



Return form to the registrar's office at [psu-registrar@plymouth.edu](mailto:psu-registrar@plymouth.edu).

## Undergraduate Credit Overload Request for Summer 2025 & Winterim 2026

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Student ID \_\_\_\_\_

# Credits Over the Maximum \_\_\_\_\_ Cumulative GPA \_\_\_\_\_

Degree: \_\_\_\_\_ APB \_\_\_\_\_ BA \_\_\_\_\_ BS \_\_\_\_\_ BFA \_\_\_\_\_ Certificate \_\_\_\_\_ Term: \_\_\_\_\_ Winterim \_\_\_\_\_ Summer \_\_\_\_\_ Year \_\_\_\_\_

Major \_\_\_\_\_ Option \_\_\_\_\_

Major \_\_\_\_\_ Option \_\_\_\_\_

Please see [Student Financial Services](#) for details on tuition and fees for summer and winterim courses.

*Once processed by the registrar's office, you will need to register yourself via myPlymouth for the course(s) while registration is open. Otherwise, a late add (see [academic calendar](#) for dates) form will need to accompany this form.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

The signatures of Advisor and Academic Student Advocate are **required only if**:

1. The winterim student has a GPA of less than 2.33 and is seeking to take 8 or more credits
2. The summer student is seeking to take more than 18 credits

Signature below indicates that I am in support of the student's plan as noted above.

Advisor Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Academic Student Advocate Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_

Processed by: \_\_\_\_\_ Date \_\_\_\_\_ CGPA verification \_\_\_\_\_ 8/2025