Amendment # _____

Document # _____
(Assigned by Business Unit)

Tracking # _____
(Assigned by Purchasing)

PLYMOUTH STATE UNIVERSITY

of the University System of New Hampshire

AMENDMENT TO INDEPENDENT CONTRACTOR AGREEMENT

(This agreement is not in effect until signed by all parties.)

Name: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Whereas the University and the Contractor desire to amend their agreement originally executed on:

Purchase Order Number: _____ Dated: _____

The University and the Contractor hereby agree to amend said agreement as follows (check all that apply):

☐ Contract Amount / Adjust by _____ Revised Contract Amount _____
☐ Purchase Order Amount / Adjust by _____ Revised PO Amount _____
☐ Revised Dates of Services: _____ ☐ Other _____

Specify justification for amendment below:

Hiring Administrator	Typed or Printed Name	Date
Independent Contractor	Typed or Printed Name	Date
Purchasing	Typed or Printed Name	Date

Additional Signatures when required: (Purchasing will obtain)

- USNH Vice Chancellor & Treasurer signature required when fees **exceed $75,000**.

Vice Chancellor & Treasurer	Typed or Printed Name	Date