**Stay warm this winter with our heating guidelines . . .**

PSU conservation and energy reduction guidelines are designed to promote the use of fewer kilowatts and/or fuel and can generate real cost savings across campus. Please keep in mind the following:

- Thermostats will be adjusted to 68° for administrative and academic areas with housing facilities at 70°. Significant variations by 2 degrees should be reported to Physical Plant. *For each degree you turn down the heat, you'll save up to 5% on heating costs.*
- Move desks and cubicles away from windows. Windows are a source of drafts and draw heat from people in the winter, making them feel colder.
- Open blinds for light and warmth and close drapes at the end of the day to reduce heat loss at night.
- Dress appropriately for the weather. Saving energy should not affect comfort.
- Please avoid the use of space heaters. Contact Physical Plant with heating needs/issues.
- Avoid placing lamps, TV sets or computers near the thermostat. The thermostat senses heat from these appliances, which can cause the heat from coming on.
- Please report unusually hot or cold conditions by entering a work request or call Physical Plant at x2254.

Following these simple actions can have a significant effect on energy conservation. As always, thank you for your interest and assistance in saving energy to prompt and maintain a healthy learning and living environment.

**Wireless Upgrades – Fall 2014**

This Fall, the IT team replaced 45 older wireless access points with state-of-the-art wireless access points in Boyd, Hyde, and Memorial Halls. These buildings now have 100% coverage with wireless available in every classroom and office. The new access points are over 16 times faster than the previous model and have a larger coverage area. This increases the number of people that can connect to wireless in our academic spaces, and vastly improves the experience once connected. *It provides faster downloads and better video streaming, with the highest performing wireless available anywhere.* This is part of IT’s ongoing efforts to provide students, faculty and staff with the best possible experience.

**SPAM or NOT?** During the fall, we saw a marked increase in the amount of SPAM getting into your Inbox. Combating SPAM is a bit like playing *whack-a-mole* – after you figure out how to stop it, the spammers figure out another way to sneak it through. Using SPAM reports from some key end users, ITS has successfully stemmed the tide, at least for a while. If you use the Zimbra web client in My Plymouth, you can help by selecting the message you feel is SPAM, and clicking on the "SPAM" button on the toolbar. This alerts our email system, causing its probability score to rise, therefore, improving detection for everyone.

**Wishing you a safe and happy holiday season!**

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**Mission Statement**

Working collaboratively to provide, manage, and support quality, timely, and sustainable financial, technological, and physical resources for the Plymouth State University community.

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**SAS Recognized by National Guard Student**

With his quick smile and unassuming personality, you could easily take Nate LaBelle as a typical upperclassman. But ask him what he’s been up to in the last year and you’ll soon realize there’s a lot more to Nate. A member of the Army National Guard 237th Military Police Company, Specialist Nathaniel LaBelle returned to PSU this semester after completing a 9-month deployment as part of the International Security Assistance Force International Military Police at Kandahar Airfield in Afghanistan. In temperatures ranging from 130°F in the summer to 20°F in the winter, Nate and his fellow MP’s served a large international military community. On October 31st, Nate presented a flag and certificate to the Student Account Services office to thank them for their support over the years. The flag had been flown over what is now a Military Police building captured from the Taliban in 2004. The certificate states that “this flag was flown on the 25th day of December 2013, in the face of the enemy and bears witness to the strength of the American and Afghan people in rebuilding Afghanistan and denying a safe haven for terrorists.”

We are extremely happy to have Nate back with us at PSU, grateful for his service, and humbled to be recognized by him in this way.

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**Kim Gammons** was recently promoted to Director of Student Account Services, replacing Andy Morrow, who left in August. Kim will provide direction, management, and customer service leadership for the Office of Student Account Services. Having served over six years as the Assoc./Asst. Director, Kim’s knowledge and expertise will serve the university and its students well. We are very pleased to have Kim serve in this important role for the university.