Summer and Winter
Application for Individual Enrollment

This form is to be used to register for regularly offered courses out of sequence or on an individual basis during the Summer and Winter Terms.

Student Name (Please print): __________________________ HUB Suite: ______________________

Student ID: ______________________________________ Local Phone: ______________________

E-mail: __________________________________________ Student Status (circle one) Fr. So. Jr. Sr

COURSE REQUESTED

Course ID: __________ Course Title: __________________________ Credits: ______

To be taken during TERM: __________ Year: ________ Instructor: ________________

REASON FOR REQUEST (why must course be taken out of sequence or on an individual basis?)

PROGRAM OF STUDY (Will regular syllabus be used? Other?)

COMMENTS:

Student Signature ______ Date ______ Professor Signature ______ Date ______

Undergraduate Studies Office ______ Date ______

NOTE: A per-credit overload fee will be charged to each student undertaking an Individual Enrollment if the enrollment puts the student over the 17-credit maximum. For part-time students and those taking courses in Winterim and Summer, the charge will be the per-credit Continuing Education tuition rate.

TAKE THE COMPLETED FORM TO THE REGISTRAR'S OFFICE-SPEARE ADMINISTRATION BUILDING

STUDENT RECORD CHANGE ______ READMIT/ADMIT TERM _______ SCANNED/INDEXED ______
REVISED 6/11 Effective Spring 2010 (201010)