

## **PSU- Office of Residential Life Spring 2022 Important Information January 25, 2022**

Greetings,

We hope your first weeks on campus have been positive and that you are actively and/or virtually engaging in your residential community. The spring room freeze ends on Monday, 1/31 and the following is important information regarding vacancies, buyouts, reassignments, the waitlist, and live-on policy.

**Vacancies:** If you have an available space/bed in your assigned room now or at any point during the spring semester, you are encouraged to pull-in/request a preferred roommate by completing the room change request form and indicating a “pull-in”. Your Community Director will then connect with you and/or your preferred roommate to initiate the room change process. If you do not have a roommate in mind, **please know that Residential Life may assign another student to the available space at any time throughout the academic year.** For more information, regarding vacancies please see Residential Policies & Procedures under [Forms & Policies](#) on the Residential life web page.

**Buy out your room:** If you have a vacancy/space in your assigned room and **you prefer not to have an additional roommate**, you may buy out your room for \$900/space. This offer is available for this semester (spring), in limited quantities, for students with vacancies residing in double or triple rooms and shared bedroom apartments. If you are interested in buying out your room, please contact the [Housing Coordinator](#) for further information.

**Reassignments/Room Change:** If you are interested in a change/reassignment or would like a roommate, please complete the Room Change Request form under [Forms & Policies](#) on the Residential Life web page and indicate “exploration”. Your Community Director will contact you to discuss your request. Res Life is currently accepting requests for exploration within current residence halls/areas.

**Waitlist:** If you are interested in a single room, a room type that is not currently available, or an open room (double, triple, apt or suite) with a preferred roommate(s) please add your name to the waitlist by completing the form on the Residential Life web page under [Forms & Policies](#).

**The current pre-spring waitlist will expire on January 31st.** Students who wish to maintain their name on the waitlist will need to **submit a new request by completing the “Spring 22 Waitlist”**. Students who submit a request for the same room type with the same roommates will not lose their place in line. Please know that single rooms are limited, and priority goes to students with a documented disability and then to those based on ranking/seniority. The Housing Coordinator will be sure to notify you, via PSU email and/or cell phone, if you are next on the waitlist and an appropriate space becomes available.

## Coming Soon

### Live-Off Eligibility Requirements:

Plymouth State University believes there is a significant educational value from the experience offered to students living in our Residence Halls. In keeping with this belief, **all full-time matriculated students are required to live on campus as space allows.** This policy is reviewed annually and adjusted to best meet the needs of the campus and community at large. **The eligibility requirements to be released from this policy for the 2022/2023 Academic Year will be announced soon. Do not sign a lease for an off-campus apartment before confirming your eligibility. Signing a lease for an off-campus space is not reason for a release form this policy.**

### Housing Selection:

Information regarding the housing selection process for the 2022-2023 academic year will be available in early-March.

Warm regards,

### *Residential Life*

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