



Application for Degree Conferral
BA, BS, BFA, Certificate

Please return this form to the registrar's office: PSU-DegreeInfo@Plymouth.edu

In order for your degree to be awarded, you will need to submit this form. Except where otherwise noted, graduation dates reflect the last date of the term. Final audits begin after all grades have been posted for all courses in the term (not just yours) – this review process is not immediate. Diplomas are mailed approximately 3-4 weeks after the end of the semester and after verification that all degree and financial requirements have been met. All correspondence regarding your degree audit will be sent exclusively to your PSU e-mail address – you should be checking regularly. Students are encouraged to apply early, and applications are reviewed in the order they are received.

Student ID number is required! Omitting it will cause delays in processing – please make sure your correct number is listed.

Print your name exactly how it should appear on your diploma (including capitalization, special characters, suffix):

Diploma Mailing Address City State Zip

PSU Email Address Student ID

Check the degree that you will be completing: BA BS BFA Certificate

1st Major Option Minor

2nd Major Option Minor

Catalog followed Certificate

Please check your anticipated conferral date below and review the important guidelines for submission of degree applications:

For a conferral date of December 15, 2023, applications should be submitted by September 30, 2023. All degree requirements must be completed by December 15, 2023.

For a conferral date of January 19, 2024, applications should be submitted by October 31, 2023. All degree requirements must be completed by January 19, 2024.

For a conferral date of May 10, 2024, applications should be submitted by December 1, 2023. All degree requirements must be completed by May 10, 2024.

For a conferral date of August 9, 2024, applications should be submitted by May 31, 2024. All degree requirements must be completed by August 9, 2024.

For a past conferral date, applications should be submitted as soon as possible. All degree requirements must be completed before the degree will be awarded. Enter date here:

For education students only – I will be enrolled in my Internship in Teaching in fall (enter year): Yes No

Student Signature Date

Processed by: Date

8/2023