllabi as examples
  - There could be a faculty workshop on creating learning outcomes: During this course students will be able to....

### Fair Grading policy includes:

To achieve fair and equitable grading, instructors shall inform students, in writing, e.g., via a syllabus, of the course objectives and the means by which student mastery of those objectives will be determined. Instructors are expected to share this information with students during the first class meeting and to provide this information, in writing, no later than the second class meeting. These arrangements cannot be altered after the class has met for one quarter of its scheduled class meeting time if the changes disadvantage a student. The grade of a student shall be based solely on the criteria known to all students in the class, and all such criteria shall apply to mastery of state course objectives. (p. 37, 2012-13 PSU Academic Catalog)

- Liz volunteered to create a syllabus for poetry.
- Wendy volunteered to take the first page of Julie's proposed draft, edit it, redo as bullets; and then share with the Academic Affairs Committee and the Curriculum Committee. The plan is to present the final copy to the Faculty at their February 2013 meeting.

The meeting adjourned at 4:34 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **December 21, 2012**.

Respectfully submitted,

Mary E. Campbell, Scribe  
Director of Curriculum Support

*These minutes were approved December 21, 2012.*