



DEPARTMENT OF HEALTH & HUMAN SERVICES

PUBLIC HEALTH SERVICE
NATIONAL INSTITUTES OF HEALTHFOR US POSTAL SERVICE DELIVERY:

Office of Laboratory Animal Welfare
Division of Assurances
6705 Rockledge Drive
RKL 1, Suite 360, MSC 7982
Bethesda, Maryland 20892-7982
Home Page: <http://grants.nih.gov/grants/olaw/olaw.htm>

FOR EXPRESS MAIL:

Office of Laboratory Animal Welfare
Division of Assurances
6705 Rockledge Drive, Suite 360
Bethesda, Maryland 20817
Telephone: (301) 496-7163
Facsimile: (301) 402-7065

Date: July 16, 2010

Reference: Animal Welfare Assurance
Approval Letter for #A4111-01

Sara Jayne Steen, Ph. D
President
Institutional Official
Plymouth State University
Office of the President
Room 301D, Speare Hall
Plymouth, New Hampshire 03264-1600

Dear Dr. Steen:

I am pleased to inform you that The Office of Laboratory Animal Welfare (OLAW) reviewed and approved the renewal of your institution's Animal Welfare Assurance (Assurance) that was submitted in compliance with the Public Health Service (PHS) Policy on Humane Care and Use of Laboratory Animals (Policy), as revised August 2002.

Your Assurance renewal, number **A4111-01**, became effective on **July 16, 2010** and expires on **June 30, 2014**. This Assurance supersedes all previously issued Assurances. **Please include the Assurance number in all correspondence to OLAW.** A copy of the Assurance signature page is enclosed.

The Assurance is a key document in defining the relationship of your Institution to the PHS. It sets forth the responsibilities and procedures of your Institution regarding the care and use of laboratory animals. Among the important elements of the Assurance, I would especially call your attention to the reporting requirements that are essential for continued compliance with the PHS Policy. Please note that a Report to OLAW is required at least once every 12 months. The reporting period, unless requested otherwise in writing, is the calendar year. Reports, for the previous calendar year, are due **January 31**.

Again, if you have questions or desire assistance, please do not hesitate to contact me by phone at (301) 451-4208 or by email: thorntov@od.nih.gov.

Sincerely,

Venita B. Thornton, DVM, MPH
Senior Assurance Officer
Office of Laboratory Animal Welfare

cc:
Paul M. Fedorchak - IACUC Chairperson

VII. INSTITUTIONAL ENDORSEMENT AND PHS APPROVAL

A. Authorized Institutional Official

Name: Sara Jayne Steen, Ph.D.

Title: President, Plymouth State University

Address: Office of the President,
Room 301D, Speare Hall
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Phone: 603-535-2210

Fax: 603-535-2654

Email: sjsteen@plymouth.edu

Signature: *Sara Jayne Steen*Date: *7/15/10*B. PHS ~~Approving Official~~Name: Venita B. Thornton, DVM, MPH
Senior Assurance Officer
Office of Laboratory Animal Welfare (OLAW)
Title: National Institutes of Health
RKL-1, Suite 360 - MSC 7982
Address: 6705 Rockledge Drive
Bethesda, Maryland 20892-7982
Phone: *301-451-4208*Fax: *301-915-9473*Signature: *Venita B Thornton DVM, MPH*Date: *July 16, 2010*C. Effective Date of Assurance: *July 16, 2010*D. Expiration Date of Assurance: *June 30, 2014*