



MEMORANDUM OF UNDERSTANDING MCC & PSU EARLY CHILDHOOD EDUCATION TRANSFER AGREEMENT

MCC – Manchester Community College and Plymouth State University (PSU) recognize the value of partnering to provide students seeking higher education a variety of accessible pathways toward achieving their goals.

The Early Childhood Education Program Coordinator and the Transfer and Articulation Specialist at Plymouth State University have reviewed the courses from MCC and have determined their applicability to Plymouth State University's academic requirements. The Provost at Plymouth State University has reviewed this application of transfer credit and has approved the attached Plymouth State University Curriculum Planning Guide with Application of Transfer Credits.

PSU will honor the 62-63 credits earned from an Associate's Degree in Early Childhood Education at MCC and apply them to PSU's Bachelor of Science in Early Childhood Education, Teacher Certification (Pre K-Grade 3) Option. This program guarantees qualified students entry to PSU from MCC in a supportive and transparent pathway that will strengthen accessibility to higher education and allow graduation from PSU with the completion of 58 credits. Students may enter this pathway at any point, either while earning their Associates Degree in Early Childhood Education or upon completion. In all of its policies and procedures the program will aim toward simplicity, efficiency, and affordability for participating students.

It is recognized that this program is a new initiative that broadens the missions of MCC and PSU in recognition of the mutual benefit we bring to New Hampshire students and their families. As such, it is understood that the provisions of this agreement will continuously improve and evolve under the guidance and oversight of a MCC/PSU Implementation Team and, eventually, a Steering Committee.

ACADEMIC POLICIES:

1. Students entering Plymouth will follow the admission procedures for transfer students as outlined in the Academic Catalog for their entering academic year.

2. Academic policies and regulations as specified in the entering academic year Plymouth State University Academic Catalog will apply to all students accepted from MCC.
3. Courses for which a grade of C or better was earned will transfer at full credit toward General Education, major, or elective requirements according to the attached Curriculum Planning Guide housed and maintained by Plymouth State University (Appendix A).

AGREEMENT PERIOD:

1. This Transfer Agreement will officially begin Fall 2019 and will remain in effect until a written notification is sent from either party to the other party. At the time the written notification is sent, both institutions will indicate how students currently in the pipeline will be handled. This program will be available for entry immediately and will be available to students enrolled at MCC.

MCC

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PSU

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MCC'S RESPONSIBILITIES:

1. Annual review, which will take place in October of each year, of the program which will examine the value of the program to each institution. This includes but is not limited to, assessment of number of students participating, effectiveness of policies and procedures of agreement, and effectiveness of the program creating successful students. Review will be conducted by an academic representative from each institution, and/or the designated program coordinator.
2. Curriculum Planning Guides specifying the application of transfer credit will be annually updated by July 15 to reflect courses or curriculum changes at either institution. Updates will be completed by Plymouth State's Transfer and Articulation Specialist and MCC's Early Childhood Education Program Coordinator.
3. Each institution will designate a program coordinator. The program coordinator will be Plymouth State's Transfer and Articulation Specialist and MCC's Early Childhood Education Program Coordinator. These two individuals will make up the steering committee.
4. MCC will promote this transfer agreement with all students earning an Associate of Science in Early Childhood Education.

PSU'S RESPONSIBILITIES:

1. Annual review, which will take place in October of each year, of the program which will examine the value of the program to each institution. This includes but is not limited to, assessment of number of students participating, effectiveness of policies and procedures of agreement, and effectiveness of the program creating successful students. Review will be conducted by an academic representative from each institution, and/or the designated program coordinator.
2. Curriculum Planning Guides specifying the application of transfer credit will be annually updated by July 15 to reflect courses or curriculum changes at either institution. Updates will be completed by Plymouth State's Transfer and Articulation Specialist and MCC's Early Childhood Education Program Coordinator.
3. Each institution will designate a program coordinator. The program coordinator will be Plymouth State's Transfer and Articulation Specialist and MCC's Early Childhood Education Program Coordinator. These two individuals will make up the steering committee.
4. PSU will promote this transfer agreement with all prospective Early Childhood Education, Teacher Certification (Pre K – Grade 3) students during recruitment travel who demonstrate interest in beginning their collegiate education at a community college.

The success of this program requires close collaboration between CCSNH and PSU and we pledge the administrative resources necessary to support this program's success. The efficacy of the program will be monitored on an ongoing basis by the Implementation Team and later the Steering Committee, with periodic updates to each system and institution and a more comprehensive annual report.

Participating colleges include:

Signed this May ____ 2019:

MCC

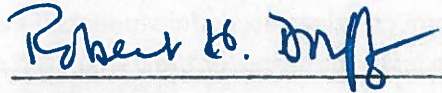


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Provost and Vice President for Academic Affairs



Mary Cornish
Early Childhood Education Program Coordinator

Authorized Signer:



Tracy L. Claybaugh or Laurie R. Wilcox
VP or AVP for Finance and Administration

7/31/19