

Curriculum Committee

February 21, 2014 – Student Senate Room (HUB 119)

DRAFT – M I N U T E S

Present: Christian Bisson, Mary E. Campbell (consultant, non-voting), George T. Gilmore, Barbara D. Lopez-Mayhew, Holly E. Oliver, Michele L. Pruyn, Hilary K. Swank, David Zehr [seven voting members]

Absent: Joseph Boisvert (student, voting), Roxana Fera (President's Commission on Diversity, non-voting), Michael Garcia (student, voting), Sandra J. McBournie (new faculty observer, non-voting)

Excused: Elizabeth A. Ahl, David A. Mackey

Vacant: one student member

Presenters of Proposals: Julie N. Bernier, Jeremiah S. Duncan, Katharine N. Harrington, Jim Hundrieser, David W. Martin, Robert A. Nadeau, Kimberly A. Ritchie, Nicholas Sevigney, Mark P. Turski, Cynthia W. Vascak, Kerry L. Yurewicz

Note: *Unless otherwise indicated, all curricular changes noted below will become effective with the 2014-2015 edition of the Academic Catalog.* Recorded in the order in which the agenda item was discussed.

Christian Bisson called the meeting to order at 2:32 pm.

I. The minutes of the December 20, 2013 meeting were *approved as written, 7-0-0-4.*

II. New Business

A. Executive Committee motion to approve all of the following proposals:

1. Change course title; change course description:

- a. AE 4950 Art Education Student Teaching : K-12. New title: Art Education Internship in Teaching: K-12
- b. AE 4960 Art Education Student Teaching: Secondary Component. New title: Art Education Internship in Teaching: Secondary Component
- c. AE 4970 Art Education Student Teaching: Elementary Component. New title: Art Education Internship in Teaching: Elementary Component
- d. ED 4300 Elementary Student Teaching. New title: Elementary Internship in Teaching
- e. ED 4400 Elementary Student Teaching. New title: Elementary Internship in Teaching
- f. ED 4420 Secondary Student Teaching. New title: Secondary Internship in Teaching
- g. ED 4500 Elementary Education Teaching Seminar. New course description
- h. EN 4320 English Student Teaching Seminar. New title: English Internship in Teaching Seminar
- i. EN 4430 English Student Teaching 5-12. New title: English Internship in Teaching K-12
- j. HE 4950 Student Teaching K-12: Elementary Component. New title: Health Education Internship in Teaching K-12: Elementary Component
- k. HE 4960 Student Teaching K-12: Secondary Component. New title: Health Education Internship in Teaching K-12: Secondary Component
- l. ME 4860 Student Teaching K-12: Elementary Component. New title: Internship in Elementary Music Teaching
- m. ME 4870 Student Teaching K-12: Secondary Component. New title: Internship in Secondary Music Teaching
- n. PE 4710 Physical Education Student Teaching K-12: Elementary. New title: Physical Education Internship in Teaching K-12: Elementary Component
- o. PE 4720 Physical Education Student Teaching K-12: Secondary. New title: Physical Education Internship in Teaching K-12: Secondary Component
- p. PEHE 4710 Student Teaching K-12: Elementary. New title: Internship in Teaching K-12: Elementary Component

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- q. PEHE 4720 Student Teaching K-12: Secondary. New title: Internship in Teaching K-12: Secondary Component
- r. SSE 4630 Social Studies Seminar: change course description
- s. SSE 4640 Social Studies Student Teaching: 5-12. New title: Internship in Secondary Social Studies

[Approved February 17, 2014 by the Council of Educator Preparation.]

- 2. Change course descriptions:
 - a. MA 4965 Internship in Mathematics Teaching (5-8)
 - b. MA 4975 Internship in Mathematics Teaching (7-12)
 - c. MA 4985 Internship in Mathematics Teaching Seminar
- [Approved February 17, 2014 by the Council of Educator Preparation.]
- 3. Blanket Agreement: CM 3810 Analyzing Film substitutes for CM 4710 History and Theory of Film and Television for BA Communication Studies (both options) for students following pre-2013-2014 Catalogs.
 - 4. IS 3430 The Life Cycle in Film (INTG): delete course
 - 5. a. BI 1080 Solving the Mysteries of Inheritance: delete course
 - b. BS Biology: add BI 4170 Ecology and Development (WRCO) and BI 4185 Molecular Biology to the list of Upper Level Electives; clarify the language of “Upper Level Electives” to be “complete 20 credits of 3000/4000 level Biology courses. At least three courses must be taken from the following list of cellular, physiological, and organismal courses and one course must be a Writing in the Discipline Connection (WRCO).”
 - 6. a. NR 4010 Teamwork and Collaborative Care: change title to Teamwork, Collaborative Care, and Leadership; change course description
 - b. NR 4050 Nursing Leadership (INCO): change title to Nursing Leadership for Acute Care Nursing; change course description.
 - c. Blanket Agreement: NR 4082 Leadership and Quality Improvement in Clinical Settings substitutes for NR 4080 Leadership and Quality Improvement in Clinical Settings (INCO) [but not for INCO] for BS Nursing, Pre-Licensure majors following pre-2013-2014 Catalogs.
 - 7. a. PE 3850 Introduction to Research Writing: change prerequisite to PE 3580 and Exercise and Sport Physiology majors only.
 - b. PE 4805 Senior Research I (WRCO): change prerequisite to PE 3760 and PE 3850.
 - 8. a. AR 4230 Advanced Ceramics: change course description.
 - b. AR 3220 Foundations of Ceramics: Exploration: change course description. [Approved February 17, 2014 by the Council of Educator Preparation.]
 - c. AR 3230 Foundations of Ceramics: Pottery Wheel: change title to Foundations of Ceramics: Wheel Explorations.
 - 9. a. AR 4110 3D BFA Thesis I: change title to BFA Thesis I; change course description.
 - b. AR 4120 3D BFA Thesis II: change title to BFA Thesis II; change course description.
 - 10. ED 3080 Teaching in the Content Areas Practicum: change course description
- Approved 7-0-0-4.

B. Music, Theatre, and Dance:

- 1. New course: MUDI 1100 Creating Sound Effects and Music for Video Games (3 credits). Students study the history and evolution of game audio and sound effects, and develop basic skills in Audacity (or GarageBand) and Unity. Students create a unique gaming world that includes sound effects, music, ambient sound zones, sound effect scripting, and remote sound effect triggering. Springs. (CTDI) Approved 7-0-0-4.
- 2. New course: TH 3660 Audition Techniques (3 credits). Students develop a repertoire of material chosen to highlight the actor’s strengths, which can be utilized in a variety of audition situations. The performer explores the business, maintenance, and promotion of one’s professional career. Spring of odd years. Prerequisite(s): TH 2820 and TH 3900. Approved 7-0-0-4.

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3. BS Music Education: change Psychology Elective to CD 2300, PS 3100, PS 3170 or PS 3190. *Approved 7-0-0-4. [Approved February 17, 2014 by the Council of Educator Preparation.]*
4. ME 4850 Kindergarten Through Grade 12 Student Teaching: delete course. *Approved 7-0-0-4. [Approved February 17, 2014 by the Council of Educator Preparation.]*

C. Health and Human Performance:

1. BS Adventure Education: reduce number of Adventure Education Activities from two to one. *Approved 7-0-0-4.*
2. New course: AP 2500 Natural History and Ecology for Adventure Educators (3 credits). Explores the natural history and ecology of natural communities in the Northeastern US, with an emphasis on the North Woods. Provides a foundation of ecological literacy for the Adventure Educator by studying specific ecosystems in the region. Skills developed include creation of a nature journal, identification and classification of flora and fauna, and the promotion of nature-connectedness. Additional course fee required. Springs. Prerequisite(s): AP 2010. Motion to *amend the motion* to approve (a new syllabus will be submitted that addresses the issues of the issues with the Graded Class Assignments and the Grading Scale as presented in the syllabus) *approved 7-0-0-4. Motion to approve as amended approved 7-0-0-4.*
3. New course: AP 3201 Immersion Human-Nature Relationship (3 credits). Part of the Fall Immersion Semester. Focuses on exploring the evolution of human's relationship with the natural world. Through readings, documentaries, and nature-based experiences, students study the role of nature in society and the Adventure Education profession. Students are invited to explore their personal relationship with the natural world. Falls. Prerequisite(s): AP 2210. Corequisite(s): AP 3101, AP 3301, and AP 3401. *Approved 7-0-0-4.*
4. a. AP 3100 Wilderness Expedition (TECO): delete course. Last offering Spring 2015.
b. AP 3600 Outdoor Skills Clinical: delete AP 3100 from prerequisite.
c. AP 3300 Adventure Leadership and Group Management: delete course. Last offering Spring 2015.
d. AP 3310 Lead Rock Climbing: delete AP 3300 from prerequisite
AP 3410 Whitewater Kayaking: delete AP 3300 from prerequisite
AP 3810 Alpine Mountaineering: delete AP 3300 from prerequisite
AP 4300 Teaching Assistantship in Adventure Education: delete AP 3300 from prerequisite
e. BS Adventure Education: delete Group A as a requirement of the major
Approved 7-0-0-4.
5. AP 3321 Immersion Adventure Education Philosophy and Theory (WRCO): delete course. Last offering Fall 2014. *Approved 7-0-0-4.*
6. AP 3600 Outdoor Skills Clinical: change credits from 3 to 1. New course number: AP 3510. Not open to students who have earned credit for AP 3600. *Approved 7-0-0-4.*
7. AP 3700 Winter Backcountry Travel: delete course. *Approved 7-0-0-4.*
8. AP 4300 Teaching Assistantship in Adventure Education: change credits from 4 to 3. New course number: AP 4200. May be repeated for a maximum of 6 credits. Not open to students who have earned credit for AP 4300. *Approved 7-0-0-4.*
9. BS Adventure Education: change QRCO requirement to PE 3560 Measurement and Assistant in Physical Education only. *Approved 7-0-0-4.*
10. BS Adventure Education: add AP 2500 and AP 3201 as requirements of the major. *Approved 7-0-0-4.*

D. College of Business Administration:

1. New course: BU 4340 Competitive Sales (3 credits). Designed for students to learn and demonstrate how to apply the skills from Professional Selling Skills I and II to prepare and compete in local, regional, and national sales competitions. The skills developed help students qualify for higher level professional sales careers (Strategic Account Managers) that have longer sales cycles and higher revenues. Falls. Prerequisite(s): BU 3280, BU 3290, and permission of the instructor. *Approved 7-0-0-4.*

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E. Languages and Linguistics:

1. a. New course: LL 1012 English Intensive Program I: Introduction to US Culture (4 credits). Introduces international students to multiple aspects of US culture. Emphasizes critical thinking skills and cross-cultural awareness; students reflect on their learning as international students in the US, in oral and written journals. Integrates practice in critical reading and writing strategies, as well as communication skills for fluency and accuracy. Falls and Springs. Prerequisite(s): permission of the Department Chair.
- b. New course: LL 1013 English Intensive Program II: Introduction to US Culture (4 credits). A continuation of English Intensive Program I, which introduces international students to multiple aspects of US culture. Emphasizes critical thinking skills and cross-cultural awareness, as students reflect on their learning in oral and written journals. Integrates practice in critical reading and writing strategies, as well as communication skills for fluency and accuracy. Falls and Springs. Prerequisite(s): permission of the Department Chair.
- c. New course: LL 1014 English Intensive Program III: Introduction to US College Culture (4 credits). Introduces international students to US college culture and addresses social topics such as establishing relationships, maintaining health, and appreciating diversity; personal issues such as time and money management; and academic needs such as test performance, study habits, and critical thinking skills. Integrates academic skills with language development by coming practice in reading strategies, academic writing across the genres, and interpersonal communication skills for fluency and accuracy. Falls and Springs. Prerequisite(s): permission of the Department Chair.

Approved 7-0-0-4.

2. German minor: change requirements; reduce credits required from 17-18 to 15. *Approved 6-0-0-5.*
3. a. AC 1010 Fundamentals of Arabic I (GACO): change course description
b. AC 1020 Fundamentals of Arabic II: change course description
4. a. CN 1010 Fundamentals of Chinese I (GACO): change course description
b. CN 1020 Fundamentals of Chinese II: change course description
c. CN 1030 Fundamentals of Chinese III: change course description
d. CN 1040 Fundamentals of Chinese IV: change course description
5. a. FR 1010 Fundamentals of French I (DICO) (GACO): change course description
b. FR 1020 Fundamentals of French II (DICO) (GACO): change course description
6. a. GR 1010 Fundaments of German I (GACO): change course description
b. GR 1020 Fundaments of German II (GACO): change course description
7. a. SP 1010 Fundamentals of Spanish I (DICO) (GACO): change course description
b. SP 1020 Fundamentals of Spanish II (DICO) (GACO): change course description
8. SP 1110 Continuing Spanish I (DICO) (GACO): change course description

Approved 7-0-0-4.

F. Art:

1. BFA 2D Studio Art Option and BFA 3D Studio Art Option: aggregate 3D Studio Art Option with 2D Studio Art Option to form one Studio Option; change requirements of the Option. *Approved 7-0-0-4.*
2. Delete:
 - BFA 2D Studio Option
 - AR 4610 2D BFA Thesis I. Last offering Fall 2014.
 - AR 4620 2D BFA Thesis II. Last offering Spring 2015.
 - AR 4800 Advanced Studio Seminar (INCO). Last offering Fall 2015.
 - AR 3250 Professional 2D Presentation Practices (QRCO) (TECO). Last offering Fall 2015.
 - AR 3130 Drawing: Figure in Color. Last offering Spring 2015.
 - AR 3300 Processing and Printmaking. Last offering Spring 2015.

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- AR 3290 Intaglio. Last offering Fall 2014.
- AR 3320 Lithography. Last offering Spring 2015.

Approved 7-0-0-4.

3. a. Blanket Agreement: AR 4110 Senior Thesis I substitutes for AR 4610 2D BFA Thesis I for students following pre-2014-2015 catalogs
b. Blanket Agreement: AR 4120 Senior Thesis II substitutes for AR 4620 2D BFA Thesis II for students following pre-2014-2015 catalogs

Approved 6-0-1-4.

4. a. Blanket Agreement for BFA 2D Studio Art majors following pre-2014-2015 catalogs and for BFA 3D Studio Art majors following pre-2024-2015 catalogs:
 - AR 4110 substitutes for AR 4610
 - AR 4120 substitutes for AR 4620
 - (AR 3060 or AR 3160) and (CM 2700 or CS 1100 or PT 3450 or AG 2330 or AE 3500) substitute for AR 3250
 - AH 3100 substitutes for AR 4800
 - AR 3295 substitutes for AR 3300
 - AR 3325 substitutes for AR 3290b. Blanket Agreement for BA Art, Ceramics Option, Drawing Option, Painting Option, Printmaking Option, Sculpture Option majors following pre-2014-2015 catalogs:
 - (AR 3060 or AR 3160) and (CM 2700 or CS 1100 or PT 3450 or AG 2330 or AE 3500) substitute for AR 3250
 - AH 3100 substitutes for AR 4800
 - AR 3295 substitutes for AR 3300
 - AR 3325 substitutes for AR 3290

Approved 6-0-1-4.

5. a. BA Art, Ceramics Option: delete
b. BA Art, Drawing Option: delete
c. BA Art, Painting Option: delete
d. BA Art, Printmaking Option: delete
e. BA Art, Sculpture Option: delete
f. Aggregate the Options of Ceramics, Drawing, Painting, Printmaking, and Sculpture into one Studio Art Option; change requirements of the Option

Approved 7-0-0-4.

6. Drawing Minor: change requirements; reduce the total credits required from 20 to 17. *Approved 7-0-0-4.*

G. Art:

1. a. AR 3360 Relief Printing: Theory and Process: delete course
b. AR 3300 Processing and Printmaking: delete course. Last offering Spring 2015.

Approved 7-0-0-4.

2. a. AR 3320 Lithography: delete course
b. New course: AR 3325 Printmaking Foundations: Silk and Stone (4 credits). Examines contemporary and traditional printmaking processes while focusing on conceptual development in one's work. Emphasizes how meaning in art is generated through individual ideas in relation to process and techniques. Explores lithographic and serigraphy methods, including pronto plate lithography, stone lithography, silk-screening processes, non-toxic printing approaches, and digital processes. Additional course fee required. Springs. Prerequisite(s): AR 1040 and AR 1120.

Approved 6-0-0-5.

3. a. AR 3290 Intaglio: delete course

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- b. New course: AR 3295 Printmaking Foundations: Cut, Carve, Etch (4 credits). Examines contemporary and traditional printmaking processes while focusing on conceptual development in one's work. Emphasizes how meaning in art is generated through individual ideas in relation to process and technique. Explores intaglio, relief, and monotype methods, including drypoint, line etch, aquatint, softground, woodcut/linocut, embossing and monoprinting processes. Additional course fee required. Falls and Springs. Prerequisite(s): AR 1040 and AR 1120.

Approved 6-0-1-4.

4. a. AR 4320 Advanced Printmaking: change credits from 3 to 4; change prerequisites to AR 3295 and AR 3325. New course number: AR 4325.
- b. AR 4520 Special Problems in Printmaking: change credits from 3 to 1-4, repeatable up to 8 credits; change prerequisite to permission of the instructor; change course description. New course number: AR 4525.

Approved 7-0-0-4.

5. Blanket Agreement: Art Education will designate the new printmaking course, AR 3295 Printmaking Foundations: Cut, Carve, Etch, 4 credits, as their designated Printmaking course to replace the deleted Process and Print, 3 credits. *Not approved 2-0-5-4. [Not approved February 17, 2014 by the Council of Educator Preparation, 0-8-3 abstentions.]*
6. Printmaking minor: change requirements; reduce the total credits required from 19-20 to 18. *Approved 7-0-0-4.*

H. Atmospheric Science and Chemistry:

1. CH 2335 General Chemistry I (QRCO): add prerequisite(s): Level 2 or 3 on the Mathematics Placement Assessment, or a minimum grade of C in MA 1800; add corequisite(s): CH 2000 if student does not meet the prerequisite. *Approved 7-0-0-4. [The Council of Educator Preparation took no action February 17th, pending receipt of clarifying language.]*
2. CH 2250 Techniques in Laboratory Chemistry: change prerequisite(s): (CH 2330 or CH 2335) and CH 1050 (may be concurrent). *Approved 7-0-0-4.*
3. BS Chemistry, Chemistry Education (7-12) Option: remove PS 3190; add PS 2050; add WECO course; these changes raise the total number of credits required from 124 to 127. *Approved 6-0-1-4. [The Council of Educator Preparation decided February 17th to wait for the Curriculum committee to act; then they will do an electronic vote.]*

I. Biological Sciences:

1. BS Biological Science Education (7-12): remove PS 3190; add PS 2050; add WECO course; these changes raise the total number of credits required from 123 to 126. *Approved 6-0-1-4. [The Council of Educator Preparation decided February 17th to wait for the Curriculum committee to act; then they will do an electronic vote.]*

J. Environmental Science and Policy:

1. New course: ESDI 1100 Resource Management – an Earth Systems Science (ESS) Approach (4 credits). Focuses on the foundations of Earth systems science and Earth processes by examining the planet's resources and society's use of them. Springs. (SIDI) *Approved 7-0-0-4. [Approved as SIDI by the General Education Committee February 24th.]*

K. Elementary Education and Childhood Studies:

1. CD 2540 Integrated Arts: change to 3000 level course; change course description. Not open to students who have earned credit for CD 2540. New course number is CD 3400. *Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]*
2. a. Blanket Agreement: for BS Early Childhood Studies/Teacher Certification Option, BS Childhood Studies, and BS Elementary Education majors, CD 2540 substitutes for CD 3400 for students who declare the 2014-2015 and subsequent catalogs

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- b. Blanket Agreement: for BS Early Childhood Studies/Teacher Certification Option, BS Childhood Studies, and BS Elementary Education majors, CD 3400 substitutes for CD 2540 for students who declare pre-2014-2015 catalogs
Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]
3. Blanket Agreement: for BS Elementary Education following pre-2013-2014 catalogs and for BS Elementary Education majors who transfer to PSU Fall 2014, CD 2001 Human Development I: Birth to Early Childhood substitutes for CD 2300 Human Development I: Child Development; CD 2002 Human Development II: Middle Childhood to Late Adulthood substitutes for CD 2310 Human Development II: Learning and Development [not WRCO]. *Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]*
4. CD 3210 Children and Families in Society: change to 2000 level course; change course description; delete prerequisite. Not open to students who have earned credit for CD 3210. New course number is CD 2200. *Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]*
5. a. Blanket Agreement: for BS Childhood Studies and BS Elementary Education, CD 2400 substitutes for CD 3210 for students enrolled in pre-2014-2015 catalogs.
b. Blanket Agreement: for BS Childhood Studies and BS Elementary Education, CD 3210 substitutes for CD 2410 for students enrolled in 2014-2015 and subsequent catalogs.
Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]
6. New course: ED 3055 Foundations of Teaching Practicum (1 credit). Concurrent with cluster I, students complete approximately 12 weekly visits to a K-8 placement. Students are supervised by on-site mentors as well as Cluster I faculty. Students gain meaningful experience and relate course content to best practices in educational settings. Students are required to attend 3 professional development sessions and submit full lesson plans, reflections, and evaluations in order to pass. Pass/No Pass. Falls and Springs. Prerequisite(s): admission to Cluster I. Corequisite(s): ED 3050, ED 3051, ED 3052, RL 3050. *Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]*
7. a. Cluster I courses: change corequisite(s) to include ED 3055
- ED 3050 Foundations of Teaching and Learning
 - ED 3051 Designing Positive Learning Communities
 - ED 3052 Assessing Children in Schools
 - RL 3050 Foundations of Reading and Writing
- b. Cluster II courses:
- ED 3080 Teaching in the Content Areas Practicum: change corequisite to ED 3060, ED 3090, MA 3070, RL 3070, SE 3070
 - RL 3070 Language Arts and Reading in the Elementary School: change corequisite(s) to ED 3060, ED 3080, ED 3090, MA 3070, SE 3070
 - SE 3070 Classroom Applications in Inclusive Education: change corequisite(s) to ED 3060, ED 3080, ED 3090, MA 3070, RL 3070.
- Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]*
8. a. Cluster I: raise the minimum GPA for entry into Cluster I from 2.5 to 3.0
b. ED 4300 Elementary Internship in Teaching: raise the minimum GPA for entry into ED 4300 from 2.7 to 3.0
c. ED 4400 Elementary Internship in Teaching: raise the minimum GPA for entry into ED 4400 from 2.7 to 3.0
Approved 7-0-0-4. [Approved February 17th by the Council of Educator Preparation.]

L. Mathematics:

1. MA 3070 Knowing and Teaching Mathematics: change corequisite(s) to ED 3060, ED 3090, RL 3070, SE 3070. *Approved 7-0-0-4, pending Mathematics Department vote. [Approved February 17th by the Council of Educator Preparation.]*

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III. Reports

- A. Systems Academic (formerly SAPC). No report.
- B. General Education Committee. Met February 10th. Approved Creating Sound Effects and Music for Video Games as CTDI. Reapproved BUDI 2650 Career Exploration as SSDI. Discussing how to assess the General Education program. Next meeting is February 24th.
- C. Council of Educator Preparation. Met February 17th. Approved the change of course title and course descriptions for student teaching courses in Art, Elementary Educaiton, English, Health Education and Promotion, Mathematics, Music Education, Physical Education, and Social Studies. Reviewed the proposals from the Biological Sciences and Chemistry Departments but decided to wait for the Curriculum Committee to act and then they will do an electronic vote. Approved the December 20, 2013 Curriculum Committee actions for Mathematics and Physical Educaiton. Approved the Elementary Education and Childhood Studies proposals, the Music Education proposals, and the new course description for AR 3220. The two proposals affecting the BS Art Education program were not approved 0-8-3 abstentions.
- D. Steering Committee. Hilary will represent the Curriculum Committee at the February 26th Steering Committee meeting.

The meeting adjourned at 5:20 pm.

The Curriculum Committee meets on the third Friday of the month from 2:30 until 5:00 pm in the Student Senate room (HUB 119). Proposals need to reach the Chair 10 days prior to the meeting. *The February 21st meeting is cancelled due to Spring Break.* Their next meeting is Friday, **April 18, 2014.**

Respectfully submitted,

Mary E. Campbell, Scribe
Director of Curriculum Support

<http://www.plymouth.edu/committee/faculty/faculty-committees-and-appointed-groups/curriculum/forms-and-documents/> links to the Curriculum Committee **Forms** and the following documents:

- New Program Approval Process from the Provost's Office
- PSU Syllabus Checklist

A new syllabus should accompany a Curriculum Change proposal when the level of a course is changing upward (e.g., 1000 to 2000, 2000 level to 3000, 3000 level to 4000).
Approved December 20, 2013, 5-0-3-3.