Form must be completed and returned to Melissa Furbish 30 days prior to the jury date. Please provide copies of recital form to Janice Johnson, your performance studies teacher, jury members and Dr. Arecchi or Paul Mroczka (see below). Updated 4/15/14.

Name

Junior/Senior
(Junior recitals scheduled M-F)

Instrument of study

Collaborative Pianist

Performance Studies Teacher

Signature of pianist, agreeing to jury & recital dates

If Joint Recital, please list 2nd performer’s name:

Guest performers

Preferred location for recital
(RH/ST

ST subject to Dept. approval)

Is the upright piano needed?
(Has Carleen Graff been notified?)

Date/time/location of jury
(min of 4 weeks prior to recital)

Date/time/location dress rehearsal

Date/time of recital
(Voice students cannot perform on Saturday. Juniors cannot perform on Saturday or Sunday.)

Length of recital: Intermission: Y/N

Use of Silver Conference Rm (130) for Reception: Y/N

Signatures of Jury Members (min of 3, including perf studies teacher; must also have pianist signature above.

1.

2.

3.

4.

Signature of Dr. Arecchi (vocal) or Paul Mroczka (instrumentalists) for approval of dates. (NOTE: no dates can be reserved without this signature!)

Signature of Melissa Furbish, confirming date reserved on Silver calendar.
Additional Recital Information

**Staffing:**
The Silver Center will provide an usher, a stage manager and recording technician for your recital. You will receive 1 unedited master CD of your performance.

**Programs:**
Please have your performance studies teacher help you with formatting and proofing of your program. Deliver printed programs to the usher prior to the house opening.

**Stage Notes:**
If needed, attach draft of program to recital form with special notes for the stage manager. For example, if a special instrument is needed (ie: harpsichord, organ or percussion) or you have guest performers for a particular piece, it’s helpful to let the stage manager know.

**Video-taping:**
There can be only 1 videographer. There is an accessible outlet on house left. If you need to be in center of theatre, your camera must run on battery. Please let the usher know ahead of time.

**Receptions:**
Receptions are permitted for senior recitals only. You may have access to the room 1 hour prior to your recital. Please be sure to request a copy of the room guidelines and remember to tidy up area. Often there are other events that follow yours.