

Curriculum Committee

September 21, 2012 – Student Senate Room (HUB 119)

MINUTES

Present: Elizabeth A. Ahl, Mary E. Campbell (consultant, non-voting), Robert G. Egbert, Jr., George T. Gilmore, Barbara D. Lopez-Mayhew, Holly E. Oliver (arrived at 3 pm), Michele L. Pruyne (arrived at 2:35 pm), Wendy J. Palmquist (Chair), Christine Rine, David Zehr (in place of the Provost) [nine voting members]

Excused: Pamela P. Anneser (new faculty observer, non-voting), Julie N. Bernier, Ryan W. Patten (student, voting)

Vacant: two student members

Presenters of Proposal: David Berona, Marcia Schmidt Blaine

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2013-2014 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Wendy Palmquist called the meeting to order at 2:30 pm. The members introduced themselves and the three new members were welcomed.

I. Election of Chair for 2012-2013. None of the new members could attend the May 18th meeting and the meeting needed to be adjourned in order to attend Convocation. Wendy was asked to call the first meeting and to prepare the agenda. Barbara Lopez-Mayhew nominated Wendy Palmquist to be Chair; seconded by Bob Egbert; *approved 7-0-0-3.* Mary Campbell agreed to continue as Scribe.

II. The minutes of the May 18, 2012 meeting were *approved as distributed 8-0-0-2.*

III. New Business

A. Humanities Council:

1. BA Humanities: delete two credits of electives, thereby reducing the total credits required for the major from 122 to 120. *Approved 8-0-0-2.* The Council was encouraged to submit a Curriculum Change Proposal for a blanket agreement that all Humanities majors following pre-2013-14 Catalogs would be required to earn 120 credits for graduation.

B. Undergraduate Studies:

1. Transfer agreement with River Valley Community College for our BS in Sports Management
2. (a) Transfer Agreement with NHTI, Concord's Community College for our BS Early Childhood Studies, Early Intervention Option
(b) 2+2 Agreement with NHTI, Concord's Community College for their AS Early Care and Education for Young Children with Disabilities and our BS Early Childhood Studies, Early Intervention Option
Approved 8-0-0-2.

C. History and Philosophy:

1. New course: PY 2280 Women Philosophers (3 credits). Explores the contribution of women philosophers in various historical periods and their impact to ongoing contemporary philosophical debates and discourse. By understanding their contribution to philosophical discourse in the past and considering how their contributions impact the present, how their philosophical insight might envision the future is considered. Spring of odd years. *Approved 7-0-0-3.* [The General Education Committee approved this course as PPDI on 9/24/12.]

Curriculum Committee

D. English:

1. New course: ENDI 2000 Exploring Grammar (3 credits). Students explore grammar as science. Students discover grammar not only as a set of identifiable structures (syntax), but also as usage, through process and in theory. Students become conscious of the choices they make as speakers, as writers, as listeners, and as readers. Students approach language as a scientists might with objective methods and precision. Springs. Prerequisite(s): EN 1200. *Approved 7-1-1-1.*
[Approved September 24th by the General Education Committee as SIDI.]

III. Reports

A. SAPC. No report due to the Provost's absence.

B. General Education Committee. Met September 10th. Discussed Directions and Waivers with Ann McClellan, the new Department Chair of English. The revised description to WRCO which the Faculty approved this month is effective with the 2013-14 Catalog and affects General Education with a 2014 renewal and beyond as well as courses proposed beginning 2013-14. Courses submitted for renewal should show how they will meet the new standards. Discussed if a major can offer their own section of IS 1111 The First Year Seminar and require that section for their majors. The Chair asked if anyone objected to having a second new faculty non-voting member. Discussed creating FAQ documents to assist faculty preparing proposals, including renewals. Their next meeting is September 24th.

C. Council on Teacher Education. Met September 17th. Their new business was the approval of new graduate courses, a new discipline (TI for Technology Integrator which is a new certification) and changes related to this new certification. The graduate programs use "Hallmarks" and the undergraduate programs use "CHECK"; both must be included in the syllabi. Their next meeting is October 15th.

D. Steering Committee. Has met twice this semester. Certificates were discussed at the first meeting; someone asked to have the topic submitted to the Academic Affairs Committee. One concern was the lack of a credit rule (minimum or maximum number of credits required) for certificates as we have for minors (minimum of 15 credits). The Academic Affairs Committee did not get to this topic at their first meeting; it will be on their September 29th agenda. Therefore, we do not know when certificates will go to the Faculty.

IV. Discussion:

A. Syllabi. Bonnie Bechard plans to do a Frost workshop on syllabi, to take our ideas to the faculty and to hear their ideas. Do we want to wait until she had had the workshop? The Curriculum Committee will create a template for syllabi. The faculty already voted to require the ADA statement. Courses that are approved for General Education must include the definition of the Direction/Connection in the syllabi. There are some accreditation issues, wanting to see outcomes, how assessment is done, etc. The Provost sent articles last year about syllabi. There are issues of consistency. Content expectations versus requirements. Disciplinary differences. Core commonality. Syllabi are on hold until we get feedback from Bonnie Bechard. The syllabi suggestions from last year will be sent to the new members.

Bob Egbert noted that few classes are being offered on Fridays. Classes are taking two or three time blocks rather than follow the standard blocks. The old rule was that courses which met for two periods had to be offered early in the morning. The Council of Chairs could talk about this issue.

The meeting adjourned at 3:40 pm.

Curriculum Committee

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. Their next meeting is Friday, **October 19, 2012**.

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

These minutes were approved October 19, 2012.