
Complete During Spring 2014

February 28, 2014 **Internship in Teaching Application Page Due (Online Form)**
<http://www.plymouth.edu/office/educator-preparation/forms-2/>

Complete During Fall 2014

August , 2014 **Practicum Starts when Public School begins**

September 12, 2014 Complete **Internship Packet Gates 1 & 2 and Resume**
If not submitted by this date, you are required to submit an appeal for each missing gate requirement.

Arranged by Appointment ***Seminar 1 – Preparing for Internship in Teaching**
Once your Internship Packet is completed you will be contacted for an appointment with the Internship in Teaching Coordinator.

December 3, 2014 ***Seminar 2 – Internship in Teaching Rules and Regulations**
•5:00pm - 6:00pm, HUB Hage Room

December 4, 2014 ***Seminar 2 – Makeup Day**
•5:00pm - 6:00pm, HUB 109

December 12, 2014 **Last Day of Practicum**

Complete During Spring 2015 Internship

January 20, 2015 **Internship in Teaching Begins**

February 27, 2015 **Midterm Conference of Mentor Teacher, University Supervisor and Intern should be completed by this date**

March 6, 2015 **All Midterm Evaluations Due to OEP** psu-oep@plymouth.edu

March 13, 2015 ***Seminar 3 – Preparing For Employment**
•8:30am -1:00pm, HUB Hage Room

May 1, 2015 **Final Conference of Mentor Teacher, University Supervisor and Intern should be completed by this date**

May 7, 2015 **Internship in Teaching Ends for Undergraduate Interns**

May 8, 2015 ***Seminar 4- Program Assessment and Closure to Internship In Teaching**
•8:15am -12:30pm, HUB Hage Room

May 8, 2015 **All Observation Forms, Midterm/Final Evaluations and Final Grades, are due to OEP** psu-oep@plymouth.edu

*Attendance at seminars is required. Professional attire is required at Seminars 3 & 4. Any student with a conflict during this time should contact Office of Educator Preparation at 603-535-2224.

The Internship in Teaching Handbook can be found at <http://www.plymouth.edu/office/educator-preparation/>