



Online Graduation Application FAQ's

- **When should I apply to graduate?**

- December 2025 Degree Conferral Date – apply no later than September 30, 2025
- January 2026 Degree Conferral Date – apply no later than October 31, 2025
- May 2026 Degree Conferral Date – apply no later than December 1, 2025
- June 2026 Degree Conferral Date – apply no later than March 31, 2026
- August 2026 Degree Conferral Date – apply no later than May 31, 2026
- All students applying for spring or summer 2026 graduation will be assessed a graduation fee – the fee for undergraduate students is \$100, and for graduate students, \$150.
 - Late applications must be completed on a paper form and will incur a \$75 late fee in addition to the graduation fee.

- **Where is the online graduation application located?**

- The online graduation application is located in the left menu of your [Student Profile](#), accessed via Banner Self-Service.

- **How do I complete the application?**

- The first term you select will not be your graduation term; this term is used to list applicable programs you can apply to. You should select the most current term.
- Select the major/program/curriculum in which you are seeking completion. If you have multiple criteria, you will need to do this process more than once.
- Select the term in which you expect to complete all your degree requirements. This is for degree completion and **not** commencement participation.
- Enter your name exactly how you want it to appear on your diploma. Your last name cannot be altered. This is strictly for diploma purposes.
- Select or enter the address that you want your diploma to be mailed to.
 - **NOTE:** Diplomas are shipped typically in July for spring grads, September for summer grads and February to March for winter/fall grads. Ensure you send your diploma to an address that you will be at or have access to during your applicable graduation semester.
- Verify all your information is accurate and submit.