

PLYMOUTH STATE UNIVERSITY  
**Student Request**

Plymouth ID# \_\_\_\_\_

E-mail \_\_\_\_\_

Print name \_\_\_\_\_

1st     So     Jr     Sr

HUB suite \_\_\_\_\_ Local phone \_\_\_\_\_

Catalog year used for major \_\_\_\_\_

Home address \_\_\_\_\_

Catalog year used for minor \_\_\_\_\_

Degree/Major/Option \_\_\_\_\_

Catalog year used for General Education \_\_\_\_\_

Academic Minor \_\_\_\_\_

*If your request refers to particular courses, please identify:*

Course ID	Course Title	Instructor	Term/Year
_____	_____	_____	_____
_____	_____	_____	_____

**Request :** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Rationale—requests will not be considered without your rationale:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Student's signature** \_\_\_\_\_ **Date** \_\_\_\_\_

*Please obtain signatures as indicated and then submit to the Undergraduate Studies Office for action:*

**Advisor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Comments:** \_\_\_\_\_ **Recommended**

**Not Recommended**

**Instructor** \_\_\_\_\_ **Date** \_\_\_\_\_

**Comments:** \_\_\_\_\_ **Recommended**

**Not Recommended**

**Chair/Designee** \_\_\_\_\_ **Date** \_\_\_\_\_

**Comments:** \_\_\_\_\_ **Recommended**

**Not Recommended**

**Associate Vice President/Director** \_\_\_\_\_ **Date** \_\_\_\_\_

**Comments:** \_\_\_\_\_ **Approved**

**Not Approved**