

Diploma Reorder Form

Cell Phone # Email	Last Name	First Name_		_ Student ID	
EdD DPT EdS CAGS MA MAT MBA MEd MS BA BS BFA Certificate Major Concentration/Option Major Concentration/Option Print your name exactly (including capitalization) how you would like it to be displayed on your Diploma Name: First name Middle Last name If the name to be printed on the Diploma differs from your name when you were a student (usually due to a nam change), please provide us with your previous name and include documentation of the name change (marriage certificate, driver's license, etc) with your order. Previous name at time of graduation First name Middle Last name Please check how you would like to receive your Diploma: Mail Pick-up • If you select pick-up, we will hold your diploma in the Office of the Registrar until you can come and claim it. • If you select mail, please provide us with your complete current mailing address below. Street City/Town State Zip If you are authorizing someone else to pick up your diploma, please provide that person's name, relationship to you, an email address below. By signing this form, you are authorizing the person listed directly below to pick up your diploma Authorized Person Name Authorized Person's Relationship to Student Authorized Person's Email The cost is \$35.00 per diploma and the normal processing time is 3-4 weeks Expedited options are available per the che on page 2). Please return this form and your check or money order to the registrar's office in Speare 115 or by mail to: • Plymouth State University, • Registrar's Office Degree Auditor, • 17 High Street, MSC #7, Plymouth, NH 03264 Email questions to PSU-DegreeInfo@Plymouth.edu.	Cell Phone #	Em:	ail		
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Option	Cost – covers the rush on the printing of the diploma, packaging, and shipping
5-day Premium	\$45
3-day Premium	\$55
1-day Premium	\$65

I am choosing to have my diploma expedited under the cost.	ie following option and my check of money order ren	lects the proper
List option here:day Premium	.	
Student Signature	Date	